City Council Key Priority Projects FY 2009/2010

Project 1: Fire Station Renovation

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Obtain Building Permit	$1.9M B	Attain Milestone Date	05/2009	07/2009	Building Plan Check with Plan Revisions Manager: Dan Takasugi
2.	Solicit Bids for Construction and Award Contract	"	Attain Milestone Date	08/2009	10/2009	Prepare Bid Documents, Advertise and Evaluate Bids and Award Contract Manager: Dan Takasugi
3.	Complete Construction	"	Attain Milestone Date	10/2009	10/2010	Manage Construction and Acceptance Manager: Dan Takasugi

Project 2: Water Tank *- Complete and approve plans and specifications for the 1.5 million gallon water storage tank at Mt. Washington, secure funding and seek construction bids and commence construction.*

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Solicit Bids for Construction	$5.5M B	Attain Milestone Date	08/2009	12/2009	Prepare Bid Documents and Advertise for Bids Manager: Jim Smith
2.	Award Construction Contract and Start Construction	"	Attain Milestone Date	12/2009	03/2010	Evaluate Bids, Council Approval, PreCon Issues Manager: Jim Smith
3.	Complete Construction	"	Attain Milestone Date	03/2010	06/2011	Manage Construction and Acceptance Manager: Jim Smith

Project 3: UDP Adoption & Implementation - *Complete and adopt the Urban Design Plan.*

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Planning Commission Hearing	$200 B	Hold public hearing	8/26/09	8/26/09	Recommendation Manager: C. Gallina
2.	City Council Hearing	$300 B	Hold public hearing	9/5/09	9/5/09	Final Plan Adoption

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
						Manager: C. Gallina.
3.	Revise/Finalize Document & Distribute	$5,000 B	Edit, finalize, publish & distribute adopted UDP	9/6/09	10/15/09	UDP editing first draft completed 10/1/09. Manager: C. Gallina
4.	UDP Implementation Plan – Planning Commission Review	$100 B	Hold public meeting	11/12/09	11/12/09	Recommendation Manager: C. Gallina
5.	UDP Implementation Plan – City Council Action	$100 B	Hold public meeting	12/1/09	12/1/09	Final action Manager: C. Gallina

Project 3: UDP Adoption & Implementation - *Adopt updated water and wastewater user rates with the most reasonable adjustments possible.*

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Develop updated water and wastewater rates	$16,676 B	Complete rates	6/15/09	8/31/09	Manager: B. Mushallo
2.	Hold public meetings with oversight committee	"	Complete meetings	8/15/09	9/30/09	Manager: B. Mushallo
3.	Review preliminary rate recommendation with City Council	"	Hold meeting with City Council		10/6/09	Recommendation for final rates. Manager: B. Mushallo
4.	Hold public hearing and bring forward rates to City Council for adoption	"	Hold meeting with City Council		12/1/09	
5.	Implement new water and wastewater rates	"	Rates implemented		2/1/10	

Project 3: UDP Adoption & Implementation - *Evaluate and revise as necessary development impact fees.*

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Hold public meeting – Work Program Review	$32,500	Hold public meeting	7/09	9/09	Develop work program Manager: C. Gallina
2.	Public release of preliminary rates	"	Release preliminary rates	9/09	1/10	Prepare preliminary rates Manager: C. Gallina
3.	Hold public hearings with City Council	"	Hold public hearings	1/10	2/10	Council public hearings Manager: C. Gallina
4.	Implement new rates	"	Rates implemented		4/10	Rates Effective Manager: C. Gallina

Project 4: Create an environmentally sustainable community - *Environmentally Sustainable Policies Adoption*

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Public review of Preliminary Climate Action Plan Framework & Targets	$20,500	Hold public meetings – CRC, PC, CC	7/09	8/18	Recommendations to NCTPA

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
						Manager: E. Lundquist
2.	Public release of Draft Climate Action Plan	"	Draft plan release	10/09	12/09	Public release of draft plan Manager: E. Lundquist
3.	Hold public hearings on Draft Climate Action Plan	"	Hold public hearings – CRC, PC, CC	10/09	12/09	Public hearings Manager: E. Lundquist
4.	Commence development of Plan programs – Green Building Codes, Solar Energy Program Initiatives, etc.	"	Draft programs for CRC, PC and/or CC review & action	8/09	2/10	Develop implementation programs Manager: B. Cannon

Project 5: Housing Element Update - *Develop and adopt a comprehensive update of the Housing Element of the General Plan.*

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Conduct Advisory Committee Meetings	$14,000	Conduct meetings		8/09	Conduct meetings Manager: K. MacNab
2.	Hold public meeting #1	"	Hold public meeting #1	8/09	8/09	Hold public meeting Manager: K. MacNab
3.	Public release of Preliminary Review of Draft Element Update – Public Meeting #2; Public Hearings PC/CC	"	Public release of Preliminary Draft & hold public meetings	9/09	10/09	Release & hold public hearings Manager: K. MacNab
4.	Transmittal of Preliminary Draft to HCD	"	Transmittal to HCD	10/09	12/09	Transmittal for HCD review Manager: K. MacNab
5.	Public release of Final Draft	"	Public release of Final Draft	1/10	2/10	Release Final Draft Manager: K. MacNab
	Hold public hearings – PC/CC	"	Hold public meetings	1/10	2/10	Hold public hearings Manager: K. MacNab

Project 6: Traffic Circulation Improvements

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.						
2.						
3.						
4.						
5.						