City of Calistoga Staff Report

TO:

Honorable Mayor and City Council

FROM:

Louise Harrison, Administrative Analyst, Public Works Dept.

DATE:

January 2, 2008

SUBJECT:

Consideration of a Resolution Approving the 2008 Parade List

and Authorizing the Public Works Department to Apply for

Encroachment Permits from Caltrans

APPROVAL FOR FORWARDING:

James C. McCann, City Manager

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ISSUE: Consideration of a Resolution approving the 2008 Parade list and authorizing the Public Works Department to apply for encroachment permits from Caltrans.

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RECOMMENDATION: Adopt Resolution.

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BACKGROUND/DISCUSSION: Every year a variety of local organizations apply to the City of Calistoga to hold parades/processions along Lincoln Avenue. Lincoln Avenue is State right-of-way (Hwy. 29) and encroachment permits are therefore required from the California Department of Transportation (Caltrans) for special events thereon. The City's Public Works Department applies to the State for encroachment permits on behalf of the applicants. Attached is a list of the applicants planning parades/processions in 2008.

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GENERAL PLAN CONFORMANCE: Not applicable.

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FISCAL IMPACT: None.

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19 **ATTACHMENTS**

20 1. Resolution

21 2. Parade List

RESOLUTION 2008-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING THE ANNUAL PARADE LIST AND AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO APPLY FOR ENCROACHMENT PERMITS FROM CALTRANS

1	WHEREAS, the City Council of the City of Calistoga has received
2	requests for the following annual parades to be held during the year 2008:
3	Cinno de Mayo
4 5	Cinco de MayoMay 3 Napa County Fair 4 th of July ParadeJuly 4
5 6	Calistoga High School Annual Homecoming ParadeOctober 10*
7	Calistoga Lions Club Annual Halloween ParadeOctober 31
8	Chamber of Commerce Christmas Tractor ParadeDecember 6
9	Our Lady of Perpetual Help Church ProcessionDecember 12
10	*Date may change.
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12	WHEREAS, the Public Works Department is required to apply for
13	encroachment permits from Caltrans; and
14	WILEDEAD O. II
15	WHEREAS, Caltrans requires a Resolution from the City Council
16 17	approving the parades and the applications for the encroachment permits.
18	NOW THEREFORE BE IT DESCUIVED that the City Council of the Other Council
19	NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Calistoga hereby approves the above-mentioned parade list; and
20	odilotoga hereby approves the above-mentioned parade list, and
21	BE IT FURTHER RESOLVED that the Public Works Department is
22	authorized to apply to Caltrans for the required encroachment permits.
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24 25	PASSED, APPROVED, AND ADOPTED by the City Council of the City of
26	Calistoga at a regular meeting held this 2nd day of January, 2008, by the following vote:
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28	AYES:
29	NOES:
30	ABSTAIN/ABSENT:
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33	JACK GINGLES, Mayor
34	ATTEST:
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37	SUSAN SNEDDON, City Clerk

2008 PARADE LIST

ORGANIZATION/ INDIVIDUAL	EVENT	RIGHT-OF-WAY	DATE
Cinco de Mayo	Parade	Lincoln Avenue	May 3, 2008
Napa County Fair	4 th of July Parade	Lincoln Avenue	July 4, 2008
Calistoga High School	Homecoming Parade	Lincoln Avenue	October 10, 2008*
Lion's Club	Halloween Parade	Lincoln Avenue	October 31, 2008
Chamber of Commerce	Christmas Tractor Parade	Lincoln Avenue	December 6, 2008
OLPH Church	Procession	Lincoln Avenue	December 12, 2008
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^{*}Subject to Change