

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Louise Harrison, Administrative Analyst, Public Works Dept.
DATE: January 2, 2008
SUBJECT: Consideration of a Resolution Approving the 2008 Parade List and Authorizing the Public Works Department to Apply for Encroachment Permits from Caltrans

APPROVAL FOR FORWARDING:

James C. McCann, City Manager

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- 2 **ISSUE:** Consideration of a Resolution approving the 2008 Parade list and authorizing
- 3 the Public Works Department to apply for encroachment permits from Caltrans.
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- 5 **RECOMMENDATION:** Adopt Resolution.
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- 7 **BACKGROUND/DISCUSSION:** Every year a variety of local organizations apply to the
- 8 City of Calistoga to hold parades/processions along Lincoln Avenue. Lincoln Avenue is
- 9 State right-of-way (Hwy. 29) and encroachment permits are therefore required from the
- 10 California Department of Transportation (Caltrans) for special events thereon. The
- 11 City's Public Works Department applies to the State for encroachment permits on behalf
- 12 of the applicants. Attached is a list of the applicants planning parades/processions in
- 13 2008.
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- 15 **GENERAL PLAN CONFORMANCE:** Not applicable.
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- 17 **FISCAL IMPACT:** None.
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- 19 **ATTACHMENTS**
- 20 1. Resolution
- 21 2. Parade List

2008 PARADE LIST

ORGANIZATION/ INDIVIDUAL	EVENT	RIGHT-OF-WAY	DATE
Cinco de Mayo	Parade	Lincoln Avenue	May 3, 2008
Napa County Fair	4 th of July Parade	Lincoln Avenue	July 4, 2008
Calistoga High School	Homecoming Parade	Lincoln Avenue	October 10, 2008*
Lion's Club	Halloween Parade	Lincoln Avenue	October 31, 2008
Chamber of Commerce	Christmas Tractor Parade	Lincoln Avenue	December 6, 2008
OLPH Church	Procession	Lincoln Avenue	December 12, 2008

*Subject to Change