

# City of Calistoga COMMUNITY RESOURCES COMMISSION



Chairperson: Karen Chang  
Vice – Chair: Eleno Nunez  
Members: Sandra “Sue” Harper  
Megan Hunt  
Indira Lopez  
Bev More  
Rita Squire

## MINUTES Wednesday, July 15, 2009 – 5:30 P.M. Community Center, 1307 Washington Street

1  
2 **A) CALL TO ORDER**  
3

4 The meeting was called to order by Chairperson Chang on July 15, 2009, at 5:31  
5 p.m., at the Calistoga Community Center. Commissioners present included  
6 Commissioners Harper, Lopez, More and Squire. Also present were Aquatics &  
7 Recreation Manager, Olivia Lemen, Planning & Building Director Charlene  
8 Gallina, Senior Planner Ken MacNab, and Administrative Secretary Lorie  
9 Goldbeck.

10  
11 **B) PUBLIC COMMENT**  
12

13 No public comment.  
14

15 **C) ADOPTION OF MEETING AGENDA**  
16

17 Commissioner Harper moved to adopt the meeting agenda, Commissioner  
18 Lopez seconded and the motion carried unanimously.  
19

20 **D) CONSENT CALENDAR**  
21

22 The following items listed on the Consent Calendar are considered routine and  
23 are approved by a single motion. The Chairperson or any member of the  
24 Commission or of the public may request that any item listed under the Consent  
25 Calendar be removed and action taken separately. In the event that an item is  
26 removed from the Consent Calendar, it shall be considered in its numerical  
27 order.  
28

- 29 1) Minutes of the regular Community Resources Commission Meeting on June  
30 17, 2009. RECOMMENDED ACTION: Approve Minutes.  
31

32 Commissioner Harper noted a correction on line 68 to read “public.”  
33 Commissioner More moved to approve the minutes as amended,  
34 Commissioner Harper seconded. The motion carried unanimously.

35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79

**E) GENERAL GOVERNMENT**

2) Climate Action Plan Status Update and Program Discussion.

Planning & Building Director Gallina provided an update on the Climate Action Plan development by NCTPA and proposed that the CRC hold a joint meeting with the Planning Commission on August 5, 2009 at 5:30 pm to discuss, solicit public comment and provide a formal recommendation to the City Council for their meeting scheduled on August 19<sup>th</sup>. She also recommended that the Commission should commence discussion on the draft matrix framework information in order to identify additional programs that the City may want NCTPA to further analyze. Director Gallina also highlighted ideas provided by the CRC Subcommittee for conducting a public outreach program to educate the community on the Climate Action Plan work effort.

- Meet with the Chamber of Commerce Board of Directors scheduled for August 11, 2009.
- Chairperson Chang to conduct public outreach at the Farmers Market to be held at Mayor’s Table.
- Place a public advertisement of proposed programs in the local Newspapers, on the City’s Website, Cable Channel 28, and in the Chamber of Commerce’s e-mail blast to its membership.

Chairperson Chang and Commissioner Squire stated that they would sit at the Mayor’s Table during the Farmer’s Market prior to the August 5<sup>th</sup> meeting and also work to get the word out to the community on this effort and upcoming meetings in August.

Chairperson Chang requested Planning staff to send her an excel copy of the Framework so she and Commissioner Squire could begin to identify recommended programs.

The remaining Commission members expressed support for conducting a joint meeting with the Planning Commission on August 5<sup>th</sup> and the public outreach program as presented by staff and the Subcommittee.

**F) PRESENTATIONS**

3) Presentation from the Bicycle Advisory Committee regarding Calistoga’s Bicycle Map and a preview of the updated Bicycle Advisory Committee website.

Curtis Winslow of Winslow Technology Services and Studio presented an overview of the proposed Bicycle Map that was created under the direction of the City’s Bicycle Advisory Committee and Erik Lundquist, Associate Planner. He noted that these maps will be available at many locations throughout Calistoga and also previewed the online interactive areas of the map that highlight local attractions.

80 The Commissioners expressed enthusiasm and support for the map. The  
81 pointed out that many bicyclists do not follow proper bicycle safety and  
82 recommended additional items be included on rules of the road and proper  
83 bicycle etiquette.  
84

85 **G) GENERAL UPDATES**

- 86 • Update from the Community Resources Commission Green Initiatives Sub-  
87 Committee.  
88

89 Chairperson Chang updated the CRC and noted that the sub-committee has  
90 held meetings with Erik Lundquist to review and provide feedback on the Draft  
91 Climate Action Plan. They will continue meetings and discussion in  
92 preparation for the joint meeting with the Planning Commission and CRC.  
93

- 94 • Update from Aquatic & Recreation Manager regarding pool usage.  
95

96 Aquatic & Recreation Manager Lemen reported that the pool has been very  
97 successful with daily averages of 200 + residents and non-residents using the  
98 pool. She reported that the pool closing date is scheduled for September 13,  
99 2009 stating that there will be a considerable reduction in the number of  
100 participants in swim lessons and recreational swim after the start of the school  
101 year on August 13<sup>th</sup>. She also reported that there are unfinished elements of  
102 the pool and that the repairs need to be completed by the contractor prior to  
103 the start of the rainy season.  
104

- 105 • Update from Aquatic & Recreation Manager regarding the Community  
106 Resource Commission's recommendation to City Council on the Greenway  
107 Project.  
108

109 Aquatic & Recreation Manager Lemen requested further clarification from the  
110 Commission on whether this should be handled as a formal recommendation  
111 to City Council or as a letter of support. She noted that bicycle and pedestrian  
112 pathways are included in the City's General Plan and also are part of the  
113 current Climate Action Plan.  
114

115 There was Commission discussion regarding the issue. There was  
116 Commission consensus that the memo supporting the Greenway Project  
117 should be presented to Council as a memo of support recommending that this  
118 project be explored in a timely fashion in order to implement this project as  
119 soon as possible.  
120

121 **G) COMMISSIONERS OPEN DISCUSSION**

122  
123 None.  
124

125        **H) ADJOURNMENT**

126                Chairperson Chang requested a motion to adjourn.    Commissioner More  
127                moved and Commissioner Harper seconded.

128  
129                The meeting was adjourned at 6:48 p.m. to the next scheduled regular meeting  
130                of the Calistoga Community Resources Commission, on Wednesday, August 19,  
131                2009, Calistoga Community Center, 1307 Washington Street, 5:30 p.m.

132  
133  
134  
135  
136                

---

**Respectfully submitted: Lorie Goldbeck**  
137                **Administrative Secretary**

138  
139  
140  
141  
142                

---

**Approved: Chairperson Karen Chang**  
143