

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Connie Minnick, Senior Account Clerk
DATE: October 6, 2009
SUBJECT: Payables



APPROVAL FOR FORWARDING:


James C. McCann, City Manager

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ISSUE: Whether to approve payables covered by the check numbers listed below.

RECOMMENDATION: Approve payables.

BACKGROUND/DISCUSSION: The attached Cash Disbursement Reports for check numbers 9348 – 9452 and one Electronic Transfer number T40876 equaling a total distribution amount of \$378,728.69.

FISCAL IMPACT: A total of \$378,728.69 will be charged against a variety of specific funds as allocated by the coding of each individual bill.

ATTACHMENTS: 2 Cash Disbursement Reports, dated October 1, 2009.

1) Sep 2009: checks #9348-9357, 9365-9366 & one Electronic Transfer #T40876	\$ 86,930.16
2) Oct 2009: checks #9358-9364, 9367-9452	\$ 291,798.53
Total Payable Distribution	\$ 378,728.69

REPORT.: Oct 01 09 Thursday
 RUN...: Oct 01 09 Time: 15:26
 Run By.: Connie Minnick

CITY OF CALISTOGA
 Cash Disbursement Detail Report
 Check Listing for 09-09 Bank Account.: 1000

PAGE: 001
 ID #: PY-DP
 CTL.: CAL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
009348	09/16/09	CAL65	CALISTOGA CHAMBER OF	20000.00	.00	20000.00	5705-P1	OCT-DEC'09 QTRLY ADV-PART
009349	09/16/09	OFF05	OFFICE DEPOT	787.18	.00	787.18	090916	8/18-9/4/09
009350	09/16/09	CAL65	CALISTOGA CHAMBER OF	30000.00	.00	30000.00	5705-P2	OCT-DEC'09 QTRLY ADVANCE-
009351	09/16/09	MCC03	JAMES McCANN	400.00	.00	400.00	000A909011	SEP'09 AUTO ALLOWANCE
009352	09/25/09	VOID	VOIDED CHECK					
009353	09/25/09	VOID	VOIDED CHECK					
009354	09/25/09	VOID	VOIDED CHECK					
009355	09/25/09	VOID	VOIDED CHECK					
009356	09/25/09	HIG02	HIGHLANDS CHRISTIAN	1000.00	.00	1000.00	090925	CEG 09/10 ROCK OF AGES EV
009357	09/25/09	NAP03	WESTAMERICA BANK	4000.00	.00	4000.00	090923	GEO THERMAL WELLS TEST
009365	09/30/09	IRS01	INTERNAL REVENUE SERVICE	28.98	.00	28.98	CP161	APR-JUN'09 941 TAX DUEART
009366	09/30/09	PAR03	PARSAC	18714.00	.00	18714.00	10-110	08/09 ADJ.INV-ADDITIONAL
T40876	09/29/09	OLD02	OLD REPUBLIC TITLE CO.	12000.00	.00	12000.00	090929EFTH	DODDS DOWN PAYMENT ASSIST
Cash Account Total.....:				86930.16	.00	86930.16		
Total Disbursements.....:				86930.16	.00	86930.16		

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
009358	10/01/09	ATT01	AT&T	79.06	.00	79.06	090823	#0674 POLICE 8/23-9/22/09
009359	10/01/09	ATT03	A T & T	670.74	.00	670.74	090907	8/7-9/6/09 TELEPHONE
009360	10/01/09	DIC01	MICHAEL DICK	483.05	.00	483.05	090925	OCT'09 MEDICAL BENEFIT RE
009361	10/01/09	NAP41	NAPA COUNTY AUDITOR	66.00	.00	66.00	090731 SC	JUL'09 STATE COURTS FAC.F
009362	10/01/09	STA08	STATE OF CALIFORNIA-SWRCB	190.00	.00	190.00	090915 WS	W.SCHENSTROM GR.IV RENEWA
009363	10/01/09	ATT03	A T & T	1410.09	.00	1410.09	844072	CENTREX 8/7-9/16/09
009364	10/01/09	USB03	U.S. BANK CORPORATE	3345.18	.00	3345.18	090922	SEP'09 CALCARD
009367	10/06/09	ADV02	ADVENT OFFICE FURNITURE	3219.88	.00	3219.88	27777	AM WORKSTATION-CITY HALL
009368	10/06/09	AMA01	A MAN'S STORE	1535.39	.00	1535.39	34	PUBLIC WORKS:PANTS/SHIRTS
				348.08	.00	348.08	36	B.CANNON JACKET, SHOES
			Check Total.....:	1883.47	.00	1883.47		
009369	10/06/09	AME02	AMERICAN RED CROSS	351.50	.00	351.50	267	24 BOOKS, CERTIFICATES &
009370	10/06/09	ARR03	ARROWHEAD MOUNTAIN SPRING	163.21	.00	163.21	090906 CH	AUG'09 CITY HALL
				19.05	.00	19.05	090906 PR	AUG'09 P/REC
				167.19	.00	167.19	090906 PW	AUG'09 P.WORKS
				105.18	.00	105.18	090906 TP	AUG'09 WWTP
				204.10	.00	204.10	090920 PD	POLICE
			Check Total.....:	658.73	.00	658.73		
009371	10/06/09	ASC02	ASCE MEMBERSHIP	245.00	.00	245.00	090909	J.SMITH 2010 CIVIL ENG.ME
009372	10/06/09	ASC04	ASSOCIATED SERVICES CO.	84.23	.00	84.23	6-23597	FIRE
				204.50	.00	204.50	6-23605	POLICE
				43.70	.00	43.70	6-23607	P.WORKS
				160.10	.00	160.10	6-23608	WWTP
			Check Total.....:	492.53	.00	492.53		
009373	10/06/09	ASH01	ASHER'S AUTO & TIRE SVC	60.00	.00	60.00	22637	#4518 TIRE REPAIR
009374	10/06/09	ATT01	AT&T	69.06	.00	69.06	090923	#0674 9/23-10/22/09
009375	10/06/09	ATT02	AT&T MOBILITY	82.28	.00	82.28	090923 JM	MCCANN 8/24-9/23/09
009376	10/06/09	ATT03	A T & T	642.83	.00	642.83	090920	8/22-9/21/09 TELEPHONE
009377	10/06/09	ATT04	AT&T	357.85	.00	357.85	600455653	9/19-10/18/09 DOJ (LEAWEB
009378	10/06/09	BAR14	KEEGAN BARRETT	90.36	.00	90.36	090816	REIMB STRIKE TEAM SPLYS 8
009379	10/06/09	BAS03	BASIC CHEMICAL SOLUTIONS	435.07	.00	435.07	S15643042	POOL-SODIUM HYPOCHLORITE
				514.02	.00	514.02	S15645367	POOL-SODIUM HYPOCHLORITE
				461.38	.00	461.38	S15648270	POOL-SODIUM HYPOCHLORITE
			Check Total.....:	1410.47	.00	1410.47		
009380	10/06/09	BAY01	BAY AREA BARRICADE SERVIC	269.16	.00	269.16	252384-IN	SIGNS:CC,TEEN CENTER,RACU
				201.19	.00	201.19	252689-IN	FIRE STATION SIGNS
			Check Total.....:	470.35	.00	470.35		
009381	10/06/09	BAY05	BAY AREA AIR QUALIY	135.56	.00	135.56	2GX32	PERMIT TO OPERATE,ANNUAL
009382	10/06/09	BEL02	BELL PRODUCTS, INC.	1287.84	.00	1287.84	89093	FIRE DPT SWAMP COOLERS &
009383	10/06/09	BEL04	BELLA TOOTSIE	136.97	.00	136.97	3660	JOHN MONTELLI BOOTS
				136.97	.00	136.97	3672	RICK BOOTS
			Check Total.....:	273.94	.00	273.94		
009384	10/06/09	BOB01	BOB & DUFF'S PEST CONTROL	175.00	.00	175.00	0127098	FIRE STATION PEST SPRAYIN
009385	10/06/09	BUS02	CAROL BUSH	100.00	.00	100.00	090925	SEP'09 PC STIPENDS: 2 MTG
009386	10/06/09	C3D01	C3 DESIGN ALLIANCE, INC.	2136.35	.00	2136.35	17	8/1-9/9/09 FIRE STATION S
009387	10/06/09	CAL13	CALISTOGA TRIBUNE	922.31	.00	922.31	8194	AUG'09 LEGAL ADV
009388	10/06/09	CAL43	CALISTOGA SPA	553.00	.00	553.00	090930	JULY, AUG & SEP'09 DANCE
009389	10/06/09	CAL44	CALTEST ANALYTICAL LAB.	142.50	.00	142.50	265902	A1,E1,BOD/TSS
				142.50	.00	142.50	265907	A1,E1,BOD/TSS
				175.75	.00	175.75	266583	KIMBALL RAW TOT & REC
				213.75	.00	213.75	267080	KIMBALL E.COLI,ALKALINITY

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
009389	10/06/09	CAL44	CALTEST ANALYTICAL LAB.	142.50	.00	142.50	267483	WEEKLY SAMPLING A1, E1
				142.50	.00	142.50	268285	A1,E1, BOD/TSS
				24.70	.00	24.70	268289	SLUDGE HAULING
				142.50	.00	142.50	268291	A1,E1,BOD/TSS
			Check Total.....:	1126.70	.00	1126.70		
009390	10/06/09	CAS03	CLIF CASTLE	1125.00	.00	1125.00	1701	AUG'09 BO VACTION INSPECT
009391	10/06/09	CDP01	CA DEP OF PUBLIC HEALTH	105.00	.00	105.00	090916 DA	T1 RENEWAL FEE;OPERATOR #
009392	10/06/09	CHA05	CHARDONNAY CLEANERS	130.73	.00	130.73	091001 FD	FIRE SEP'09
009393	10/06/09	CHI01	CHIEN BLANC	30.00	.00	30.00	090930	#46 07/09 TOT REFUND OVER
009394	10/06/09	CIT02	CITY OF NAPA	29081.14	.00	29081.14	AR1000371	7/30-8/31/09 WATER 20,256
009395	10/06/09	COA01	COASTLAND CIVIL	523.75	.00	523.75	30255	AUG'09 BLDG DPT SVCS
009396	10/06/09	COA04	PAUL COATES	100.00	.00	100.00	090929	SEP'09 PC STIPEND 2 MTGS
009397	10/06/09	COD02	CODE PUBLISHING COMPANY	130.00	.00	130.00	33887	CMC SEP'09 ELECTRONIC UPD
009398	10/06/09	COF02	THE COFFEE GUYS, INC.	24.00	.00	24.00	33287	FIRE DPT COFFEE
009399	10/06/09	COM05	COMCAST	99.61	.00	99.61	090908 MC	#650 MONHOF 9/18-10/17/09
				99.61	.00	99.61	090911 CC	#643 COM.CENTER 9/21-10/2
				99.90	.00	99.90	090923 CP	#120 C.POOL 9/28-10/27/09
			Check Total.....:	299.12	.00	299.12		
009400	10/06/09	COR01	CORBIN WILLITS SYSTEMS	599.50	.00	599.50	A909151	OCT'09
009401	10/06/09	COV01	COVAD COMMUNICATIONS	249.95	.00	249.95	46211131	9/11-10/10/09
009402	10/06/09	CRE01	CLAYTON S. CREAGER	50.00	.00	50.00	090929	SEP'09 PC STIPEND: 9/23/0
009403	10/06/09	CWE01	CWEA MEMBERSHIP	144.00	.00	144.00	090922 LF	LARRY FLEMING MEMBERSHIP
				95.00	.00	95.00	091028 BZ	B.ZACHARIA WOODLAND REG.S
				95.00	.00	95.00	091028 LF	L.FLEMING WOODLAND REG.SA
			Check Total.....:	334.00	.00	334.00		
009404	10/06/09	ECO02	ECONOMY LOCK & KEY	380.00	.00	380.00	158287	CITY PUBLIC R/R MASTER KE
				60.00	.00	60.00	158288	MONHOFF RR JANITOR CLOSET
			Check Total.....:	440.00	.00	440.00		
009405	10/06/09	ENG05	ULRIKA ENGMAN-FELDER	588.00	.00	588.00	090930	YOGA INSTRUCTOR REIMB
009406	10/06/09	ENY01	GARY ENYART	78.75	.00	78.75	090928	REIMB BOOT REPAIR:TIP TOP
009407	10/06/09	FIS01	FISCHER COMPUTER SYSTEMS	50.00	.00	50.00	44082	OCT'09 DNS SVC/BACKUP EMA
				1200.00	.00	1200.00	44118	OCT'09 SVCS
			Check Total.....:	1250.00	.00	1250.00		
009408	10/06/09	FIS05	FISHER WIRELESS SERVICES	220.10	.00	220.10	1015	HT1000 HIGH CAP, VHF HELI
009409	10/06/09	FRY01	FRYE'S PRINTING, INC.	107.66	.00	107.66	53675	KIMBALL WT RESV IMPV COPI
				193.79	.00	193.79	53676	MT WASHINGTON WTR TANK
			Check Total.....:	301.45	.00	301.45		
009410	10/06/09	GRA03	GRAINGER	1204.17	.00	1204.17	907834802	BRWN TOWELS,BATH TISSUES,
				101.94	.00	101.94	908216539	MOP HANDLE,PAD,SEAT COVER
				44.64	.00	44.64	908300858	BALLASTS
				30.88	.00	30.88	908321451	YELLOW TAPE
			Check Total.....:	1381.63	.00	1381.63		
009411	10/06/09	HAC01	HACH COMPANY	255.61	.00	255.61	6409909	PH BUFFER, AMMONIA, 1"ROU
009412	10/06/09	HAR13	HAROLD SMITH & SON, INC.	26.23	.00	26.23	9629	3/4" ROUND DRAIN ROCK
009413	10/06/09	HER02	HERNDON ELECTRIC	3417.00	.00	3417.00	4287	TEMP.FIRE STATION LIGHTIN
009414	10/06/09	HOF02	JILL HOFF	395.50	.00	395.50	090930	AEROBICS/PILATES INSTRUCT
009415	10/06/09	HOR02	HORIZON	1277.50	.00	1277.50	484833600	AQUAMASTER HERBICIDE,BULL
009416	10/06/09	INF01	InfoSend, Inc.	3.79	.00	3.79	38119	JUL'09 FINALS
				855.76	.00	855.76	39133	AUG'09 BILLINGS
			Check Total.....:	859.55	.00	859.55		
009417	10/06/09	INV01	INVENTORY TRADING COMPANY	35.00	.00	35.00	167791	MILLS - SHIRT

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
009418	10/06/09	JAY01	JAY'S ENGRAVING	637.64	.00	637.64	22460	PLAQUES
009419	10/06/09	JEF01	DARYL JEFFCOAT	360.00	.00	360.00	090925	SEP'09 2-CC, 2-PC, 1-CJUS
009420	10/06/09	KIT01	NICHOLAS KITE	50.00	.00	50.00	090929	SEP'09 PC STIPEND: 9/23/0
009421	10/06/09	LAR03	LARRY WALKER ASSOCIATES	8573.58 1051.25	.00 .00	8573.58 1051.25	131.152 131.0847	AUG'09 NPDES PERMIT RENEW AUG'09 ONGOING PERMIT AST
			Check Total.....	9624.83	.00	9624.83		
009422	10/06/09	LIF01	LIFE ASSIST	465.48 274.00	.00 .00	465.48 274.00	513936 513948	GLOVES COLD PACKS,GLOVES,PENLIGH
			Check Total.....	739.48	.00	739.48		
009423	10/06/09	MCD01	MCDONOUGH,HOLLAND & ALLEN	2502.24 28.60 1687.40 122.72	.00 .00 .00 .00	2502.24 28.60 1687.40 122.72	215706 215707 215709 215710	AUG'09 CALISTOGA VILLAGE AUG'09 VINEYARD OAKS AUG'09 PAGE AUG'09 RANCHO DE CALISTOG
			Check Total.....	4340.96	.00	4340.96		
009424	10/06/09	NAP08	COUNTY OF NAPA	8753.46	.00	8753.46	090915	SEP'09 68 ACRE FEET
009425	10/06/09	NCT01	NAPA COUNTY TRANSPORTATN	250.00	.00	250.00	090930	SEP'09 #3069-3087 13810/6
009426	10/06/09	NOR04	HSBC BUSINESS SOLUTIONS	83.95	.00	83.95	20538931	2YR HOTLINE, COUPLERS, PLU
009427	10/06/09	NOR11	ROBERT E. HERHOLD	795.00	.00	795.00	3483	ASBESTOS & LEAD IN PAINT
009428	10/06/09	OKT01	O.K. TIRE STORE	20.00	.00	20.00	73288	#4524 FLAT REPAIR
009429	10/06/09	OLI02	OLIN CORP - CHLOR ALKALI	2335.41	.00	2335.41	1196931	BACTICIDE
009430	10/06/09	PGE01	PACIFIC GAS & ELECTRIC	14229.44 18137.21 2944.21 458.72 40.59 209.48 2916.70	.00 .00 .00 .00 .00 .00 .00	14229.44 18137.21 2944.21 458.72 40.59 209.48 2916.70	090921 090915 TP 090916 CP 090916 LP 090916 TS 091609 PS 091609 SL	SEP'09 SEP'09 WWTP SEP'09 COMM POOL SEP'09 LOGVY SEP'09 TRAFFIC SIGNAL SEP'09 PINE ST LIFT STATI SEP'09 ST LIGHTS
			Check Total.....	38936.35	.00	38936.35		
009431	10/06/09	PRA01	PRAXAIR DISTRIBUTION, INC	96.97	.00	96.97	34307858	IND ACETYLENE, IND HI PRE
009432	10/06/09	PRE03	PREMIER PUMP & SUPPLY	2480.19	.00	2480.19	S1374571	SELF PRIMING CENTRIFUGAL
009433	10/06/09	RED10	RED WING SHOES	199.59	.00	199.59	95794	D.RAMOS
009434	10/06/09	RHS01	RODNEY W. HULS	560.00	.00	560.00	1400	14 BACKFLOW TESTS
009435	10/06/09	SCH02	WARREN SCHENSTROM	161.54	.00	161.54	090919	REIMB RAIN COAT FROM CABE
009436	10/06/09	SMI01	JAMES SMITH	111.30	.00	111.30	090917	7/22 & 9/9-10/09 TRAVEL R
009437	10/06/09	STA03	STATE OF CALIFORNIA	750.00	.00	750.00	752687	AUG'09 FINGERPRINTS
009438	10/06/09	STR04	STREICHER'S	144.58	.00	144.58	1667787	TRAFFIC VESTS
009439	10/06/09	TAG01	PAULETT TAGGART ARCHITECT	16894.14	.00	16894.14	090917	MAY-AUG'09 POOL-PROF.SVCS
009440	10/06/09	TEL04	TELEPAGE COMMUNICATIONS	463.20	.00	463.20	10109542	OCT-DEC'09
009441	10/06/09	THA01	THALES CONSULTING INC.	800.00	.00	800.00	246	ANNUAL STREET REPORT
009442	10/06/09	THO02	THOMSON REUTERS/BARCLAYS	57.00	.00	57.00	2502001	T25 MHP ACT US:01/10 RENE
009443	10/06/09	TOS01	TOSHIBA AMERICA INFO SYS	3149.60 1574.80 1528.86 411.70	.00 .00 .00 .00	3149.60 1574.80 1528.86 411.70	52575930 52695050 52697472 52711536	7/14-9/13/09 PW & PD 9/14-10/13/09 PW & PD CITY HALL 9/20/09 ES4500C PROPERTY TAX 2-ES4500CPMT
			Check Total.....	6664.96	.00	6664.96		
009444	10/06/09	TRS01	TRS CONSULTANTS, INC.	53491.86 31668.67 21258.66 10187.51	.00 .00 .00 .00	53491.86 31668.67 21258.66 10187.51	29-649 29-723 29-732 29-754	MAY'09 POOL CONSTR.MGMT JUNE 2009 POOL CONSTR.MGM JUL'09 POOL-CONSTR.MGMT AUG'09 POOL CONSTR.MGMT/I
			Check Total.....	116606.70	.00	116606.70		
009445	10/06/09	USA01	USA BLUE BOOK	121.29 133.76 2810.90	.00 .00 .00	121.29 133.76 2810.90	848572 897516 898506	SMOKE TESTING-DOOR KNOB C PCB ASSEMBLY BULK STORAGE TANK, SCREENS

REPORT.: Oct 01 09 Thursday
 RUN...: Oct 01 09 Time: 15:26
 Run By.: Connie Minnick

CITY OF CALISTOGA
 Cash Disbursement Detail Report
 Check Listing for 10-09 Bank Account.: 1000

PAGE: 004
 ID #: PY-DP
 CTL.: CAL

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
Check Total.....:				3065.95	.00	3065.95		
009446	10/06/09	VER03	VERIZON WIRELESS	1922.66	.00	1922.66	793942119	8/2-9/1/09
009447	10/06/09	VIS01	VISION INTERNET PROVIDERS	420.00	.00	420.00	16199	SEP'09 WEB HOSTING
009448	10/06/09	VOY01	VOYAGER FLEET SYSTEMS INC	4402.73	.00	4402.73	908	7/24-8/24/09 FUEL
009449	10/06/09	WES07	WEST COAST PROMOTIONS, INC	137.72	.00	137.72	WC1001045	PAWS ANTIMICROBIAL WIPES
009450	10/06/09	WOR01	WORK WORLD	36.03 147.37	.00 .00	36.03 147.37	25509 25511	D.ALEXANDER JEANS D.RAMOS PANTS, GLOVES
Check Total.....:				183.40	.00	183.40		
009451	10/06/09	ZOO02	ZOOM	986.83 10.35	.00 .00	986.83 10.35	747904 749065	8/5-9/4/09 OVERAGES TONER FREIGHT
Check Total.....:				997.18	.00	997.18		
009452	10/06/09	ZUM01	ZUMWALT FORD-MERCURY	17.62 34.10 47.20 33.88 864.54 174.45 43.83 238.38	.00 .00 .00 .00 .00 .00 .00 .00	17.62 34.10 47.20 33.88 864.54 174.45 43.83 238.38	090825 090908 FOCS69348 FOCS69358 FOCS69377 FOCS69398 FOCS69504 FOCS69514	AUG'09 SVC CHG #4521 LUBE OIL FILTER, TIR #4520 CRUISE CONTROL INOP #4528 LUBE/OIL CHG #4523 FUEL FILLER LEAKING #4520 NEW CRUISE CONTROL #4527 LUBE/OIL FILTER #4524 HEATING/AIR COND
Check Total.....:				1454.00	.00	1454.00		
Cash Account Total.....:				291798.53	.00	291798.53		
Total Disbursements.....:				291798.53	.00	291798.53		