

**Calistoga Chamber of Commerce/City of Calistoga
&
Napa County Environmental Management Department
Meeting**

**October 15, 2009
2:00-4:00 p.m.
Calistoga Community Center
1307 Washington Street, Calistoga**

Agenda

- I.** Welcome & Introductions by Calistoga Chamber Commerce & City of Calistoga (*Rex Albright Executive Director; Charlene Gallina, Planning & Building Director*)
- II.** Meeting Purpose & Outcomes: To improve communications and customer service, come to common agreements on processes & further everyone's success (*Rex Albright Executive Director; Charlene Gallina, Planning & Building Director*)
- III.** City of Calistoga – Planning & Building Department (*Charlene Gallina, Planning & Building Director, Brad Cannon, Building Official*)
 - Department Roles & Responsibilities with Regards to Environmental Health Department – Established Protocol on Planning & Building Permit Processing
- IV.** Environmental Management Department (*Steve Lederer, Director; Christine Secheli, Assistant Director; Stacy Harrington, Environmental Management Coordinator; Kim Withrow, Senior Environmental Health Specialist*)
 - Department Overview - Roles & Responsibilities
 - Department Updates – Services on the Web
- V.** Concerns/Issues from Affected Parties
 - What specific process or program areas would you like the City & Environmental Management Department to work on?
 - Do you have any specific suggestions for these areas?
 - Are you willing to join a group to help work on these issues?
- VI.** Next Steps
- VII.** Adjournment