


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Connie Minnick, Senior Account Clerk
DATE: November 3, 2009
SUBJECT: Payables



APPROVAL FOR FORWARDING:


James C. McCann, City Manager

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ISSUE: Whether to approve payables covered by the check numbers listed below.

RECOMMENDATION: Approve payables.

BACKGROUND/DISCUSSION: The attached Cash Disbursement Reports for one voided check #9528 and check numbers 9549 - 9623 equaling a total distribution amount of \$571,181.96.

FISCAL IMPACT: A total of \$571,181.96 will be charged against a variety of specific funds as allocated by the coding of each individual bill.

ATTACHMENTS: 2 Cash Disbursement Reports, dated October 30, 2009.

1) Oct 2009:	void ck #9528 & cks 9549-9553	\$ 414,707.03
2) Nov 2009:	checks #9554 – 9623	\$ 156,474.93
	Total Payable Distribution	\$ 571,181.96

REPORT.: Oct 30 09 Friday
 RUN....: Oct 30 09 Time: 10:40
 Run By.: Connie Minnick

CITY OF CALISTOGA
 Cash Disbursement Detail Report
 Check Listing for 10-09 Bank Account.: 1000

PAGE: 001
 ID #: PY-DP
 CTL.: CAL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
009528	10/29/09	ZUM01	ZUMWALT FORD-MERCURY	-17.62	.00	-17.62	91817u	Ck# 009528 Reversed
009549	10/26/09	COA02	PAUL COATES CONST., INC.	7502.83	.00	7502.83	RP	#5503 RETENTION PAYMENT-M
009550	10/21/09	SOL03	SOLAGE CALISTOGA	405000.00	.00	405000.00	091006	MT WASH.STRG TANK WTR DIS
009551	10/29/09	CAL35	CALISTOGA PET CLINIC	1500.00	.00	1500.00	090901	RELEASE 09/10 COM.ENRICH.
009552	10/29/09	CLA02	KATIE CLARK	238.77	.00	238.77	091026	REIMB.BEWITCHED 2009 EXPE
009553	10/29/09	DIC01	MICHAEL DICK	483.05	.00	483.05	091101	NOV'09 RETIREMENT MEDICAL
Cash Account Total.....:				414707.03	.00	414707.03		
Total Disbursements.....:				414707.03	.00	414707.03		

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
009554	11/03/09	ASH01	ASHER'S AUTO & TIRE SVC	621.76 237.50 142.50 142.50 237.50 332.50 772.13	.00 .00 .00 .00 .00 .00 .00	621.76 237.50 142.50 142.50 237.50 332.50 772.13	21796 21824 21831 21832 21843 21844 22752	GRASSHOPPER #4502 #4500 #4526 SCHEDULED MAINT #4532 #4509 #4502
			Check Total.....:	2486.39	.00	2486.39		
009555	11/03/09	ATT03	A T & T	649.40	.00	649.40	091007	9/20-10/19/09
009556	11/03/09	ATT04	AT&T	357.85	.00	357.85	600486189	10/19-11/18/09 DOJ-LEAWEB
009557	11/03/09	BAS03	BASIC CHEMICAL SOLUTIONS	856.11	.00	856.11	S15656586	SODIUM HYPOCHLORITE
009558	11/03/09	BIA01	PHIL BIANCO	48.93 109.22	.00 .00	48.93 109.22	091015 091026	REIMB FOR K9 FOOD:PET FOO REIMB K9 MEDICATION:1800
			Check Total.....:	158.15	.00	158.15		
009559	11/03/09	BOD01	BODEAN COMPANY INC.	403.39	.00	403.39	87908	CENTENIAL CIRCLE 3/8" ASP
009560	11/03/09	BUS02	CAROL BUSH	100.00	.00	100.00	091029	2 PC MTGS 10/14 & 10/28
009561	11/03/09	CAL07	CALISTOGA TOWING	600.00	.00	600.00	100394	22651 EVIDENCE TOW
009562	11/03/09	CAL13	CALISTOGA TRIBUNE	830.71	.00	830.71	8248	SEP'09 LEGALS/ADV
009563	11/03/09	CAL44	CALTEST ANALYTICAL LAB.	142.50 123.50 4643.75 2520.95 220.95	.00 .00 .00 .00 .00	142.50 123.50 4643.75 2520.95 220.95	271685 271689 273088 273089 273090	A1 E1 BOD TSS KIMBALL RAW TOTAL & FECAL CMW AUG'09 CG AUG'09 CG AUG'09
			Check Total.....:	7651.65	.00	7651.65		
009564	11/03/09	CAL58	CALISTOGA FAMILY CENTER	2500.00	.00	2500.00	091021	QTR 1 JUL-SEP'09 AA#225
009565	11/03/09	CAL65	CALISTOGA CHAMBER OF	25000.00	.00	25000.00	5790	JAN'09 ADV 3RD QTR CONTRA
009566	11/03/09	CAL83	CALISTOGA COMMUNITY	1000.00	.00	1000.00	091026	RELEASE 09/10 COMM.ENRICH
009567	11/03/09	CAR16	CYNTHIA CARPENTER	543.75	.00	543.75	091016	8/12-9/9/09 PC MINUTES IN
009568	11/03/09	CDW01	CDW GOVERNMENT, INC.	1831.80	.00	1831.80	QPN8910	SYMANTEC RENEWAL 11/7/09-
009569	11/03/09	CIT02	CITY OF NAPA	22874.94	.00	22874.94	AR1000107	SEP'09 15916 USAGE
009570	11/03/09	COA04	PAUL COATES	50.00	.00	50.00	091029	1 PC MTG 10/14/09
009571	11/03/09	COL03	HERBERT A. COLLINS	131.32	.00	131.32	3	REMOVE-INSTALL CARPET-AM
009572	11/03/09	COM05	COMCAST	99.61 99.90	.00 .00	99.61 99.90	091008 MC 091023 CP	#650 MONHOF 10/18-11/17/0 #120 POOL 10/28-11/27/09
			Check Total.....:	199.51	.00	199.51		
009573	11/03/09	COR01	CORBIN WILLITS SYSTEMS	599.50	.00	599.50	A910151	NOV'09
009574	11/03/09	CRE01	CLAYTON S. CREAGER	50.00	.00	50.00	091029	1 PC MTG 10/14
009575	11/03/09	DAT01	DATA TICKET, INC.	100.00	.00	100.00	29103	SEP'09
009576	11/03/09	DES04	DESIGNER GRAPHICS	540.49	.00	540.49	82377	WINDOW ENVELOPES
009577	11/03/09	E&M01	E & M ELECTRIC MACHINERY	2350.58 3632.63	.00 .00	2350.58 3632.63	205499 205500	MOTOR SHOP REPLACEMENT/LA MOTOR SHOP REWIND PUMPEX
			Check Total.....:	5983.21	.00	5983.21		
009578	11/03/09	ENG05	ULRIKA ENGMAN-FELDER	472.50	.00	472.50	091029	YOGA INSTRUCTOR REIMB
009579	11/03/09	EPP01	EPPS CHEVROLET-PONTIAC-	9.25	.00	9.25	58048	#4502 SEAL-ASHERS
009580	11/03/09	FED04	FEDEX	22.63	.00	22.63	936749716	9/29 COASTLAND
009581	11/03/09	FEL05	STEVE FELLION	110.00	.00	110.00	09-32	#09-32 RELEASE TREE MIT.D
009582	11/03/09	FIS01	FISCHER COMPUTER SYSTEMS	50.00 1200.00	.00 .00	50.00 1200.00	44153 44187	NOV'09 EMAIL BACKUP NOV'09
			Check Total.....:	1250.00	.00	1250.00		
009583	11/03/09	GFS01	GFS CHEMICALS, INC.	261.94	.00	261.94	403781	TURB CALIB KIT
009584	11/03/09	GRA03	GRAINGER	194.67	.00	194.67	909185763	BLEACH,HOT CUPS,BATTERY 1

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
009584	11/03/09	GRA03	GRAINGER	161.50 63.10	.00 .00	161.50 63.10	909673104 909953498	1000 8 3/4"PLATES HAND SANITIZERS
			Check Total.....:	419.27	.00	419.27		
009585	11/03/09	GRO01	GROENIGER & CO.	935.42	.00	935.42	401016400	ECLIPSE #88 WC,BALL VALVE
009586	11/03/09	HOF02	JILL HOFF	434.00	.00	434.00	091029	AEROBICS/PILATES INSTRUCT
009587	11/03/09	HOR02	HORIZON	75.79	.00	75.79	484833203	MOSQUITO ABATEMENT-NO FOA
009588	11/03/09	INF01	InfoSend, Inc.	136.79	.00	136.79	39633	OCT'09
009589	11/03/09	JAY01	JAY'S ENGRAVING	33.81	.00	33.81	22565	COMMAND CENTER PLAQUE
009590	11/03/09	KEL03	KELLY-MOORE PAINT CO. INC	28.93 78.14	.00 .00	28.93 78.14	906151464 906151473	MESH FILTERS GRACO SPRY TIPS
			Check Total.....:	107.07	.00	107.07		
009591	11/03/09	KIT01	NICHOLAS KITE	100.00	.00	100.00	091029	2 PC MTGS 10/14 & 10/28
009592	11/03/09	LAR03	LARRY WALKER ASSOCIATES	435.10 861.25	.00 .00	435.10 861.25	131.153 131.0848	SEP'09 NPDES PERMIT RENEW SEP'09 ONGOING PERMIT AST
			Check Total.....:	1296.35	.00	1296.35		
009593	11/03/09	MAN01	JEFF MANFREDI	100.00	.00	100.00	091029	2 PC MTGS 10/14 & 10/28
009594	11/03/09	MAR01	TIM MARTIN	782.88	.00	782.88	2009-005	10/7/09 VEHICLE ACCIDENT
009595	11/03/09	MAS01	MASTER COLOR	175.61	.00	175.61	24212	500 DOOR HANGERS
009596	11/03/09	MCD01	MCDONOUGH,HOLLAND & ALLEN	2262.00 371.80	.00 .00	2262.00 371.80	216581 216585	SEP'09 CALISTOGA VLG INN SEP'09 LA PRIMA
			Check Total.....:	2633.80	.00	2633.80		
009597	11/03/09	MIL01	MILPITAS MOWERS, INC.	138.57	.00	138.57	247622	GRASSHOPPER MODULE SWITCH
009598	11/03/09	NAP08	COUNTY OF NAPA	9763.58	.00	9763.58	091014	OCT'09
009599	11/03/09	NAP41	NAPA COUNTY AUDITOR	195.00	.00	195.00	090930	SEP'09 STATE COURTHOUSE/C
009600	11/03/09	NAP58	NAPA COUNTY MOSQUITO	636.12	.00	636.12	446	SEP'09 WEED CONTROL
009601	11/03/09	NEG02	LETICIA NEGRETE	350.00	.00	350.00	091026	REFUND CC DEPOSIT RENTAL
009602	11/03/09	OGL01	OGLTREE'S WELDING	65.25	.00	65.25	82227-0	1/2" 13X46X46 EXP METAL,
009603	11/03/09	OLI02	OLIN CORP - CHLOR ALKALI	2354.09	.00	2354.09	1207524	BACTICIDE
009604	11/03/09	PAC03	PACIFIC TREE CARE	320.00	.00	320.00	5622	ROTARY BANNER UP/DWN 10/6
009605	11/03/09	PAR08	DONNA PARKS	350.00	.00	350.00	091026	CC DEPOSIT REFUND:RENTAL
009606	11/03/09	PGE01	PACIFIC GAS & ELECTRIC	217.42 16392.77 2918.75 2258.65 239.77 40.65	.00 .00 .00 .00 .00 .00	217.42 16392.77 2918.75 2258.65 239.77 40.65	091014 PS 091014 TP 091015 SL 091016 CP 091016 LP 091016 TS	OCT'09 PINE ST LIFT STATI OCT'09 DUNAWREAL-WWTP OCT'09 ST.LIGHTS OCT'09 COM.POOL OCT'09 LOGVY OCT'09 ST LIGHTS
			Check Total.....:	22068.01	.00	22068.01		
009607	11/03/09	POS02	RESERVE ACCOUNT	1200.00	.00	1200.00	091026	REIMB POSTAGE MACHINE
009608	11/03/09	RAM01	DENNIS RAMOS	115.00	.00	115.00	091028	REIMB REG.FEES-REG.SAFETY
009609	11/03/09	ROC01	ROCKZILLA	200.00	.00	200.00	56	RED RIBBON WEEK ACTIVITIE
009610	11/03/09	SAN04	SANTA ROSA FIRE EQUIP.	293.60	.00	293.60	116580	FIRE HOSE,NOZZLE,ADAPTER
009611	11/03/09	SHA01	SHAPE PRODUCTS	973.06	.00	973.06	142432	ACETATE BUFFER SOLUTION
009612	11/03/09	SHA02	WILLIAM SHAW	1.00	.00	1.00	091029	RENT-1475 FIRST ST-FOR IN
009613	11/03/09	STA03	STATE OF CALIFORNIA	992.00	.00	992.00	757278	SEP'09 FINGERPRINTS
009614	11/03/09	SYN03	SYNAGRO SOUTHWEST	23632.70	.00	23632.70	45665	345.76000 TO LAKEVILLE
009615	11/03/09	TEL01	TELSTAR INSTRUMENTS, INC.	1817.60	.00	1817.60	60734	ANNUAL CALIBRATIONS-KIMBA
009616	11/03/09	THA01	THALES CONSULTING INC.	2300.00	.00	2300.00	276	ANNUAL CITIES FIN,TRANS.R
009617	11/03/09	TOS01	TOSHIBA AMERICA INFO SYS	1380.02	.00	1380.02	52870079	ESTUDIO4500C CITY HALL CO

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information	
							Invoice #	Description
009618	11/03/09	USA01	USA BLUE BOOK	986.28	.00	986.28	911033	GLOVES,HOSE SHUTOFF VALVE
				60.33	.00	60.33	917510	PVC
				136.04	.00	136.04	918394	10" BRASS NOZZLE X 1-1/2"
Check Total.....:				1182.65	.00	1182.65		
009619	11/03/09	VAZ01	FAVLAN VAZQUEZ	350.00	.00	350.00	091026	DEPOSIT REFUND-SOCCER FIE
009620	11/03/09	VIS01	VISION INTERNET PROVIDERS	825.00	.00	825.00	16380	OCT'09 WEB HOSTING/E-NOTI
009621	11/03/09	WIN06	WINDSOR FUEL CO	23.41	.00	23.41	36656	EMERALD 5 GA
009622	11/03/09	ZOO02	ZOOM	6.90	.00	6.90	763046	TONER FREIGHT
				6.90	.00	6.90	763117	TONER FREIGHT
				6.90	.00	6.90	764060	TONER FREIGHT
				10.35	.00	10.35	764541	TONER FREIGHT
Check Total.....:				31.05	.00	31.05		
009623	11/03/09	ZUM01	ZUMWALT FORD-MERCURY	9.25	.00	9.25	93388	#4526 FILTER
				52.69	.00	52.69	93481	#4509 V-BELT
Check Total.....:				61.94	.00	61.94		
Cash Account Total.....:				156474.93	.00	156474.93		
Total Disbursements.....:				156474.93	.00	156474.93		