

City of Calistoga
COMMUNITY RESOURCES COMMISSION



Chairperson: Karen Chang
Vice – Chair: Indira Lopez
Members: Sandra “Sue” Harper
Megan Hunt
Bev More
Rita Squire

MINUTES
Tuesday, October 27, 2009 – 5:30 P.M.
Community Center, 1307 Washington Street

1
2 **A) CALL TO ORDER**
3

4 The meeting was called to order by Chairperson Chang on October 27, 2009, at
5 6:02 p.m., at the Calistoga Community Center. Commissioners present included
6 Commissioners Harper, Lopez, Hunt and More. Also present were Aquatics &
7 Recreation Manager, Olivia Lemen, Associate Planner Erik Lundquist, and
8 Administrative Secretary Lorie Goldbeck.

9
10 Commissioner Squire was absent.

11
12 **B) PUBLIC COMMENT**
13

14 No public comment.
15

16 **C) ADOPTION OF MEETING AGENDA**
17

18 It was noted that Item No. 1 would be moved to the November 18, 2009
19 Community Resources Commission meeting. Commissioner Harper moved to
20 adopt the meeting agenda with the change noted. Vice Chair Lopez seconded
21 and the motion carried.
22

23 **D) OATH OF OFFICE**
24

- 25 1) Oath of Office to newly appointed Community Resources Commissioner,
26 Marcela Rodriguez.
27

28 **E) CONSENT CALENDAR**
29

- 30 2) The Minutes of the regular Community Resources Commission Meeting of
31 September 16, 2009.
32

33 Chairperson Chang requested the inclusion of “including the local action
34 items” to line 54. Commissioner Harper noted a correction to line 110 as she
35 did not attend the meeting and therefore did not make a motion to adjourn the
36 meeting.
37

38 Commissioner Harper moved to approve Item No. 2 on the consent calendar,
39 Commissioner Hunt seconded and the motion carried.
40

41 **F) PRESENTATIONS**

42 3) Presentation from Heidi Ticen on Recycling.

43 It was noted that Heidi Ticen was not in attendance but would likely join later
44 and present to the CRC.
45

46 **G) GENERAL GOVERNMENT**

47 4) Recap of the Calistoga Community Pool 2009 Season.

48
49 Aquatics & Recreation Manager Lemen reported on the highlights from the
50 2009 season. She reported that the swim lessons were very successful and
51 that programming for these will increase next year. She noted that the
52 Community Pool Advisory Committee (CPAC) would like more marketing and
53 promotion for the next season and that they are continuing to seek grant,
54 fundraising and revenue generating opportunities.
55

56 Commissioner Harper reported that the consensus of the CPAC is that they are
57 very impressed with the management and the first season of the new pool.
58 She commented that it was a very short start up period which gave an
59 opportunity to develop new efforts for the next season.
60

61 5) Draft Pool and Recreation Survey.

62
63 Aquatics & Recreation Manager Lemen reported that the CPAC suggested an
64 end of season survey to capture feedback on the pool and all recreation
65 programs. She noted that the survey will be available on the City's website in
66 both English and Spanish, paper copies at City Hall, and Channel 28. It will
67 also be distributed at the schools, through the Think Tank program, and Family
68 Center. She requested feedback on the survey from the CRC. There was
69 Committee Consensus that the draft survey thoroughly addressed the aquatics
70 and recreation programs and services and should be finalized and distributed.
71

72
73 **F) PRESENTATIONS**

74 3) Presentation from Heidi Ticen on Recycling.

75 Heidi Ticen joined the meeting and presented to the CRC. She noted that she
76 is on the Green & Sustainable Calistoga Research Subcommittee. She
77 reported that they previously surveyed the business community in Calistoga
78 regarding recycling knowledge, issues and concerns. The results of the survey
79 show that the community is not knowledgeable about local recycling programs
80 and are likely throwing recyclable products in the regular garbage thus creating
81 more problems. She noted that Napa County Resource Specialist, David

82 Briggs, would like Calistoga to endorse the California Product Stewardship
83 program which works together with producers that design and manufacture
84 products in an effort to reduce the environmental impact of product waste. She
85 also reported that the current local programs sometimes cause added trouble
86 and costs for business owners thereby creating a lack of interest and
87 resources. She commented that there should be procedures where complaints
88 can be heard and programs created to make the process easier for businesses
89 and residents to participate. She also commented that recycle bins should be
90 placed directly next to garbage cans throughout the City on main streets, public
91 parks, etc. She also discussed the importance of the upcoming COP-15
92 Climate Summit in Copenhagen and suggested that the City send a letter or
93 resolution urging President Obama's attendance at the summit.

94 **Public Comment** – Michael Quast, 1300 Washington Street, Calistoga,
95 commented that he feels it is important to incentivize recycling for business
96 owners. He discussed the costs, regulations and problems involved with
97 recycle bins through Upper Valley Disposal and requested that the City
98 advocate for programs, policies and rates for local businesses.

99
100 **G) GENERAL GOVERNMENT (continued)**

- 101
102 6) Establish an implementation strategy for the Community Resources
103 Commission priority actions contained in the Preliminary Draft Napa County
104 Communitywide Climate Action Plan.

105
106 Associate Planner Erik Lundquist reported that the City Council adopted a
107 resolution in August establishing a greenhouse gas emissions reduction target
108 and directed staff to work with the CRC on the preliminary Draft Climate Action
109 Plan Framework. He noted that the CRC reviewed draft Climate Action Plan
110 and selected certain action items for implementation. He stated that many of
111 the items selected are already being implemented and gave a summary of
112 those items. He discussed the creation of the CRC's FY 2009/10
113 Implementation Strategy which includes the development of a system that
114 contains useful information to provide status reports on progress to the CRC
115 and City Council. He noted that much of the implementation work and CRC
116 recommendations will warrant City Council approval and, as such, staff will
117 bring these issues forward to as appropriate.

118
119 He reported that a preliminary draft of the Climate Action Plan was circulated
120 through the Napa County Transportation and Planning Agency (NCTPA) but
121 that the document has not yet been circulated to the public. He noted that a
122 major review session for the document is scheduled at the NCTPA TAC
123 meeting on November 5, 2009.

124
125 There was Commission discussion regarding monthly public outreach through
126 educational seminars and public speakers with different topics each month.
127 There was also discussion on the possibility of taping the events and

128 broadcasting them on Channel 28. Commissioner Lopez commented that it
129 would be more beneficial to have separate meetings for the Latino community
130 as much of what is said gets lost in translation. She will work to find out what
131 programs and workshops are offered to the Latino community and report back
132 to the CRC.

133
134 Chairperson Chang reported that the Green Subcommittee has standing
135 monthly meetings and welcomed any ideas to help educate the community.
136

137 **H) GENERAL UPDATES**

138
139 Aquatics & Recreation Manager Lemen reported that the Haunted House was a
140 successful and great event with about 450 participants. She noted that the
141 Calistoga Community Pool and Calistoga Recreation now have their own
142 Facebook pages which gives a new avenue for communication and getting the
143 word out.
144

145 **I) COMMISSIONERS OPEN DISCUSSION**

146
147 Commission Harper asked about the progress on the repairs at the pool. Olivia
148 Lemen reported that the contractors are on site daily and are now on Plan C for
149 repairing the cracks and noted that the cracks are through the shotcrete as well
150 as the plaster. She reported that the weather is holding up which gives them
151 more time for the repairs.
152

153 Commissioner Harper also asked about the new Teen/Art Center. Olivia
154 Lemen reported that this item will be presented at the November Community
155 Resources Commission meeting for a recommendation to the Planning
156 Commission.
157

158 Olivia Lemen reported that the Veteran's Memorial is almost complete and that
159 an opening ceremony is hopeful for the Veteran's Day Holiday on November
160 11th.
161

162 163 **H) ADJOURNMENT**

164 Chairperson Chang requested a motion to adjourn. Commissioner Harper
165 moved and Vice Chair Lopez seconded. The motion carried unanimously.
166

167 The meeting was adjourned at 7:26 p.m. to the next scheduled regular meeting
168 of the Calistoga Community Resources Commission, on Wednesday, November
169 18, 2009, Calistoga Community Center, 1307 Washington Street, 5:30 p.m.
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Respectfully submitted: Lorie Goldbeck

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Administrative Secretary

Approved: Chairperson Karen Chang