

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Susan Sneddon, City Clerk
DATE: March 4, 2008
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:

James C. McCann (Signed by S Sneddon)
James C. McCann, City Manager

DISCUSSION: The Minutes of the regular City Council Meeting on February 19, 2008 are provided for consideration and approval.

RECOMMENDATION: Approve Minutes.

ATTACHMENTS: Aforementioned Minutes.

MINUTES
CITY COUNCIL – REGULAR MEETING
TUESDAY, FEBRUARY 19, 2008 - 7:00 P.M.
CALISTOGA COMMUNITY CENTER

1 **CALL TO ORDER**

2
3 **Mayor Gingles called the Regular Session to order at 7:00 p.m.**

4
5 In attendance were the following: Councilmember Placido Garcia, Councilmember
6 Gary Kraus, Councilmember Karen Slusser, Vice Mayor Michael Dunsford and
7 Mayor Jack Gingles.

8
9 Also present were, City Manager James McCann, Police Chief Jonathan Mills, and
10 City Clerk Susan Sneddon.

11
12 **ACTION OUT OF CLOSED SESSION**

13
14 **Mayor Gingles** announced that there was no Closed Session held this evening.

15
16 **ORAL COMMUNICATIONS**

17
18 None given.

19
20 **ADOPTION OF MEETING AGENDA**

21
22 **It was MOVED by Dunsford and SECONDED by Kraus to approve the Council**
23 **Meeting Agenda as presented. The Motion was carried unanimously.**

24
25 **APPRECIATION AWARD**

26 **1) Presentation of service award to James McCann, City Manager (10 years of**
27 **service).**

28
29 **Mayor Gingles** presented City Manager McCann with an appreciation award and
30 complimented him for his 10 years of service as Planning Director and City
31 Manager.

32
33 **City Manager McCann** stated that the past 10 years have been rewarding and there
34 have been many accomplishments. He stated his appreciation in working with the
35 current and past City Council members and that he is proud to be part the City.

36

37 **CONSENT CALENDAR**
38

- 39 **2) Accounts payable for the period ending Thursday, February 14, 2008 (Total**
40 **amount of \$363,367.27).**
- 41 **3) Minutes of the regular City Council Meeting on February 5, 2008.**
- 42 **4) Adoption of Resolution No. 2008-011 waiving local fees for livescan service for**
43 **volunteers to local organizations.**
44

45 **It was MOVED by Slusser and SECONDED by Garcia to approve Items No. 2, 3,**
46 **and 4 on the Consent Agenda. The Motion was carried unanimously.**
47

48 **GENERAL GOVERNMENT**
49

- 50 **5) Consideration of a Resolution accepting a donation in the amount of \$43,000**
51 **from the Calistoga Fire Association towards the cost of the new multi-**
52 **function engine.**
53

54 **City Manager McCann** introduced this item. He stated that the Calistoga
55 **Firefighters Association** recognizes the importance of the new multi-function engine
56 **and have provided the City \$43,000** towards the cost. He stated that this is the most
57 **significant single donation** the Association has authorized in its 124 years of
58 **existence.** He stated that the Association also plans to participate in the renovation
59 **costs of the fire station.**
60

61 **It was MOVED by Mayor Gingles and SECONDED by Councilmember Slusser**
62 **to adopt Resolution No. 2008-012 accepting a donation in the amount of**
63 **\$43,000 from the Calistoga Fire Association towards the cost of the new multi-**
64 **function engine.**

65 **The Motion was carried as follows:**

66 **AYES: Mayor Gingles Councilmembers Slusser, Garcia, Kraus, and**
67 **Vice Mayor Dunsford**

68 **NOES: None**

69 **ABSTAIN/ABSENT: None**
70

- 71 **6) Consideration of a Resolution establishing objectives and the appointment of a**
72 **Council Subcommittee for the Fiscal Year 2008-2009 Community Enrichment**
73 **Grant Program.**
74

75 **City Clerk Sneddon** introduced this item and suggested that the Council approve
76 **the objectives and establish a subcommittee** consisting of two Councilmember's and
77 **the City Manager** to evaluate the CEG applications in order to make a future
78 **recommendation to the Council for funding.**
79

80 **Mayor Gingles** recommended that Councilmembers Kraus and Slusser be
81 appointed to the Community Enrichment Grant subcommittee.
82

83 **It was MOVED by Mayor Gingles and SECONDED by Vice Mayor Dunsford to**
84 **adopt Resolution No. 2008-013 establishing objectives and the appointment of**
85 **a Council Subcommittee for the Fiscal Year 2008-2009 Community Enrichment**
86 **Grant Program.**

87 **The Motion was carried as follows:**

88 **AYES: Mayor Gingles, Vice Mayor Dunsford, Councilmembers Garcia,**
89 **Kraus, and Slusser**

90 **NOES: None**

91 **ABSTAIN/ABSENT: None**

92

93 **7) Consideration of a proposal to re-establish the Calistoga Police Department**
94 **Reserve Program.**

95

96 **Police Chief Mills** introduced this item and provided a brief history of the Police
97 Reserve Program. He stated that re-establishing the Reserve Program would
98 complement the current police force and provide training/experience for officers.
99

100 **Ric Pielstick, 1805 Foothill Blvd,** asked if the reservists would be volunteering and
101 what expenses the City would incur.
102

103 **Police Chief Mills** stated that the reservists are not paid and the City will provide
104 minimal funding.
105

106 **Councilmember Slusser** asked if the reservists will have completed police
107 academy (**Police Chief Mills** stated yes).
108

109 **Councilmember Garcia** asked if there are any limits to the number reservists at
110 one time.
111

112 **Police Chief Mills** stated there will be a maximum of four reservists supervised by a
113 staff coordinator.
114

115 **Councilmember Kraus** asked if the Calistoga Police Officers Association agrees
116 with re-establishing the Reserve Program (**Police Chief Mills** stated yes).
117

118 **There was Council consensus to re-establish the Calistoga Police Department**
119 **Reserve Program.**
120

121 **CITY MANAGER REPORTS**

- 122 • Announced a public meeting provided by Napa County Transportation and
123 Planning Agency's (NCTPA) to discuss the County's Strategic Transportation
124 Plan.

- 125 • Provided an update on the City's Utility Replacement and Paving Project. He
126 stated that a majority of the project is complete with some minor utility work
127 remaining.
- 128 • Reported that the City is making good progress in discussions with CalTrans
129 regarding the Highway 29/Silverado Trail Intersection Improvement Project.
- 130 • Announced that the Low Vision Group will meet at 1:30 p.m. on February 22nd at
131 Rancho de Calistoga Recreation Hall.
- 132 • Stated that NCTPA Vine Route 11 is offering a 2-for-1 special through the end of
133 the month since ridership has been down.
134
- 135 **Mayor Gingles** (City's NCTPA representative) stated that if Vine Route 11
136 continues to have low ridership the route will be discontinued. On a different matter
137 he complimented John Busk for fixing the pot holes on the road adjacent to his
138 property, and he thanked City Manager McCann and Public Works Director/City
139 Engineer Takasugi for their assistance in this matter.

COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

141
142
143 **Councilmember Garcia** requested an update regarding Solage workforce housing
144 (**City Manager McCann** responded that pursuant to the agreement with Solage the
145 workforce housing is to be available for occupancy by April 2009).
146

147 **Mayor Gingles** stated his concern that the Calistoga Amigos Program might be
148 eliminated (**City Manager McCann** responded that there is no intention in eliminating
149 the program).
150

151 **Mayor Gingles** stated that he will be attending the League of California Cities Policy
152 Committee Meetings on April 2-3.
153

CITY COUNCIL ADJOURNMENT

154 **Mayor Gingles** adjourned the meeting at 7:30 p.m. to the next scheduled regular
155 meeting of the Calistoga City Council, on Tuesday, March 4, 2008, Calistoga Community
156 Center, 1307 Washington Street, 7:00 p.m.
157
158
159

160 **Respectfully submitted:**
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162 _____
163 Prepared by: Susan Sneddon, City Clerk
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165 _____
166 Approved by: Jack Gingles, Mayor