

# City of Calistoga


## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Jonathan Mills –Chief of Police  
**DATE:** March 4, 2008  
**SUBJECT:** Authorization to Purchase of a Replacement Vehicle for Police Department

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**APPROVAL FOR FORWARDING:**

  
James C. McCann, City Manager

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**ISSUE:** Adoption of a Resolution to authorize the expenditure of budgeted funds to purchase a replacement patrol car for the Police Department from Downtown Ford of Sacramento in the amount of \$29,194.78.

**RECOMMENDATION:** Adopt the Resolution authorizing the purchase of a replacement vehicle and related equipment for the vehicle.

**BACKGROUND/DISCUSSION:** The City Council has budgeted funds for the purchase of a replacement Police Department patrol vehicle in the amount of \$33,000. This amount was estimated to be the cost of purchasing and equipping a new police package vehicle.

This purchase will replace an existing patrol vehicle from the department fleet, based on a five-year replacement cycle for marked patrol cars. The vehicle being replaced is a 2000 Ford Crown Victoria. Upon being replaced It will be declared surplus and sold to an automobile auction.

Because our department has the same specifications for patrol vehicles as the California Highway Patrol, it has been our practice to purchase replacement vehicles through the automobile dealer (contract vendor) who has already been awarded the State contract for CHP specification patrol cars. By doing this, we can “piggy back” off the CHP contract and are able to purchase a vehicle at the lowest possible price. Downtown Ford Sales of Sacramento is the State contract vendor for the 2008

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27 model year Ford Crown Victoria CHP specification police vehicles. The purchase  
28 price of the patrol vehicle includes certain dealer-installed equipment that renders  
29 the vehicle usable as a police vehicle.

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31 Currently there are no alternative fuel or hybrid vehicles that meet the performance  
32 specifications of the State contract.

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34 **FISCAL IMPACT:** \$33,000 was budgeted in the Equipment Replacement Fund  
35 for replacement of one patrol car. The purchase price and partial outfitting of the new  
36 police vehicle (\$29,194.78) is below the budgeted amount by \$3,805.22. Some of  
37 the equipment necessary to complete the outfitting of the new vehicle will be reused  
38 from the patrol unit being replaced. The purchase of new light bar, vehicle graphics  
39 and other necessary emergency response equipment for the vehicle will be made  
40 with the remaining funds.

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42 Funds generated from the sale of the replaced vehicle will be returned to the City.

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44 **ATTACHMENTS:**

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46 1. Draft Resolution

RESOLUTION NO. 2008- \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE PURCHASE OF A VEHICLE FOR THE POLICE DEPARTMENT**

1       **WHEREAS**, the City of Calistoga budget for Fiscal Year 2007-2008 contains an  
2 appropriation of \$33,000 for the acquisition of a patrol vehicle for the Police Department;  
3 and  
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5       **WHEREAS**, Downtown Ford Sales of Sacramento, California is the State  
6 Contract Vendor for the Ford Crown Victoria CHP specification police vehicle; and  
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8       **WHEREAS**, the Calistoga Police Department desires to purchase a Ford Crown  
9 Victoria CHP specification police vehicle and Downtown Ford Sales has provided a  
10 price of \$29,194.78 for the purchase of said vehicle.  
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12       **NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of  
13 Calistoga hereby authorizes the City Manager to purchase a Ford Crown Victoria CHP  
14 specification police vehicle from Downtown Ford Sales of Sacramento for \$29,194.78.  
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16       **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of  
17 Calistoga at a regular meeting held this **4th day of March 2008**, by the following vote:  
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20       **AYES:**  
21       **NOES:**  
22       **ABSTAIN/ABSENT:**

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**JACK GINGLES, Mayor**

**ATTEST:**  
  
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**SUSAN SNEDDON, City Clerk**