

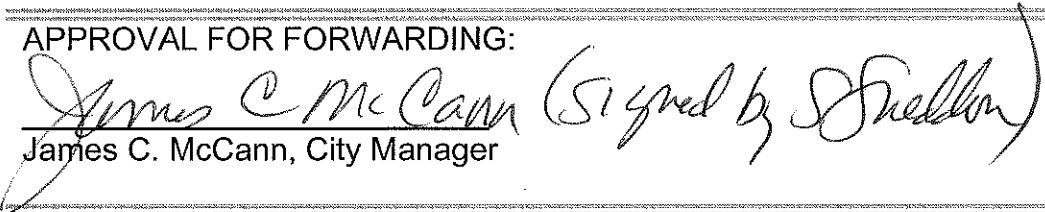
# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Connie Minnick, Senior Account Clerk  
**DATE:** December 1, 2009  
**SUBJECT:** Payables



APPROVAL FOR FORWARDING:

  
James C. McCann, City Manager

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**ISSUE:** Whether to approve payables covered by the check numbers listed below.

**RECOMMENDATION:** Approve payables.

**BACKGROUND/DISCUSSION:** The attached Cash Disbursement Reports for one voided check #9507 and check numbers 9705 - 9763 equaling a total distribution amount of \$229,855.76.

**FISCAL IMPACT:** A total of \$229,855.76 will be charged against a variety of specific funds as allocated by the coding of each individual bill.

**ATTACHMENTS:** 2 Cash Disbursement Reports, dated November 24, 2009.

1) Nov 2009:	void ck #9507 & cks 9705-9709	\$	7,867.47
2) Dec 2009:	checks #9710 – 9763	\$	<u>221,988.29</u>
	<b>Total Payable Distribution</b>	\$	<b>229,855.76</b>

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
009507	11/24/09	NAP31	NAPA COUNTY TAX COLLECTOR	-16.50	.00	-16.50	09(10u	Ck# 009507 Reversed
				-308.68	.00	-308.68	09)10u	Ck# 009507 Reversed
				-301.94	.00	-301.94	09,10u	Ck# 009507 Reversed
				-199.62	.00	-199.62	09-10u	Ck# 009507 Reversed
				-16.50	.00	-16.50	09.10u	Ck# 009507 Reversed
				-346.16	.00	-346.16	09/10u	Ck# 009507 Reversed
				-140.76	.00	-140.76	09:10u	Ck# 009507 Reversed
				-16.50	.00	-16.50	09<10u	Ck# 009507 Reversed
				-533.88	.00	-533.88	09>10u	Ck# 009507 Reversed
				-59.24	.00	-59.24	09_10u	Ck# 009507 Reversed
			Check Total.....:	-1939.78	.00	-1939.78		
009705	11/18/09	CAL52	CALIFORNIA LABOR LAW	47.25	.00	47.25	2009-10E	2010 ST/FED POSTERS #A125
009706	11/18/09	CDP01	CA DEP OF PUBLIC HEALTH	60.00	.00	60.00	091116 DR	D.RAMOS WT GR T2 RENEWAL
009707	11/18/09	COM05	COMCAST	116.82	.00	116.82	090915 FD	#862 FIRE DEP 9/15-10/14/
				116.72	.00	116.72	091013 FD	#862 FIRE DEP 10/15-11/14
				99.58	.00	99.58	091108 MC	#650 MONHOF 11/18-12/1709
				116.72	.00	116.72	091110 FD	#862 FIRE DEP 11/15-12/14
				199.16	.00	199.16	091111 CC	#643 COM CENTER 11/21-12/
			Check Total.....:	649.00	.00	649.00		
009708	11/18/09	KRI01	TERRY E. KRIEG	9000.00	.00	9000.00	091116	2ND PROGRESS BILLING 06/0
009709	11/18/09	STA03	STATE OF CALIFORNIA	51.00	.00	51.00	762292-R	OCT'09 REDO S.MILLS
			Cash Account Total.....:	7867.47	.00	7867.47		
			Total Disbursements.....:	7867.47	.00	7867.47		

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
009710	12/01/09	ATT03	A T & T	1397.58	.00	1397.58	966218	10/7-11/6/09 TELEPHONE
009711	12/01/09	ALL06	ALL SEASON'S BISTRO	3000.00	.00	3000.00	091124	CATERING 12/11/09 HOLIDAY
009712	12/01/09	ARR03	ARROWHEAD MOUNTAIN SPRING	174.18	.00	174.18	091106 CH	OCT'09 CITY HALL
				105.65	.00	105.65	091106 DL	OCT'09 DUNAWEAR LN
				36.08	.00	36.08	091106 PR	OCT'09 P/REC
				176.67	.00	176.67	091106 PW	OCT'09 PUBLIC WORKS
			Check Total.....:	492.58	.00	492.58		
009713	12/01/09	ATT01	AT&T	69.06	.00	69.06	091023	#0674 10/23-11/22/09
009714	12/01/09	BEL02	BELL PRODUCTS, INC.	228.57	.00	228.57	90834	DUNAWEAR PREV MAINT
				110.00	.00	110.00	90835	AMBULANCE YARD PREV MAINT
				782.77	.00	782.77	90913	PUBLIC WORKS PREV MAINT &
				282.62	.00	282.62	90914	FIRE DPT PREV MAINT
				1735.13	.00	1735.13	91098	MONHOFF-RAQUET BALL COURT
			Check Total.....:	3139.09	.00	3139.09		
009715	12/01/09	BOB01	BOB & DUFF'S PEST CONTROL	375.00	.00	375.00	127778	HWY 29 OAKS-MERIT INJECTI
009716	12/01/09	BRE01	BRELJE & RACE	517.50	.00	517.50	53803	4 SAMPLES:FISH TOXICITY,B
009717	12/01/09	C3D01	C3 DESIGN ALLIANCE, INC.	810.20	.00	810.20	18	9/10-10/31/09 FIRE STATIO
009718	12/01/09	CAL13	CALISTOGA TRIBUNE	40.00	.00	40.00	2588	CITY CLERKS SUBSCRIPTION
				40.00	.00	40.00	2627	CITY MGR SUBSCRIPTON RENE
				1282.80	.00	1282.80	8349	OCT'09 ADV
			Check Total.....:	1362.80	.00	1362.80		
009719	12/01/09	CAL44	CALTEST ANALYTICAL LAB.	342.00	.00	342.00	274099	OCT'09 ROUTINE COLIFORMS
				142.50	.00	142.50	274109	A-1 E-1 BOD/TSS
				142.50	.00	142.50	274831	A1 E1 BOD/TSS
				114.00	.00	114.00	274832	OIL & GREASE, TDS OF E1
				142.50	.00	142.50	274836	WEEKLY SAMPLING A1 E1
				432.25	.00	432.25	274884	THM/COLIFORM MPN
			Check Total.....:	1315.75	.00	1315.75		
009720	12/01/09	CAL65	CALISTOGA CHAMBER OF	25500.00	.00	25500.00	5829	FEB'09 ADVANCE 3RD QTR
009721	12/01/09	CAL79	CALISTOGA HOLIDAY SHARING	1500.00	.00	1500.00	091119	09/10 CEG
009722	12/01/09	CCA06	CITY CLERKS ASSOC OF CALF	105.00	.00	105.00	2009-2010	09-10 S.SNEDDON ANNUAL ME
009723	12/01/09	CDW01	CDW GOVERNMENT, INC.	148.32	.00	148.32	QVC1138	2-APC BACKUPS 550VA
				109.92	.00	109.92	QWT3309	WWTP HP OFFICEJET PRO 800
			Check Total.....:	258.24	.00	258.24		
009724	12/01/09	CLO01	CLOVER FLAT LANDFILL	34.75	.00	34.75	486031	3 YARDS
				34.75	.00	34.75	486042	3 YARDS
				34.75	.00	34.75	486058	3 YARDS
				34.75	.00	34.75	486076	3 YARDS
				34.75	.00	34.75	486280	3 YARDS
				34.75	.00	34.75	486297	3 YARDS
				34.75	.00	34.75	486315	3 YARDS
				34.75	.00	34.75	486335	3 YARDS
				34.75	.00	34.75	486345	3 YARDS
			Check Total.....:	312.75	.00	312.75		
009725	12/01/09	COA01	COASTLAND CIVIL	5428.75	.00	5428.75	30465	OCT'09 PALISADES
				217.50	.00	217.50	30496	OCT'09 PLAN CKS
			Check Total.....:	5646.25	.00	5646.25		
009726	12/01/09	COA04	PAUL COATES	77.44	.00	77.44	091028	ADA TRAINING BERKLEY MILE
009727	12/01/09	COR01	CORBIN WILLITS SYSTEMS	599.50	.00	599.50	A911151	DEC'09
009728	12/01/09	COU12	COUNTY OF NAPA	10000.00	.00	10000.00	091029	FY 08/09 AGRMT #0375 NCHA
009729	12/01/09	DIC01	MICHAEL DICK	483.05	.00	483.05	091201	DEC'09 MEDICAL REIMB-RETI
009730	12/01/09	DUK01	JOSH DUKES	300.00	.00	300.00	091124	DJ SVCS 12/11/09 HOLIDAY
009731	12/01/09	ECO02	ECONOMY LOCK & KEY	692.30	.00	692.30	SH8399	ABUS PADLOCKS;LONG SHACKL
009732	12/01/09	ENG05	ULRIKA ENGMAN-FELDER	388.50	.00	388.50	091124	YOGA INSTRUCTOR REIMB
009733	12/01/09	FIS01	FISCHER COMPUTER SYSTEMS	500.00	.00	500.00	44225	OCT'09 WKSTATIONS:CH & MO
009734	12/01/09	GRA03	GRAINGER	453.90	.00	453.90	911321412	ENCLOSURE, NEMA 4,SS

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
009734	12/01/09	GRA03	GRAINGER	9.64	.00	9.64	911413381	ENCLOSURE INNER PANEL
				132.68	.00	132.68	911435673	HAND SANITIZER
				635.36	.00	635.36	911455801	WIRE:YELLOW,ORANGE,BROWN,
				-453.90	.00	-453.90	911480739C	ENCLOSURE, NEMA 4,SS
				-619.79	.00	-619.79	911682998C	WIRE:YELLOW,ORANGE,BROWN
				41.12	.00	41.12	911808938	FIBER,PACKING COMPOUND SE
				619.79	.00	619.79	911815203	WIRE:YELLOS,ORANGE,BROWN
			Check Total.....:	818.80	.00	818.80		
009735	12/01/09	GRE02	GREEN VALLEY CONSULTING	550.00	.00	550.00	2009-425	OCT'09 COM.POOL PLAN REVI
				4935.25	.00	4935.25	2009-426	OCT'09 DIAMOND HILLS
				1131.30	.00	1131.30	2009-432	OCT'09 DIAMOND HILLS IMPV
			Check Total.....:	6616.55	.00	6616.55		
009736	12/01/09	HAL01	HALLS	409.00	.00	409.00	136090	CARRILLO MEMORIAL PLAQUE
009737	12/01/09	HOF02	JILL HOFF	416.50	.00	416.50	091124	AEROBICS/PILATES INSTRUCT
009738	12/01/09	HOM03	HOME DEPOT CREDIT SERVICE	76.11	.00	76.11	9635531	TOTO ELECTRIC ULTRA BLOWE
009739	12/01/09	INF01	InfoSend, Inc.	21.38	.00	21.38	39848	OCT'09 PENALTIES
				852.20	.00	852.20	40135	NOV'09 BILLINGS
			Check Total.....:	873.58	.00	873.58		
009740	12/01/09	INT01	INTERSTATE BATTERIES OF	280.02	.00	280.02	40050418	4504 & 295
009741	12/01/09	JEF01	DARYL JEFFCOAT	390.00	.00	390.00	091123	NOV'09 2CC,2PC & 1 CJUSD
009742	12/01/09	LAR03	LARRY WALKER ASSOCIATES	145.00	.00	145.00	131.154	OCT'09 NPDES PERMIT RENEW
				450.00	.00	450.00	131.0849	OCT'09 ONGOING PERMIT AST
				1686.25	.00	1686.25	131.1111	OCT'09 SEWER MGMT PLAN
			Check Total.....:	2281.25	.00	2281.25		
009743	12/01/09	MCD01	MCDONOUGH,HOLLAND & ALLEN	564.72	.00	564.72	217254	JUL'09
009744	12/01/09	MET06	MetroPCS WIRELESS, INC.	100.00	.00	100.00	44490	09-317 JAN-JUN'09 TEXT RE
009745	12/01/09	NAP31	NAPA COUNTY TAX COLLECTOR	308.68	.00	308.68	09)10A	#020-150-033 SPRING ST LI
				301.94	.00	301.94	09,10A	#022-100-017 R/R RIGHT AW
				199.62	.00	199.62	09-10A	#022-100-015 R/R RIGHT AW
				346.16	.00	346.16	09/10A	#022-010-015 R/R RIGHT AW
				140.76	.00	140.76	09:10A	#022-100-016 R/R RIGHT AW
				533.88	.00	533.88	09>10A	#017-060-010 KIMBALL RESV
				59.24	.00	59.24	09_10A	#020-050-006 FEIGE CANYON
			Check Total.....:	1890.28	.00	1890.28		
009746	12/01/09	OFF05	OFFICE DEPOT	764.09	.00	764.09	091117	11/9-17/09
009747	12/01/09	PAC03	PACIFIC TREE CARE	320.00	.00	320.00	5657	JAZZ & BLUES FESTIVAL BAN
009748	12/01/09	PAR03	PARSAC	111248.00	.00	111248.00	10-142	JAN-JUN'09 WORKERS COMP-2
009749	12/01/09	PGE01	PACIFIC GAS & ELECTRIC	933.73	.00	933.73	09116 CP	NOV'09 COM.POOL
				231.34	.00	231.34	091113 FS	NOV'09 PINE ST LIFT STATI
				5583.91	.00	5583.91	091113 TP	NOV'09 WWTP
				2300.40	.00	2300.40	091116 SL	NOV'09 ST LIGHTS
				28.59	.00	28.59	091116 TS	NOV'09 TRAFFIC SIGNAL
			Check Total.....:	9077.97	.00	9077.97		
009750	12/01/09	PGE04	PG&E	239.00	.00	239.00	6969029-5	SEP'09 WASHER REBATES
009751	12/01/09	RED10	RED WING SHOES	174.02	.00	174.02	96631	B.GRAY
009752	12/01/09	SIG03	SIGN*A*RAMA	368.48	.00	368.48	29333	LAB LABELS
				448.00	.00	448.00	30492	RECYCLED WATER SIGNS
			Check Total.....:	816.48	.00	816.48		
009753	12/01/09	SNE01	SU SNEDDON	140.98	.00	140.98	091119	REIME EMPLOYEE GIFT AWARD
				63.25	.00	63.25	091120	NCLOG 11/19/09 AM.CANYON
			Check Total.....:	204.23	.00	204.23		
009754	12/01/09	ST.07	ST. HELENA HOSPITAL	660.00	.00	660.00	090929	FLU VACCINES
009755	12/01/09	TAG01	PAULETT TAGGART ARCHITECT	1305.43	.00	1305.43	0715-30	SEP-OCT'09 POOL-AMD #4
009756	12/01/09	TEL01	TELSTAR INSTRUMENTS, INC.	1329.60	.00	1329.60	60720	E2 DISCHARGE/CL2 ANALYZER
				1817.60	.00	1817.60	60833	ANNUAL CALIBRATIONS KIMBA
				908.80	.00	908.80	60975	ANNUAL FLOW METER & LEVEL

REPORT.: Nov 24 09 Tuesday  
 RUN....: Nov 24 09 Time: 18:05  
 Run By.: Connie Minnick

CITY OF CALISTOGA  
 Cash Disbursement Detail Report  
 Check Listing for 12-09 Bank Account.: 1000

PAGE: 003  
 ID #: PY-DP  
 CTL.: CAL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information-----	
							Invoice #	Description
009756	12/01/09	TEL01	TELSTAR INSTRUMENTS, INC.	2604.31	.00	2604.31	60976	KIMBALL & DUNAWREAL PROGMG
			Check Total.....:	6660.31	.00	6660.31		
009757	12/01/09	TRS01	TRS CONSULTANTS, INC.	5008.47	.00	5008.47	29-782	SEP'09 COM.POOL CONSTR MG
				7408.11	.00	7408.11	29-804	OCT'09 COM.POOL CONSTR MG
			Check Total.....:	12416.58	.00	12416.58		
009758	12/01/09	UPS01	UNITED PARCEL SERVICE	146.67	.00	146.67	1638W5459	10/10-141/07/09 SHIPPING
009759	12/01/09	VER03	VERIZON WIRELESS	1920.82	.00	1920.82	811783474	10/2-11/01/09 TELEPHONE
009760	12/01/09	VIS01	VISION INTERNET PROVIDERS	420.00	.00	420.00	16524	NOV'09 WEB HOSTING/E-NOTI
009761	12/01/09	ZEE01	ZEE MEDICAL SERVICE	31.54	.00	31.54	722304826	CITY HALL MED SPLYS
				46.96	.00	46.96	722304827	PW MED SPLYS
				312.60	.00	312.60	722304828	WWTP MED SUPPLIES
			Check Total.....:	391.10	.00	391.10		
009762	12/01/09	ZOO02	ZOOM	1383.80	.00	1383.80	775050	10/5-11/04/09 OVERAGES
009763	12/01/09	ZUM01	ZUMWALT FORD-MERCURY	33.39	.00	33.39	FOCS69258	#291 TIRES, OIL CHG,INSPE
				247.00	.00	247.00	FOCS70453	#294 POWER WINDOWS MASTER
			Check Total.....:	280.39	.00	280.39		
			Cash Account Total.....:	221988.29	.00	221988.29		
			Total Disbursements.....:	221988.29	.00	221988.29		