CITY OF CALISTOGA

STAFF REPORT

TO: CHAIRMAN MANFREDI AND MEMBERS OF THE

PLANNING COMMISSION

FROM: KEN MACNAB, SENIOR PLANNER

MEETING DATE: DECEMBER 9, 2009

SUBJECT: CONDITIONAL USE PERMIT (U 2009-06) AND DESIGN

REVIEW (DR 2009-10) FOR CONSTRUCTION AND USE OF A NEW TEEN / ART CENTER IN LOGVY COMMUNITY

PARK

REQUEST

Consideration of Conditional Use Permit and Design Review applications to allow construction and use of a Teen / Art Center in Logvy Community Park located at 1401 N. Oak Street (APN 011-140-056) within the "P" (Public) Zoning District. Proposed improvements include a 3,552 square foot Teen / Art Center building, a manicured landscape area for passive activities, a gravel parking lot, and sidewalk and landscaping improvements along N. Oak Street. A Mitigated Negative Declaration has been prepared pursuant to the requirements of the California Environmental Quality Act (CEQA).

BACKGROUND

On May 1, 2007, the City Council approved a Phase 1 Recreation Facilities Improvement and Implementation Plan. This plan included design and construction of a Teen / Art Center building and Recreation Office / Programming building at Logvy Community Park. The City retained the services of Kinzie & Associates to design the Teen / Art Center and Recreation Office / Programming buildings and to update the previously adopted Master Plan for Logvy Community Park from its conceptual level to a more precise facilities planning level. An advisory committee made up of elected and appointed officials, city staff, recreation program service providers, and the project consultant was formed to discuss the key recreation elements of the Logvy Park Master Plan update and provide preliminary guidance and direction on the revised plan.

On December 6, 2007, a stakeholder meeting was conducted to review draft alternatives for updating the Logvy Community Park Master Plan and receive input. On January 10, 2008, a public meeting was held, attended by

LOGVY TEEN/ART CENTER, 1401 N. Oak Street (APN 011-140-056) Conditional Use Permit (U 2009-06) and Design Review (DR 2009-10) December 9, 2009 Page 2 of 14

approximately 30 members of the community and City staff. The overwhelming response from the participants in the stakeholder meeting and the public meeting was strong praise for the planning process and support for the revisions and refinements to the Park Master Plan.

On October 6, 2009, the refinements resulting from this process, including revisions to the Teen / Art Center and Recreation Office buildings were formally incorporated into the Logvy Community Park Master Plan by the City Council.

PROJECT DESCRIPTION

The proposed project is located on a 1.095 acre parcel located adjacent to the Napa County Fairgrounds in the northern portion of Logvy Community Park (see Attachment 1). The project consists of the following improvements:

• 3,552 square foot building (Teen / Art Center)

896 square foot porch

• 28 space gravel parking lot

Bike parking area

 Manicured landscape area for passive activities
Curb, gutter and sidewalk improvements along N. Oak Street

The Teen / Art Center building will house a game room with a computer and staff alcove, a quiet activity room, and a storage room for after-school and weekend Teen activities. Two classrooms, an office, and a storage room are provided for day, evening and weekend arts programs for all age groups. The building also includes a janitor room and men's and women's restrooms that will serve the users of the building as well as outdoor users of this area of the park. A floor plan of the building is illustrated Sheet A-5 of Attachment 5.

Site improvements include concrete sidewalks and landscaping of the outdoor activity area north of the building and around the parking lot. The landscaping improvements include 12 new trees, a grass playfield area, a bike parking area and benches. Areas not landscaped as part of this phase of the Master Plan for improvement of Logvy Community Park will be covered in bark mulch until future facilities or improvements are constructed.

The proposed parking lot will initially be gravel with a concrete driveway apron. It is envisioned that the parking lot will be paved as part of a future phase of park facility improvements — most likely the construction of the Recreation Office/Programming building. Four 15-foot high lighting standards will be installed in the parking area to provide security lighting at night.

Street frontage improvements to be made as part of the project include installation of curb, gutter, sidewalk and landscaping along the site's N. Oak Street frontage, and installation of stop signs and crosswalks at the intersection of N. Oak Street and Washington Street.

SUMMARY OF LAND USE REGULATIONS

Applicable Regulations – 1401 N. Oak Street Development Requirements Proposed Required Actions Criteria General Plan Public/Quasi-Public: The Use of Same None Public/Quasi-Public designation Designation Designation applies to existing and planned public facilities such as parks and schools. Action A2, Continue to develop the Logvy Objective OSC-4.2 Community Park as a recreational Recreational: Teen / Art open space resource for the City, Goal OSC-4, Open Center, pursuant to None including a community swimming pool Space and adopted Master Plan for and other uses identified in the Logvy Community Park Conservation Element approved Master Plan. Design Review New public development proposals Teen / Art Center PC Findings for Design Review Approval Public Zoning Use of Same None Designation Teen / Art Center PC Findings for Uses Permitted w/ Parks, libraries, schools, community Use Permit Use Permit centers, museums, fairgrounds, churches Approval Minimum Lot Area No minimum requirement. 1.095 acres None Maximum Floor 0.80 0.07 None Area Ratio (FAR) Maximum 30' Height 19'-0" at gable mid-point None 24'-1" at roof peak None Minimum Setbacks Front: 20' 25'-6" - Main Building Side Yard, Interior: 0' 22'-6" to porch roof Rear: 0' 72'-2"

LOGVY TEEN/ART CENTER, 1401 N. Oak Street (APN 011-140-056) Conditional Use Permit (U 2009-06) and Design Review (DR 2009-10) December 9, 2009 Page 4 of 14

,	110 (82 existing spaces + 28 proposed spaces)	None
119 total spaces for all uses anticipated in Master Plan		

STAFF ANALYSIS

A. Land Use

The subject property is within the boundary of Logvy Community Park. The property is designated as Public/Quasi-Public on the General Plan Land Use Diagram and has a zoning designation of "P" (Public). The P Zoning District implements the Public/Quasi-Public land use designation. Action A2 under Objective OSC-4.2 (Goal OSC-4) of the Open Space and Conservation Element of the General Plan calls for continued development of Logvy Community Park as a recreational open space resource for the City, including a community swimming pool and other uses identified in the approved Master Plan. The proposed project is consistent with this action.

Sections 17.06.020 (Design Review) and 17.23.020 (Uses Allowed in the Public Zoning District) of the Calistoga Municipal Code require Design Review and Use Permit approval by the Planning Commission for parks, community centers and other uses similar in nature. Staff finds that the proposed Teen / Art Center is a use that is similar to the uses specified in Section 17.23.020(A)(2) and is subject to Use Permit and Design Review approval. When approving a request for Use Permit and Design Review approval the Planning Commission must make specific findings regarding project compliance. Compliance with the required findings is discussed later in this staff report.

B. Design

Architecture

The design of the Teen / Art Center building complements the visual character of the surrounding area by maintaining the park's visual qualities and incorporating attractive architecture that reflects the rural heritage of the community. The building will be constructed with a pre-engineered steel frame, grey standing seam metal 'cool' roof, and champagne colored corrugated metal siding. Window frames and doors will be a deep green color. The windows on the east end of the building are designed to be able to function as display windows for artwork, along what will eventually be a pedestrian entry corridor to the adjacent activity area of the park between the Teen / Art Center building and the Recreation Office/Program building. The interior of the building will have stained sealed concrete floors throughout. Walls will be finished in gypboard.

LOGVY TEEN/ART CENTER, 1401 N. Oak Street (APN 011-140-056) Conditional Use Permit (U 2009-06) and Design Review (DR 2009-10) December 9, 2009 Page 5 of 14

119 Height

The project site is located in an area that is characterized by a mix of single-family and multi-family development, a group home, large halls for events held at the Napa County Fairgrounds, and the community swimming pool facility. The height of the Teen / Art Center building, measured to the mid-point of the gable, is approximately 19.0 feet (24.1 feet if measured to the peak of the roof) and is within the 30 foot maximum. This height is compatible with heights of other existing structures within the vicinity of the site. In addition, the building has been sited and oriented to minimize visual disruption to views enjoyed by neighboring uses.

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Four lighting standards, no greater than 15-feet in height and spaced according to City standards, are being proposed in the 28-space parking lot. Six new wall-mounted lighting fixtures would be installed along the northern building façade to provide lighting at building entry/exits points and along the walkway. One new wall-mounted fixture would be installed on the north side of the eastern building façade. Nine new wall mounted fixtures would be installed in the porch area on the south side of the new building. All proposed lighting fixtures will be hooded, shielded or directed downward.

C. Parking

Parking demand for the entire Logvy Community Park project was estimated as part of a Traffic Impact Study that was prepared in conjunction with Logvy Community Park Master Plan updated by W-Trans. The analysis focused on peak conditions utilizing use projections and facility area calculations. A peak occupancy of 335 patrons is estimated to occur on a weekend day in July or August when the pool is near capacity and a soccer tournament is taking place.

Using a vehicle occupancy ratio of three persons per vehicle for pool and soccer patrons and 2.5 persons per vehicle for other uses, and with no deductions for patrons travelling by foot or bicycle, the maximum parking demand for all uses anticipated in the Master Plan is estimated to be 119 spaces. Currently there are 82 spaces available in the central portion of the park with an additional 28 spaces to be constructed as part of the proposed project. Staff believes that the 110 parking spaces available for parking will be more than sufficient to meet the parking demands of the Teen / Art Center - particularly in consideration of the fact that it is likely to be a high percentage of users will either walk or bike to the facility because they are younger/not yet old enough to drive.

D. Operational Hours

The Teen Center program portion of the facility is expected to be operated by a contract provider. During the school year, Teen Center operating hours will be

LOGVY TEEN/ART CENTER, 1401 N. Oak Street (APN 011-140-056) Conditional Use Permit (U 2009-06) and Design Review (DR 2009-10) December 9, 2009 Page 6 of 14

afterschool and evening hours with occasional weekend programming. It is 164 165 anticipated that at least 25 to 30 teens will be participating on any given day. 166 During the summer, operating hours will be modified from the school year hours 167 based on need. Summer attendance is anticipated to be lower than during the 168 school year. On occasion, an evening event (such as a movie night or open 169 mike night) will be held. Such events may draw larger crowds. The Teen Center 170 space will also provide additional opportunities for cross programming during 171 non-teen hours.

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The Art Center portion of the facility is also likely to be operated by a contract provider. Art classes are anticipated to be scheduled in the two classrooms daily to accommodate all age groups. Classes can be expected in the mornings, midday and evening hours.

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The operational hours or nature of activities in the Teen / Art Center have little potential to be disruptive to nearby residences. The Teen / Art Center building is located over 200 feet from the nearest residence on Washington Street and the majority of activities will occur inside the building.

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E. Tree Removal

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Construction of the proposed Teen / Art Center project would require the removal of 20 trees that are subject to protections under Title 19 of the Calistoga Municipal Code (see Sheet A-1, Attachment 5). Pursuant to Title 19, the City's Director of Public Works has determined that a replacement ratio of 3 new trees or one 24-inch box size tree for each protected tree removed from the site would serve as adequate mitigation. Mitigation Measure AESTH-1 of the adopted Mitigated Negative Declaration for the Logvy Community Park Master Plan Update sets forth a schedule for tree replacement plantings to mitigate the total number of protected trees that will be removed to accommodate improvements envisioned in the Master Plan, including the Teen / Art Center project. Implementation of the required mitigation will occur as various phases of the community park are constructed. For the Teen / Art Center phase of the Master Plan, ten trees and two 24-inch box trees will be planted in accordance with the requirements of Mitigation Measure AESTH-1. Additional replacement plantings for protected trees removed to accommodate construction of the Teen / Art Center project will be provided in subsequent phases of the community park project.

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F. Community Resources Commission Review

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The Teen / Art Center project was presented to the Community Resources Commission (CRC) for review and comment on November 18, 2009. The CRC's discussion focused mainly on issues of energy efficiency. No major

LOGVY TEEN/ART CENTER, 1401 N. Oak Street (APN 011-140-056) Conditional Use Permit (U 2009-06) and Design Review (DR 2009-10) December 9, 2009 Page 7 of 14

concerns or issues were identified by the CRC for Planning Commission consideration.

G. Growth Management

Section 19.02.050(H) of the Calistoga Municipal Code exempts public facilities sponsored by the City of Calistoga from the City's Growth Management program.

FINDINGS

In addition to the above discussion, the analysis of this project includes reference to the Findings for Use Permit Approval (CMC 17.40.070) and Design Review Approval (CMC 17.06.040). These are discussed generally as follows:

Findings for Use Permit Approval of the Teen / Art Center (CMC 17.40.070):

1. The proposed development, together with any provisions for its design and improvement, is consistent with the General Plan, any applicable specific plan and other applicable provisions of the Zoning Code including the finding that the use as proposed is consistent with the historic, rural, small-town atmosphere of Calistoga.

Response: Action A2 under Objective OSC-4.2 (Goal OSC-4) of the Open Space and Conservation Element of the General Plan calls for continued development of Logvy Community Park as a recreational open space resource for the City, including a community swimming pool and other uses identified in the approved Master Plan. The proposed project is identified in the recently updated Logvy Community Park Master Plan and would further General Plan directives.

The scale and architecture of the Teen / Art Center is consistent with the rural small-town atmosphere of Calistoga, employing design, colors, trim and materials that evoke rural imagery and are reflective of the community's rural heritage.

2. The site is physically suitable for the type and density of development.

Response: The Teen / Art Center will be located within the boundary of Logvy Community Park on property that is zoned for public uses. The proposed location is central to the community and within walking distance of nearby residents and schools. Adequate public services exist to serve the proposed use, and no significant physical constraints exist that would require unconventional or extraordinary construction methods.

- The proposed development has been reviewed in compliance with the California Environmental Quality Act (CEQA) and the project will not result in detrimental or adverse impacts upon the public resources, wildlife or public health, safety and welfare.
- Response: The project has been analyzed pursuant to the requirements of CEQA. Mitigation measures that would reduce potentially significant environmental impacts to a level that would be less than significant have been identified and will be incorporated into the design of the project or implemented during project construction. A Mitigated Negative Declaration has been prepared.
- Approval of the use permit application will not cause adverse impacts to maintaining an adequate supply of public water and an adequate capacity at the wastewater treatment facility.

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- 267 Response: The City's water system and wastewater treatment facility is adequate to serve this project.
- 270 5. Approval of the use permit application shall not cause the extension of service mains greater than 500 feet.
 - Response: Approval of this use permit application shall not cause the extension of service mains greater than 500 feet.
- An allocation for water and/or wastewater service pursuant to Chapter 13.16 CMC (Resource Management System) shall be made prior to project approval. Said allocation shall be valid for one year and shall not be subject to renewal.
 - Response: The current allocation for water and wastewater is sufficient to accommodate the proposed Teen / Art Center use.
- The proposed development presents a scale and design which are in harmony with the historical and small-town character of Calistoga.
- 287 Response: The design of the proposed project is in harmony with the 288 historic and small-town character of Calistoga. The Teen / Art Center 289 building has been scaled appropriately in the context of its location and 290 style of architecture. The height is well under the maximum permitted 291 within the zoning district and is compatible with the heights of other 292 existing structures that are in close proximity to the site. The building has 293 also been sited and oriented in a manner that will minimize visual 294 disruption to views enjoyed by neighboring uses.

The proposed development is consistent with and will enhance Calistoga's history of independent, unique, and single location businesses, thus contributing to the uniqueness of the town, which is necessary to maintain a viable visitor industry in Calistoga and to preserve its economy.

<u>Response</u>: This proposal does not involve approval of a commercial business. Therefore, the finding is not applicable.

9. The proposed development complements and enhances the architectural integrity and eclectic combination of architectural styles of Calistoga.

Response: The Teen / Art Center building complements the visual character of the surrounding area by maintaining the park's visual qualities and incorporating attractive architecture that reflects the rural heritage of the community. The building will be constructed with a pre-engineered steel frame, grey standing seam metal 'cool' roof, and champagne colored corrugated metal siding. Window frames and doors will be a deep green color. The proposed architecture and materials will reinforce and complement the eclectic combination of architectural styles found within the vicinity of the site and within the larger community.

Findings of Conformance of Teen / Art Center with Design Review Guidelines (CMC 17.06.040):

1. The design shall be compatible with the existing development pattern with regard to massing, scale, setbacks, color, textures, materials, etc.

Response: The project site is located in an area that is characterized by a mix of single-family and multi-family development, a group home, large halls for events held at the Napa County Fairgrounds, and the community swimming pool facility. The proposed design incorporates materials, textures and trim that is typical to the style of architecture being proposed and compatible with other buildings in the vicinity. The perceived mass and scale of the structure will be minimized by the building's placement and orientation.

2. The design shall result in an appropriate site layout, orientation, and location of structures, relationship to one another, open spaces and topography.

Response: The proposed layout of the project is consistent with the layout illustrated on the recently updated Logvy Community Park Master Plan. The orientation and placement of the Teen / Art Center building has considered its surroundings and has been designed to retain the park's current open feel and minimize disruption to open views from nearby

- residences. In addition, the project has been designed to accommodate the construction and connection with future buildings and facilities envisioned in the Master Plan for the community park.
- 345 3. The design shall provide a harmonious relationship of character and scale with existing and proposed adjoining development, achieving complementary style, while avoiding both excessive variety and monotonous repetition.
- Response: See comments under No. 1 above and Nos. 7 and 9 under the Use Permit Findings for the Teen / Art Center.
- The building design, materials, colors and textures shall be compatible and appropriate to Calistoga, and the architectural design or structures and their materials and colors shall be appropriate to the function of the project.
 - Response: See comments under No. 1 above and Nos. 7 and 9 under the Use Permit Findings for the Teen / Art Center.
- The design shall provide for harmony of materials, colors, and composition of those sides of a structure, which are visible simultaneously.
 - Response: Proposed materials, colors and architectural treatment have been applied in a manner that will create visual harmony from any vantage point where multiple building sides can be viewed simultaneously.
- 368 6. The design shall provide consistency of composition and treatment.
 - Response: The proposed design provides consistency in architectural composition and treatment through four-sided application of primary building materials, coloring, trim and other architectural features and embellishments.
 - 7. The design shall consider the location and type of planting with regard to valley conditions, including the preservation of specimen and landmark trees upon a site with proper irrigation to insure water conservation and maintenance of all plant materials.
 - Response: The proposed site plan balances the interest of preserving existing trees to the extent practicable with programmatic needs, objectives and opportunities. Trees to be removed that have protections under Title 19 of the Calistoga Municipal Code will be mitigated at a ratio of 3-to-1 (or equivalent). New landscaping to be planted has been selected in consideration of the native environment, site conditions and

386 climate. New plantings will be irrigated with reclaimed water from the 387 City's wastewater treatment plant. 388

 8. The exterior lighting, design, signs and graphics shall be compatible with the overall design approach and appropriate for the setting.

<u>Response:</u> Proposed exterior lighting consists of mix of free-standing and wall mounted fixtures. All proposed lighting fixtures will be hooded, shielded or directed downward to minimize potential light and glare impacts on surrounding residences and the nighttime sky.

9. The design shall provide for improvement of existing site conditions, including but not limited to signage, landscaping, lighting, etc., to achieve closer compliance with current standards.

Response: The proposed design will improve existing site conditions by: (1) adding a new sidewalk along the site's N. Oak Street frontage to facilitate pedestrian circulation and connectivity in the vicinity; (2) implementing traffic control changes at the intersection of N. Oak Street and Washington Street to create a 3-way stop that will improve vehicle and pedestrian safety; and (3) adding crosswalks at the intersection of N. Oak Street and Washington Street to provide for safe pedestrian street crossings.

10. The design promotes a high design standard and utilizes quality materials compatible with the surrounding development consistent with and appropriate for the nature of the proposed use.

Response: As described in the above findings, the proposed design features and materials are compatible with development in the surrounding area and will compliment the eclectic mix of architectural styles found in Calistoga.

11. The design presents a responsible use of natural and reclaimed resources.

Response: The proposed Teen / Art Center is situated in an existing residential area and is within walking distance of many residents. The Center is also located within a walkable distance from the elementary and high school campuses. At this location, some potential patrons will have the option to travel to the facility by means other than the automobile.

Window openings and operable roof vents have been designed in consideration of solar orientation and use of more natural methods of controlling interior climate conditions. The material and color of the LOGVY TEEN/ART CENTER, 1401 N. Oak Street (APN 011-140-056) Conditional Use Permit (U 2009-06) and Design Review (DR 2009-10) December 9, 2009 Page 12 of 14

building roof have been selected with the intent of minimizing interior heat gain.

New landscaping proposed to be installed as part of the project will be irrigated with reclaimed water from the City's wastewater treatment plant.

Although not anticipated as part of the initial construction of the Teen / Art Center building, the structure has been designed to support installation of photo-voltaic panels on the roof.

ENVIRONMENTAL REVIEW

 In accordance with the California Environmental Quality Act (CEQA), the City of Calistoga Planning and Building Department has prepared an Initial Study for the project. The Teen / Art Center project raised the potential for environmental impacts in the following areas: aesthetics, air quality, archaeological resources, biological resources, geology and soils, noise, public services, traffic and water quality. Mitigation measures that would reduce potentially significant environmental impacts to a level that would be less than significant were identified and will be incorporated into the design of the project or implemented during project construction.

A copy of the Initial Study and draft Mitigated Negative Declaration (Attachment 6) was sent to the State Clearinghouse for distribution to state agencies. The state comment period for the environmental document was October 28, 2009, to November 30, 2009. In addition, a Notice of Intent to Adopt a Mitigated Negative Declaration was published in the Tribune on October 28, 2009, and mailed to surrounding property owners within 300 feet of the subject site. The notice provided 30 days for the public to comment on the draft Mitigated Negative Declaration. Staff also extended an invitation to representatives of the Mishewal Wappo tribe to consult on the project.

Staff has received the following comments in response to these notices:

1. Mishewal Wappo Tribe. Scott Galbadon, Chair of the Mishewal Wappo Tribe, requested in a phone conversation on November 4, 2009, that all ground disturbing activities during project construction be monitored.

<u>Comment</u>: Staff advised Mr. Galbadon that Mitigation Measure V-C of the Mitigated Negative Declaration requires that a professional archaeologist be retained to observe construction during all ground disturbing activities. Mr. Galbadon was satisfied with this requirement.

California Department of Fish and Game. The California Department of Fish Game has advised that a California Endangered Species Act (CESA)
Permit must be obtained if the project has the potential to result in a "take" of species or animals listed under CESA (Attachment 7).

<u>Comment</u>: Mitigation Measures IV-A and IV-B of the Mitigated Negative Declaration require pre-construction surveys to ensure there is no disruption or take of special status bats (if any) and no disruption or take to nesting raptors (if any). If evidence of the presence of special-status bats or nesting raptors is found, the Department of Fish and Game will be consulted prior to commencement of construction activities.

CEQA requires the lead agency to consider the environmental document in conjunction with the comments received. If the comments contain substantial evidence supporting a fair argument that the project may actually produce significant environmental impacts, the lead agency must find a way to mitigate the impacts to a level of insignificance, and then recirculate a revised proposed negative declaration or prepare an EIR.

Staff finds that the issues raised in these comments will be addressed through the proposed mitigation measures and that no modifications and/or further action is required.

RECOMMENDATIONS

- A. Staff recommends that the Planning Commission adopt Planning Commission Resolution PC 2009-29 adopting a Mitigated Negative Declaration based on the Initial Study that has been prepared for the Logvy Community Park Teen / Art Center project.
- B. Based on the above findings, staff recommends that the Planning Commission adopt PC Resolution 2009-30 approving Conditional Use Permit (U 2009-06) and Design Review (DR 2009-10) to allow construction and use of a Teen / Art Center in Logvy Community Park located at 1401 N. Oak Street (APN 011-140-056) within the "P" (Public) Zoning District, subject to conditions of approval.

SUGGESTED MOTIONS

Environmental Review

I move that the Planning Commission adopt Planning Commission Resolution PC 2009-29 adopting a Mitigated Negative Declaration based on the Initial Study that has been prepared for the Logvy Community Park Teen / Art Center project.

LOGVY TEEN/ART CENTER, 1401 N. Oak Street (APN 011-140-056) Conditional Use Permit (U 2009-06) and Design Review (DR 2009-10) December 9, 2009 Page 14 of 14

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Conditional Use Permit and Design Review

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I move that the Planning Commission adopt Resolution PC 2009-30 approving Conditional Use Permit (U 2009-06) and Design Review (DR 2009-10) allowing construction and use of a Teen / Art Center in Logvy Community Park located at 1401 N. Oak Street (APN 011-140-056) within the "P" (Public) Zoning District, subject to conditions of approval.

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NOTE: The applicant or any interested person is reminded that the Calistoga Municipal Code provides for a ten (10) calendar day appeal period. If there is a disagreement with the Planning Commission, an appeal to the City Council may be filed. The appropriate forms and applicable fee must be submitted prior to 5:00 p.m. on or before the tenth calendar day following the Commission's final determination.

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ATTACHMENTS

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1. Vicinity Map and Site Photographs

538 539 Draft PC Resolution 2009-29 adopting a Mitigated Negative Declaration 2. 540 for the Teen / Art Center project.

541 Draft PC Resolution 2009-30 approving Conditional Use Permit (U 2009-3. 542 06) and Design Review (DR 2009-10) applications for construction and 543 use of a Teen / Art Center in Logvy Community Park.

544 4. Logvy Community Park Master Plan Graphic

Site Improvement Plans for Teen / Art Center Project 545 5.

546 6. Draft Initial Study and Mitigated Negative Declaration

547 7. Correspondence received from California Department of Fish & Game 548 dated November 18, 2009.