City of Calistoga Staff Report

TO:

Honorable Mayor and City Council

FROM:

Louise Harrison, Administrative Analyst, Public Works Dept.

DATE:

January 5, 2010

SUBJECT:

Consideration of a Resolution Approving the 2010 Parade List and Authorizing the Public Works Department to Apply for

Encroachment Permits from Caltrans

APPROVAL FOR FORWARDING:

James C. McCann, City Manager

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ISSUE: Consideration of a Resolution approving the 2010 Parade list and authorizing the Public Works Department to apply for encroachment permits from Caltrans.

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RECOMMENDATION: Adopt Resolution.

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BACKGROUND/DISCUSSION: Every year a variety of local organizations apply to the City of Calistoga to hold parades/processions along Lincoln Avenue. Lincoln Avenue is State right-of-way (Hwy. 29) and encroachment permits are therefore required from the California Department of Transportation (Caltrans) for special events thereon. The City's Public Works Department applies to the State for encroachment permits on behalf of the applicants. Attached is a list of the applicants planning parades/processions in 2010.

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GENERAL PLAN CONFORMANCE: Not applicable.

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FISCAL IMPACT: None.

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19 ATTACHMENTS

- 20 1. Resolution
- 21 2. Parade List

RESOLUTION 2010- ____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING THE ANNUAL PARADE LIST AND AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO APPLY FOR ENCROACHMENT PERMITS FROM CALTRANS

1	WHEREAS, the City Council of the City of Calistoga has received		
2 3	requests for the following annual parades to be held during the year 2010:		
4	Cinco de MayoMay 2		
5	Napa County Fair 4 th of July ParadeJuly 4		
6	Calistoga High School Annual Homecoming ParadeOctober 15*		
7	Calistoga Lions Club Annual Halloween ParadeOctober 31 Chamber of Commerce Christmas Tractor ParadeDecember 4		
8 9	Our Lady of Perpetual Help Church ProcessionDecember 12		
10	*Date may change.		
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12	WHEREAS, the Public Works Department is required to apply for		
13 14	encroachment permits from Caltrans; and		
15	WHEREAS, Caltrans requires a Resolution from the City Council		
16	approving the parades and the applications for the encroachment permits.		
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18	NOW, THEREFORE BE IT RESOLVED that the City Council of the City of		
19	Calistoga hereby approves the above-mentioned parade list; and		
20	BE IT FURTHER RESOLVED that the Public Works Department is		
21 22	authorized to apply to Caltrans for the required encroachment permits.		
23	DISCER ADDROVED AND ADORTED by the Oile Council of the Oile of		
24	PASSED, APPROVED, AND ADOPTED by the City Council of the City Calistoga at a regular meeting held this 5 th day of January, 2010, by the following		
25 26	vote:		
27	vote.		
28	AYES:		
29	NOES:		
30	ABSTAIN/ABSENT:		
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32	LACK CINICIES Mover		
33	JACK GINGLES, Mayor ATTEST:		
34 35	ATTEST.		
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37	SUSAN SNEDDON, City Clerk		

\Public Works\Resos\2010\Parades.Reso

2010 PARADE LIST

EVENT	RIGHT-OF-WAY	DATE
Parade	Lincoln Avenue	May 2, 2010
4 th of July Parade	Lincoln Avenue	July 4, 2010
Homecoming Parade	Lincoln Avenue	October 15, 2010*
Halloween Parade	Lincoln Avenue	October 31, 2010
Christmas Tractor Parade	Lincoln Avenue	December 4, 2010
Procession	Lincoln Avenue	December 12, 2010
	Parade 4 th of July Parade Homecoming Parade Halloween Parade Christmas Tractor Parade	Parade Lincoln Avenue 4 th of July Parade Lincoln Avenue Homecoming Parade Lincoln Avenue Halloween Parade Lincoln Avenue Christmas Tractor Parade Lincoln Avenue

^{*}Subject to Change