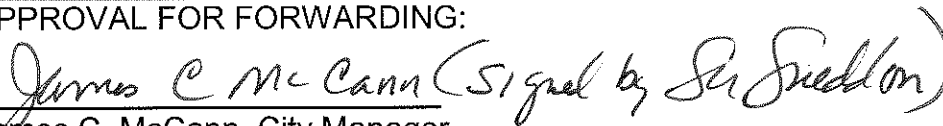


# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Susan Sneddon, City Clerk  
**DATE:** March 2, 2010  
**SUBJECT:** City Council Minutes

APPROVAL FOR FORWARDING:

  
James C. McCann, City Manager

**DISCUSSION:** Minutes of the February 16, 2010 regular City Council meeting.

**RECOMMENDATION:** Approve Minutes.

**ATTACHMENTS:** Aforementioned Minutes.

**MINUTES**  
**CITY COUNCIL – REGULAR MEETING**  
**TUESDAY, FEBRUARY 16, 2010 - 7:00 P.M.**  
**CALISTOGA COMMUNITY CENTER**

1 **CALL TO ORDER**

2  
3 **Mayor Gingles called the Regular Session to order at 7:10 p.m.**

4  
5 In attendance were the following: Councilmember Placido Garcia,  
6 Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor  
7 Dunsford, and Mayor Jack Gingles.

8  
9 Also present were Planning and Building Director Charlene Gallina, Public  
10 Works Director/City Engineer Dan Takasugi, Senior Planner Ken MacNab,  
11 Police Chief Jonathan Mills, City Manager James McCann, and City Clerk  
12 Susan Sneddon.

13  
14 **ACTION OUT OF CLOSED SESSION**

15  
16 **Mayor Gingles** announced that there was no Closed Session held this  
17 evening.

18  
19 **ORAL COMMUNICATION**

20  
21 **Mitch Hawkins, 1910 Carli St.**, requested that the Council's approval of  
22 Conditional Use Permit 2000-06(A) (La Prima Pizza) be rescinded on the  
23 grounds that the judicial proceedings denied him "due process".

24  
25 **Mayor Gingles** advised Mr. Hawkins to contact the City Manager or the City  
26 Attorney if he wishes to discuss this matter.

27  
28 **ADOPTION OF MEETING AGENDA**

29 It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by  
30 **Councilmember Garcia** to approve the Council Meeting Agenda. The Motion  
31 was carried unanimously.

32  
33 **PRESENTATION**

34  
35 **1. Presentation by Rosalina Cazares, U.S. Census 2010 Partnership**  
36 **Assistant, regarding the upcoming 2010 United States Census.**

37

38 **Rosalina Cazares, U.S. Census 2010 Partnership Assistant**, provided a  
39 brief overview of the importance of public participation in the US Census 2010.  
40 She provided literature to the Council, and stated that the Census  
41 questionnaires will be mailed to the majority of the public on March 15, 2010.  
42 She requested that the City become involved in Census 2010 community  
43 outreach.

44  
45 **Vice Mayor Dunsford** stated that working for the US Census creates good  
46 temporary employment opportunities.

47

## 48 **COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

49

50 **Councilmember Garcia** requested that staff provide an update to the  
51 Calistoga Art Center members about the planning process of the proposed  
52 Teen/Art Center Project (**City Manager McCann** stated that he will contact the  
53 Calistoga Art Center and provide an update).

54

55 **Councilmember Garcia** asked when the City would repair the portion of  
56 Washington Street between Lincoln Avenue and Gerard Street. (**Public  
57 Works Director/City Engineer Takasugi** stated that there is an issue  
58 regarding the historic railroad tracks on this section of Washington Street, and  
59 there is also a lack of funding for street improvements).

60

61 **Mayor Gingles** referenced a recent article in the Weekly Calistogan about the  
62 City's Water and Wastewater Revenue Advisory Committee members  
63 appearing to be "sidetracked". He thanked the committee for their work and  
64 encouraged them to move forward in their progress.

65

66 He requested an update regarding public access to the laundromat on the  
67 Merchant property.

68

69 **Councilmember Kraus** (City's Water & Wastewater Revenue Advisory  
70 Committee member) stated that the Water and Wastewater Revenue Advisory  
71 Committee is studying water rates and is determining if any increase in water  
72 rates are appropriate. He noted that this is a difficult task but that the  
73 Committee is making good progress.

74

75 **Councilmember Garcia** (City's Water & Wastewater Revenue Advisory  
76 Committee member) stated that the Committee is involved with a time  
77 consuming process, and agreed with Councilmember Kraus' thoughts.

78

## 79 **CONSENT CALENDAR**

80

81 **2. Accounts payable for the period ending Thursday, February 11, 2010**  
82 **(\$276,379.94).**

83 **3. Minutes of the regular meeting of the City Council meeting held on**  
84 **February 2, 2010.**

- 85 **4. Establish March 11, 2010 as the City Council and Community Resources**  
86 **Commission Joint Meeting date.**  
87 **5. Authorization for the Mayor to sign a letter of support for a residential**  
88 **treatment program that's housed at the California Veterans' Home of**  
89 **Yountville.**

90  
91 It was **MOVED** by Councilmember Slusser and **SECONDED** by  
92 Councilmember Garcia to approve Items No. 2, 3, 4 and 5, on the Consent  
93 Calendar. The Motion was carried unanimously.

94  
95 **PUBLIC HEARING**

- 96  
97 **6. Consideration of an appeal by Yasmin Ali regarding the Planning**  
98 **Commission's approval of a Conditional Use Permit (U 2009-13) and**  
99 **Design Review (DR 2009-03) for design changes and gas station**  
100 **operations at the former Shell gas station, 1108 Lincoln Avenue (APN**  
101 **011-254-003) within the "DC-DD", Downtown Commercial-Design District**  
102 **overlay zoning district.**

103  
104 **Mayor Gingles** introduced this item and stated that the City received a letter  
105 from Ms. Yasmin's attorney (Communication C) requesting that this item be  
106 continued 60 days to allow additional time to review the City's staff report and  
107 material provided in tonight's Council packet. He reference the signed petition  
108 (Communication A) requesting that the business continue being open 24  
109 hours/day. He stated that he has talked to some of the neighbors residing  
110 near the business and they speak highly of the services that the business  
111 provides and like the 24 hours of operation. He stated that he finds the  
112 business to be a good and valuable one which operates well. He stated that  
113 the Council may choose to hear the appeal tonight or grant a 60 day  
114 continuance.

115  
116 **Councilmember Garcia** stated that the business provides convenient access  
117 to the community during all hours, and he supports it's continued operation.

118  
119 **Mayor Gingles** opened the public hearing.

120  
121 **John Burton (Ms. Yasmin's attorney)** requested a 60-day continuance to  
122 provide an opportunity for Ms. Yasmin to present more evidence in favor of the  
123 application.

124  
125 **Mayor Gingles** closed the public hearing.

126  
127 It was **MOVED** by Mayor Gingles and **SECONDED** by Councilmember  
128 Garcia to continue this appeal to the April 20, 2010 Council meeting. The  
129 Motion was carried unanimously as follows:

130 **AYES: Mayor Gingles Councilmembers Garcia, Kraus, Slusser,**  
131 **and Vice Mayor Dunsford**

132 **NOES: None**

133 **ABSTAIN/ABSENT: None**

134

135 **7. Consideration of an Ordinance, initiated by the City of Calistoga, for a**  
136 **text amendment to Title 10, Vehicles and Traffic, specifically Section**  
137 **10.36.80 (Time Limit Parking), and adding Section 10.36.160 (Obstruction**  
138 **or Interference with Police of Authorized Officers), and repealing Section**  
139 **10.36.100 (Use of streets for storage of vehicles prohibited).**

140

141 **Mayor Gingles** opened the public hearing.

142

143 No public comment.

144

145 **Mayor Gingles** closed the public hearing.

146

147 **It was MOVED by Councilmember Slusser and SECONDED by**  
148 **Councilmember Kraus to introduce an Ordinance and waive the first**  
149 **reading for a Calistoga Municipal Code Amendment to Title 10 (Vehicles**  
150 **and Traffic) initiated by the City of Calistoga, specifically Section**  
151 **10.36.80 (Time Limit Parking), and adding Section 10.36.160 (Obstruction**  
152 **or Interference with Police of Authorized Officers), and repealing Section**  
153 **10.36.100 (Use of streets for storage of vehicles prohibited). The Motion**  
154 **carried unanimously by the following roll call vote:**

155 **AYES: Councilmembers Slusser, Kraus, Garcia, Vice Mayor Dunsford,**  
156 **and Mayor Gingles**

157 **NOES: None**

158 **ABSTAIN/ABSENT: None**

159

## 160 **GENERAL GOVERNMENT**

161

162 **8. Presentation by the Calistoga Chamber of Commerce regarding their**  
163 **quarterly report.**

164

165 **Chris Canning, Calistoga Chamber of Commerce Executive Director,**  
166 **reported on the Chamber's progress in marketing strategies, Internet traffic,**  
167 **visitor center operations, and upcoming Chamber sponsored special events.**

168

169 **Councilmember Garcia** asked Mr. Canning if the Chamber was assisting in  
170 **managing the Cinco de Mayo Celebration this year.**

171

172 **Chris Canning, Calistoga Chamber of Commerce Executive Director,**  
173 **replied that this year the Cinco de Mayo Celebration will be under its current**  
174 **management; the Chamber is considering becoming involved next year. He**  
175 **also stated that he foresees a very positive relationship with the new Napa**  
176 **County Fairgrounds Executive Director, Carlene Moore.**

177

178 **9. Discussion of the City's approach to using Local Jurisdiction Passenger**  
179 **Amenities Grant Funding for bus shelter replacements.**

180

181 **Pubic Works Director/City Engineer Takasugi** introduced this item, and  
182 stated that the City has been approved for \$81,365 in grant funding to  
183 replace/improve the City's bus shelters. He stated that he anticipate that much  
184 of this funding will be needed for concrete site work. He recommended a  
185 design selection sub-committee be established which would include a  
186 Councilmember, Planning Commissioner, Chamber representative, and a City  
187 staff member.

188  
189 **Councilmember Garcia** suggested a bus shelter on the lower end of Foothill  
190 Blvd where a "flag bus stop" exists on the northbound side only, and he asked  
191 that a bus stop on the southbound side be added. (**Pubic Works**  
192 **Director/City Engineer Takasugi** stated that the reason for not having the  
193 southbound bus stop is primarily that there's no safe place to cross Highway  
194 29).

195  
196 **Vice Mayor Dunsford** stated that this is a great opportunity to improve the  
197 City's bus shelters, and he volunteered to participate in the subcommittee in  
198 the design selection.

199  
200 **Chris Canning, Calistoga Chamber of Commerce Executive Director,**  
201 volunteered to participate on the subcommittee.

202  
203 **Pubic Works Director/City Engineer Takasugi** stated that in a couple  
204 months he will report back to Council with the procurement plans and a design  
205 selection provided by the subcommittee. He stated that they will try and use  
206 local contractors for the improvements in preparation of the new bus shelters.

207  
208 **Planning and Building Director Gallina** stated that she will request with the  
209 Planning Commission to select a member for the subcommittee.

210  
211 **10. Establish a date for the annual City Council's strategic planning and**  
212 **goal setting meeting.**

213  
214 **Councilmember Kraus** requested that a sufficient amount of time be set  
215 aside for public input at the upcoming City Council's strategic planning and  
216 goal setting meeting. He stated he prefers having the meeting after the  
217 Special Community Resources Committee and City Council Joint meeting is  
218 held. (**City Manager McCann** stated that he will look into a new date for the  
219 City Council's strategic planning and goal setting meeting).

220  
221 **CITY MANAGER REPORTS**

- 222  
223
  - Update on the County-wide Tourism Business Improvement District (TBID)  
224 being proposed by the Napa Valley Destination Council.
  - Caltrans will be working on a storm drain improvement project on Highway  
225 29 (from Washington to the bridge) starting as early as March 2010.

226  
227

228           **Mayor Gingles** stated that a State Senator (Calderon) is promoting a bill  
229 that would create a special transient occupancy tax exemption for various  
230 online travel companies.

231  
232           **Councilmember Slusser** announced the next Housing Element Update  
233 Advisory Committee meeting will be held at 9:00 AM, February 19<sup>th</sup> at  
234 Village in and Spa; also on February 19<sup>th</sup> at 1:00 PM the Bed and Breakfast  
235 Ordinance Subcommittee will meet at the same location.

236  
237           **Planning and Building Director Gallina** invited the public to attend the  
238 Housing Element Update Advisory Committee on February 25<sup>th</sup> at the  
239 Community Center, 6 PM. She also announced the February 17<sup>th</sup>  
240 Community Resources Commission meeting to be held at 5:30 PM at which  
241 time the Napa Countywide Community Climate Action framework will be  
242 discussed.

243

## 244   **CITY COUNCIL ADJOURNMENT**

245

246           **Mayor Gingles** adjourned the meeting at 8:20 PM to the next scheduled  
247 regular meeting of the Calistoga City Council, on Tuesday, March 2, 2010,  
248 Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

249

250

251           **Respectfully submitted:**

252

253

254           \_\_\_\_\_  
**Prepared by: Susan Sneddon, City Clerk**

255

256

257

258           \_\_\_\_\_  
**Approved by: Jack Gingles, Mayor**