

City of Calistoga

MEMO

TO: Honorable Mayor and Council, Chairperson Chang and
Community Resource Commissioners

FROM: Olivia Lemen, Aquatics & Recreation Manager

DATE: March 11, 2010

SUBJECT: Background on Joint Meeting Discussion

1 In January 2010 the City Council requested that a Joint Session be conducted
2 with the Community Resources Commission (CRC) to receive input and discuss
3 various topics. These joint meetings are useful for both Council and Commission
4 to ensure that progress and focus is heading in the same direction. This meeting
5 is also a good opportunity for the Commission to receive feedback on their
6 current and future work plans. As outlined in the staff report to Council dated
7 March 2nd, the CRC has made significant movement on the FY 2009/2010 work
8 plan.

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10 It has been suggested by staff that the CRC start a long range strategic planning
11 process over the next few months to identify the long term direction for
12 community recreation programs and facilities. In this process, the direction of the
13 Commission would also be examined and re-developed for maximum success,
14 community satisfaction and efficiency. The Council guidance and feedback from
15 this joint meeting will create a platform and will be an important part of the overall
16 process.

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18 The CRC has experienced turn over throughout the years, particularly in the past
19 year. Through the strategic planning process, it may be prudent to examine both
20 member structure and meeting schedule to maximize effectiveness and attract
21 and sustain qualified CRC commissioners.

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23 The desired outcome of this meeting is for the CRC to have direction from the
24 Council to create FY 2010/2011 work plan items, vision for where they fit into the
25 overall general plan for the city and a basis for long range planning as a
26 commission.

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28 **ATTACHMENTS:**

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30 March 2, 2010 Staff Report