

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Susan Sneddon, City Clerk
DATE: March 16, 2010
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:


James C. McCann, City Manager

DISCUSSION: Minutes of the March 2, 2010 regular City Council meeting.

RECOMMENDATION: Approve Minutes.

ATTACHMENTS: Aforementioned Minutes.

MINUTES
CITY COUNCIL – REGULAR MEETING
TUESDAY, MARCH 2, 2010 - 7:00 P.M.
CALISTOGA COMMUNITY CENTER

1 **CALL TO ORDER**

2
3 **Mayor Gingles called the Regular Session to order at 7:10 p.m.**

4
5 In attendance were the following: Councilmember Placido Garcia,
6 Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor
7 Dunsford, and Mayor Jack Gingles.

8
9 Also present were Planning and Building Director Charlene Gallina, Police
10 Chief Jonathan Mills, City Manager James McCann, and City Clerk Susan
11 Sneddon.

12
13 **ACTION OUT OF CLOSED SESSION**

14
15 **Mayor Gingles** announced that there was no Closed Session held this
16 evening.

17
18 **ORAL COMMUNICATION**

19
20 **Kurt Becker, 1715 Michael Way**, stated that at the last Council meeting
21 Pubic Works Director/City Engineer Takasugi was “admonished” for
22 performing a chlorine level test of his domestic water at his residence. He
23 clarified that he did not initiate the request for City staff to come to his home
24 for this testing.

25
26 **Larry Elliott, 4410 Lake County Highway**, provided a **Communication** to
27 Council, and stated his concerns regarding the City receiving wine as a part
28 of the annual compensation for the leasing of City property for vineyard use.

29
30 **Kurt Larrecou, 1707 Michael Way**, stated that he is concerned that the City
31 Manager may have exceeded his authority by requesting additional
32 compensation to the City in the action to extend a vineyard land lease. He
33 requested that the Council consider this matter in a closed session
34 discussion.

35

36 **Mitch Hawkins, 1910 Carli Drive**, stated on December 13th he lost water
37 pressure at his residence, and debris accumulated in his filtering system; on
38 February 23rd his water had dirt particles in it and he wants to know why the
39 City did not notify him on both occasions of City work was being done.
40

41 **City Manager McCann** stated that the City did not notify the public about
42 limited fire hydrant flushing and testing that occurred on February 23rd. He
43 stated that material gets stirred up in the City's water pipes causing the water
44 to be brown if a significant amount of flushing occurs. He noted that the City
45 will make a point of providing notice via our website of planned flushing
46 exercises in future.
47

48 **Councilmember Kraus** stated that he lives near Mr. Hawkins and he did not
49 experience any pressure loss or discoloration in his water.
50

51 **ADOPTION OF MEETING AGENDA**

52
53 It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by
54 **Councilmember Kraus** to approve the Council Meeting Agenda. The Motion
55 was carried unanimously.
56

57 **CERTIFICATES OF APPRECIATION**

58
59 **1 Presentation of Certificates of Appreciation to the following employees:**
60 **Carolina Wieggers, Police Officer (10 years); and Tim Martin, Police**
61 **Sergeant (15 years).**
62

63 **Police Chief Mills** stated that he is very pleased with Officer Wieggers and
64 Sergeant Martin's performance and commitment to law enforcement and for
65 their long service to Calistoga.
66

67 **Mayor Gingles** presented the certificates of appreciation to both Officer
68 Wieggers and Sergeant Martin, and thanked them for their outstanding service
69 to the community.
70

71 **COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

72
73 **Councilmember Kraus** referenced a recent newspaper article regarding the
74 City of Santa Rosa getting involved in the class action lawsuit regarding
75 deteriorating PVC pipes, and he asked if the City uses the same type of PVC
76 pipe.
77

78 **City Manager McCann** stated that the City may have installed this type of
79 PVC pipe, although it is not known with certainty at this time. He and Pubic

80 Works Director/City Engineer Takasugi have been tracking the lawsuit, and
81 have requested that the City Attorney look into this matter.
82

83 **Mayor Gingles** requested that City Manager McCann report back to Council
84 about the progress of a blocked right-of-way off Lincoln Avenue on the
85 Merchant's property.
86

87 He stated that on February 25th City Manager McCann and he attended the
88 North Bay Division of the League of California Cities quarterly meeting in San
89 Rafael; environmental sustainability efforts were discussed;
90 Assemblymember Huffman spoke on the State Budget.
91

92 **CONSENT CALENDAR**

93
94 **2. Accounts payable for the period ending Thursday, February 11, 2010**
95 **(\$382,247.83).**

96 **3. Minutes of the regular meeting of the City Council meeting held on**
97 **February 16, 2010.**

98 **4. Adoption of Ordinance No. 665, initiated by the City of Calistoga, for a**
99 **text amendment to Title 10, Vehicles and Traffic, specifically Section**
100 **10.36.80 (Time Limit Parking), and adding Section 10.36.160**
101 **(Obstruction or Interference with Police of Authorized Officers), and**
102 **repealing Section 10.36.100 (Use of streets for storage of vehicles**
103 **prohibited).**
104

105 It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by
106 **Councilmember Garcia** to approve **Items No. 2, 3, and 4** on the Consent
107 Calendar. The Motion was carried unanimously.
108

109 **GENERAL GOVERNMENT**

110
111 **5. Presentation regarding the Napa Valley Vine Trail and consideration of**
112 **a Resolution of support regarding the project's case statement.**
113

114 **City Manager McCann** provided a brief history of this item. He stated that
115 the Council provided "seed" money for the development of a County-wide
116 Comprehensive Bicycle Facility Feasibility Study, and other communities
117 matched the funding. He stated that the proposed class 1 bike path and
118 pedestrian way would link the upper and lower ends of the valley. He stated
119 that the Vine Trail Coalition has requested that the cities within the County
120 endorse the case statement in order to seek grant funding for this project.
121

122 **Councilmember Kraus** stated the importance of this project in that it would
123 benefit the entire valley's tourism industry, and improve people's general

124 health by getting out and exercising. He stated that the City has a piece in
125 the overall project by the completion of the Washington Street Bicycle Path.
126 He stated that Oat Hill Mine Road to Washington Street is in the planning
127 phase. He asked if the City is obligated to fund any portion of the proposed
128 Vine Trail outside the City.

129
130 **City Manager McCann** responded that his understanding of the feasibility
131 study, efforts by the Vine Trail Coalition, and discussions the Napa County
132 Transportation and Planning Agency make clear that the City is not
133 responsible for funding the Vine Trail outside of the City. He reviewed the
134 improvements that the City has made, and the City plans to make on
135 bicycle/pedestrian paths are a part of the City's adopted Bicycle
136 Transportation Plan.

137
138 **Mayor Gingles** stated that Association of Bay Area Governments and the
139 State have funding available for this type of project.

140
141 **Dieter Deiss, 3000 Palisades Road**, stated that the Vine Trail Coalition
142 members have not had any discussions regarding City funding of any portion
143 of this project. He stated that the Coalition has offered to assist the City in
144 paying 50% of engineering costs for the proposed Oat Hill Mine Trail to the
145 historic Railroad Depot.

146
147 It was **MOVED** by **Councilmember Garcia** and **SECONDED** by **Vice**
148 **Mayor Dunsford** to adopt **Resolution No. 2010-013** of support for the
149 Napa Valley Vine Trail Case Statement. Motion was carried unanimously by
150 the following vote:

151 **AYES:** **Councilmember Garcia, Vice Mayor Dunsford,**
152 **Councilmember Kraus, Councilmember Slusser, and Mayor**
153 **Gingles.**

154 **NOES:** **None**

155 **ABSTAIN/ABSENT:** **None**

156

157 **6. Establish a date and format for the annual City Council's strategic**
158 **planning and goal setting meeting.**

159

160 **City Manager McCann** stated that the annual City Council's strategic
161 planning and goal setting meeting will be held on April 13, 2010 beginning at
162 3:30 p.m.; there will be a dinner break after which time the meeting will
163 reconvene at 6:30 p.m. taking public comment.

164

165 **7. Identification of topics for discussion during a Special Joint Meeting of**
166 **the City Council and Community Resources Commission scheduled for**
167 **March 11, 2010.**

168

169 **City Manager McCann** stated that a joint City Council and Community
170 Resources Commission (CRC) meeting is scheduled for March 11, 2010 at
171 5:30 p.m.; He stated this meeting will provide an opportunity to discuss
172 issues of common interest such as the CRC work program, strategic
173 planning, and community outreach efforts.

174
175 **Councilmember Kraus** suggested including an item in the joint meeting
176 agenda regarding discussions on methods to stabilize the CRC membership.

177
178 **8. Consideration of a Resolution authorizing a budget adjustment in the**
179 **amount of \$7,000 from the Affordable Housing Fund Account, and**
180 **authorizing the City Manager to execute the Amendment to the funding**
181 **agreement with Calistoga Affordable Housing, Inc. to support the**
182 **“Rebuilding Calistoga Program”.**

183
184 **Mayor Gingles** introduced this item and stated that there has been a
185 tremendous response for this program; Calistoga Affordable Housing is
186 requesting \$7,000 in additional funding.

187
188 **Councilmember Kraus** asked if the City’s permit fees could be waived.

189
190 **City Manager McCann** responded that the cost of the City’s permit fees for
191 this project should be captured in order to designate the amounts that go into
192 the established impact fee account.

193
194 **Larry Kromann, Calistoga Affordable Housing Board President,** stated
195 that they agree with paying the City’s permit fees. He stated that they have
196 been amazed at the community response for this program, especially for the
197 seniors residing in the mobile home parks.

198
199 It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by
200 **Councilmember Garcia** to adopt the **Resolution No. 2010-014** authorizing
201 a budget adjustment in the amount of \$7,000 from the Affordable Housing
202 Fund Account, and authorizing the City Manager to execute the Amendment
203 to the funding agreement with Calistoga Affordable Housing, Inc. to support
204 the “Rebuilding Calistoga . Motion was carried unanimously by the following
205 vote:

206 **AYES: Vice Mayor Dunsford, Councilmembers Garcia, Kraus,**
207 **Slusser,**
208 **and Mayor Gingles.**

209 **NOES: None**

210 **ABSTAIN/ABSENT: None**

211
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214

215 **CITY MANAGER REPORTS**

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The following meeting updates were provided.

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219

- City's Housing Element Update Committee public meetings; next meeting in on March 3, 2010 at 6 PM in the Community Center;

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- Water and Wastewater Revenue Advisory Committee;

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- Bed and Breakfast Zoning Ordinance Advisory Subcommittee;

222

223

- Environmental Sustainability meetings; next meeting scheduled for March 17, 2010 to discuss water efficient landscaping;

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- Community meeting by Police on March 15, 2010 at 6:00 PM on drug awareness.

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Mayor Gingles stated that the public should contact staff or a Councilmember if they have concerns regarding the City's water or sewer other issues.

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He requested that the City Clerk forward a copy of Mr. Elliott's **Communication** that was provided to Council this evening be forwarded to the City Attorney.

235 **CITY COUNCIL ADJOURNMENT**

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Mayor Gingles adjourned the meeting at 7:55 PM to the Special City Council and Community Resources Commission Joint Meeting scheduled for Thursday, on March 11, 2010 at 5:30 PM; and then to the next regular meeting of the Calistoga City Council, on Tuesday, March 16, 2010, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

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Respectfully submitted:

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Prepared by: Susan Sneddon, City Clerk

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Approved by: Jack Gingles, Mayor