

MINUTES
SPECIAL JOINT MEETING OF THE
CITY COUNCIL
AND THE
COMMUNITY RESOURCES COMMISSION
WEDNESDAY, MARCH 17, 2010 – 5:30 P.M.
CALISTOGA COMMUNITY CENTER

1 **CALL TO ORDER**

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3 **Mayor Gingles** called the Special Joint Meeting to order at 5:43 p.m. In addition to
4 Mayor Jack Gingles present were the following: Councilmember Gary Kraus, and
5 Councilmember Karen Slusser, Community Resources Commission Chair Karen
6 Chang, Vice Chair Indira Lopez, Commissioner Bev More, Commissioner Marcela
7 Rodriguez, and Commissioner Heidi Ticen (to be sworn in as Commissioner later in
8 the meeting). Vice Mayor Michael Dunsford was absent.

9
10 Also present were City Manager James McCann, Aquatics & Recreation Manager
11 Olivia Lemen, Planning and Building Director Charlene Gallina, Associate Planner
12 Erik Lundquist, and Administrative Secretary Lorie Goldbeck.

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14 **ORAL COMMUNICATIONS**

15
16 None provided.

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18 **OATH OF OFFICE**

- 19
20 1. **The Administrative Secretary will administer the Oath of Office to the**
21 **newly appointed Community Resources Commissioners who will then**
22 **assume their seats.**

23
24 **Administrative Secretary Lorie Goldbeck** gave the Oath of Office to the
25 newly appointed and re-appointed Community Resources Commissioners
26 Karen Chang and Heidi Ticen who then assumed their seats.

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28 **Mayor Gingles** noted that newly appointed Commissioner Shirley Bloomquist
29 could not attend the meeting.
30
31

32 **GENERAL GOVERNMENT**

33
34 **2. General discussion of topics of interest to the City Council and the**
35 **Community Resources Commission (CRC) including:**

- 36
37 a. **Overview of City Council's Key Priority Projects for FY 2009/2010.**
38 b. **Recognize significant Community Resources Commission**
39 **accomplishments.**
40 c. **Thoughts regarding the proposed Fiscal Year 2010/2011 Community**
41 **Resources Commission's work program.**
42 d. **Community Resources Commission's long-term strategic planning.**
43 e. **Expand Community Resources Commission's membership.**
44 f. **Other City Council and Community Resources Commission requests**
45 **and ideas for discussion.**

46
47 **City Manager McCann** thanked the new Commissioners for volunteering and
48 **Commissioner Bev More** for her efforts and service on City committees. He
49 then gave an overview of City Council's goals and objectives, mission and
50 vision statements, and eight key priority projects for the current fiscal year. He
51 noted three areas relevant to the work of the CRC; recreation facilities, Urban
52 Design Plan and "green policies."

53
54 **Aquatics & Recreation Manager Olivia Lemen** reported on highlights
55 throughout the past year. She noted that there has been a strong focus on
56 green sustainable practices with recommendations to Napa County
57 Transportation and Planning Agency (NCTPA) for approval of the Climate
58 Action Framework. She reported that the Community Resources Commission
59 (CRC) and the Community Pool Advisory Committee (CPAC) have reviewed
60 and approved this year's pool programs and schedules which were largely
61 based on results from a community survey. She also noted that the CRC
62 hopes to create more offerings for senior programs this year.

63
64 **Mayor Gingles** asked **Chairperson Chang** for her comments on the CRC's
65 direction.

66
67 **Chairperson Chang** commented that the CRC has been working on green
68 policies for two years and expressed her disappointment with delays on
69 policies and implementation. She reported that the Climate Action
70 Framework consists of 53 items and that the CRC chose 10 as priority items.
71 She stated that progress has been made on community education with a
72 lecture series being the only achievement to date. She stated that simple
73 policies can be implemented such as prohibiting bottled water, purchasing

74 recycled office products, and implementing the use of non-disposable
75 personal writing, eating and drinking apparatus for City staff, but that this
76 have been unsuccessful.

77
78 There was discussion on Community Resources Commission turnover, its
79 increased visibility and community involvement.

80
81 **Mayor Gingles** pointed out that many other cities are experiencing the same
82 types of delays in development and adoption of policies due to the constant
83 changing and gathering of information on sustainability issues.

84
85 **Councilmember Kraus** commented that the green initiatives are very
86 important to the Council. He complemented the CRC on the lecture series
87 and recreation programs for the youth and seniors of Calistoga. He agreed
88 with the need to move forward on the adoption of plans and documentation
89 regarding the reduction of Calistoga's carbon footprint.

90
91 **Mayor Gingles** suggested that the Commission forward ideas and plans to
92 staff so they may be presented to Council. He questioned whether
93 information from other agencies is being shared with the CRC.

94
95 **Associate Planner Lundquist** commented that it has taken a lot of effort to
96 produce the framework necessary to mandate issues and develop
97 instruments for emission reductions. He pointed out that staff has developed
98 bike programs to reduce transportation emissions, that they are working on
99 green building codes, and that a PG&E audit of City facilities will be
100 conducted by June of this year. He stated that Calistoga is far ahead of the
101 County in these areas, but that money is a concern for the purchase of
102 completely recycled products for City offices.

103
104 **Chairperson Chang** noted upcoming grants for additional bike racks, bus
105 stops and energy block grants, but also stated that simple things such as
106 recycled office supplies can be implemented with little cost difference.

107
108 **Councilmember Garcia** commented that the City needs to show that it cares
109 about recycling by requiring people that rent City and Fairground facilities to
110 recycle.

111
112 **Public Comment – Michael Quast, 1300 Washington Street, Calistoga,**
113 commented that the Boy Scouts are doing e-waste recycling in conjunction
114 with Upper Valley Disposal on Friday, March 19th. He also commented he
115 believes that the CRC is bringing a lot of great issues to the forefront and that
116 parking needs and signage should be addressed to assist with carbon
117 reduction.

118

119 **Commissioner More** commented that the Climate Action Framework and the
120 community pool have been major accomplishments, but the CRC has also
121 achieved other important goals such as the re-institution of banners in the
122 downtown, improvement of road signage in entry corridors, sidewalk dining,
123 allowing alcohol and dogs at Pioneer Park. She stated that of effort was
124 spent on a dog park which has not been successful yet. She stated that her
125 parting comments to the Commission are to continue pursuing these types of
126 projects and remain on track with improving tourist experiences.

127
128 **Mayor Gingles** congratulated the CRC for their many accomplishments over
129 the past year and recommended that they keep a list of items to be evaluated
130 which would also give a sense of accomplishment.

131
132 **City Manager McCann** commented that this joint meeting is also to assist
133 with the development of a CRC work plan at the upcoming City Council
134 Strategic Planning meeting.

135
136 **Councilmember Garcia** stated that a good project would be to repair the
137 gazebo at Pioneer Park.

138
139 **Commissioner More** pointed out that the CRC did previously review this
140 issue and that no decision was made on how to rebuild the gazebo.

141
142 **Councilmember Kraus** commented that this would be a very good
143 opportunity for community volunteers and donations; he recommended that
144 this be part of the CRC work plan.

145
146 **Commissioner Ticen** commented that on October 10th, the 350.org group
147 would like communities to take global action by planting trees or installing
148 solar panels and that this would be a good opportunity to partner with the
149 350.org group. She also reiterated the importance of recycling bins
150 throughout town.

151
152 **Councilmember Slusser** commented that she feels that community pool
153 operation dates are too short and asked whether the pool can remain open on
154 the weekends after the main season.

155
156 **Aquatics & Recreation Manager Lemen** reported that the dates were
157 selected by reviewing pool usage which declined dramatically when the kids
158 returned to school. She stated that the pool will be open for 16 weeks as
159 opposed to 17 weeks the previous season but will close three weeks earlier.

160

161 **Councilmember Slusser** commented that she has heard that Spanish as a
162 second language classes are being offered and felt that they should also be
163 offered for English as a second language.

164

165 **Aquatics & Recreation Manager Lemen** reported that the classes are
166 offered at the elementary school through Casa de la Cultura and that she is
167 attempting to work with them to expand the classes.

168

169 **Commissioner Lopez** reported that the Calistoga Family Center offered two
170 sessions for ESL classes in collaboration with Napa Valley College. She
171 stated that morning classes are offered at the Presbyterian Church Mondays
172 through Thursdays; evening classes are held at the Elementary School. She
173 also reported that the classes have more than 20 students at times, and she
174 is hopeful that the college will expand classes throughout the City.

175

176 **Commissioner Rodriguez** reported that the High School Interact Club has
177 put together a Nike Shoe drive for the Earth Day events. She also stated that
178 Nike provides all the posters and containers for the program.

179

180 **Councilmember Garcia** asked about the indoor soccer program.

181

182 **Aquatics & Recreation Manager Lemen** reported that a new indoor soccer
183 program called Futsol is being explored which can be accommodated at the
184 Calistoga high school gym. She reported that the first tournament will be held
185 on Saturday, March 20th, and that it will give kids the opportunity to try the
186 game. She stated that if it is successful there is an opportunity to look in to a
187 league or hosting regular tournaments.

188

189 Discussion ensued regarding providing the Council and public quarterly
190 updates on CRC projects and progress. There was also **discussion** on the
191 Commission openings and the students' availability to attend the meetings
192 regularly.

193

194 **City Manager McCann** noted that the CRC will be revisiting the CRC Bylaws
195 to determine what changes need to be made. He stated that there is thought
196 that the Commission will meet quarterly instead of monthly, and that the
197 student Commissioners remain on the CRC, but not be counted as part of the
198 quorum. He asked **Aquatics & Recreation Manager Lemen** to comment on
199 recreation outreach progress.

200

201 **Aquatics & Recreation Manager Lemen** reported that the new Activity
202 Guide is a more inclusive guide that promotes all activities in Calistoga, not
203 just City sponsored events and classes. She stated that the Calistoga Family
204 Center, Chamber of Commerce and the Boys & Girls Club have all
205 participated to include their offerings as well. She also reported that she is
206 sending a monthly e-newsletter to promote offerings and also has a Facebook
207 page for the pool and the Recreation Department as another means of
208 distributing information.

209
210 **Mayor Gingles** thanked **Commissioner Bev More** for her five years of
211 service with the CRC and her help over the last 20 years on various
212 committees. He then asked the Council and Commission for any further
213 comments.

214
215 **Chairperson Chang** asked the Council if they have any specific projects for
216 the CRC.

217
218 **Mayor Gingles** stated that the Council will discuss items and get a list to the
219 CRC by the April 21st CRC meeting. He encouraged the community to offer
220 ideas as well.

221

222 CITY COUNCIL ADJOURNMENT

223

224 **Mayor Gingles** adjourned the meeting at 7:10 p.m. to the next scheduled regular
225 meeting of the Calistoga City Council, on Tuesday, April 6, 2010, Calistoga
226 Community Center, 1307 Washington Street, 7:00 p.m.

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228 COMMUNITY RESOURCES COMMISSION ADJOURNMENT

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230 **Chairperson Chang** adjourned the meeting at 7:11 p.m. to the next Regular
231 Meeting of the Community Resources Commission, on Wednesday, April 21,
232 2010, Calistoga Community Center, 1307 Washington Street, 5:30 p.m.

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234 **Respectfully submitted:**

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239 James C. McCann, City Manager

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241 And

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245 Olivia Lemen, Aquatics & Recreation Manager

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251 **Approved by: Jack Gingles, Mayor**

252

253 And

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257 Karen Chang, Community Resources Commission Chairperson

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260 Recorded by and prepared by: Lorie Goldbeck, Administrative Secretary

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