

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Connie Minnick, Senior Account Clerk  
**DATE:** April 6, 2010  
**SUBJECT:** Payables



**APPROVAL FOR FORWARDING:**

  
James C. McCann, City Manager

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**ISSUE:** Whether to approve payables covered by the check numbers listed below.

**RECOMMENDATION:** Approve payables.

**BACKGROUND/DISCUSSION:** The attached Cash Disbursement Reports for check numbers 10281 - 10394 equaling a total distribution amount of \$309,754.33.

**FISCAL IMPACT:** A total of \$309,754.33 will be charged against a variety of specific funds as allocated by the coding of each individual bill.

**ATTACHMENTS:** 2 Cash Disbursement Reports, dated April 2, 2010.

1) Mar. 2010:	checks #10281-10287	\$ 50,582.72
2) Apr. 2010:	checks #10288-10394	\$ 259,171.61
	<b>Total Payable Distribution</b>	<b>\$ 309,754.33</b>

REPORT.: Apr 02 10 Friday  
 RUN...: Apr 02 10 Time: 14:37  
 Run By.: Connie Minnick

CITY OF CALISTOGA  
 Cash Disbursement Detail Report  
 Check Listing for 03-10 Bank Account.: 1000

PAGE: 001  
 ID #: FY-DP  
 CTL.: CAL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
010281	03/15/10	SUN02	SUN TRUST EQUIP. FINANCE	49317.96	.00	49317.96	1312023	CONTRACT #001 VEHICLES,CO
010282	03/29/10	VOID	VOIDED CHECK					
010283	03/29/10	VOID	VOIDED CHECK					
010284	03/29/10	VOID	VOIDED CHECK					
010285	03/29/10	VOID	VOIDED CHECK					
010286	03/29/10	DIC01	MICHAEL DICK	501.06	.00	501.06	100329	APRIL 2010 RETIREMENT MED
010287	03/29/10	LAN03	BRET LANG	763.70	.00	763.70	2010-002	CLAIM 2010-002 3/5/10
Cash Account Total.....:				50582.72	.00	50582.72		
Total Disbursements.....:				50582.72	.00	50582.72		

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
010288	04/06/10	AMB01	JULIO AMBRIZ	170.15	.00	170.15	100318	3/12-3/13/10 KBL TOURNAME
010289	04/06/10	BAS03	BASIC CHEMICAL SOLUTIONS	1472.77 2668.44	.00 .00	1472.77 2668.44	S15705571 S15705953	SODIUM HYDROXIDE SODIUM BISULFITE
Check Total.....				4141.21	.00	4141.21		
010290	04/06/10	CAL44	CALTEST ANALYTICAL LAB.	161.50 432.25 161.50 1291.05 61.75 142.50 95.00 218.50	.00 .00 .00 .00 .00 .00 .00 .00	161.50 432.25 161.50 1291.05 61.75 142.50 95.00 218.50	284323 285123 285366 285829 287042 287256 287940 287870	KIMBALL TOC & ALK KIMBALL RAW TOT/FEC KIMBALL RAW/FIN SYS #2810002 KIMBALL RAW MPN TSS & BOD SPECIFIC UV ABSORBANCE BORON, DIGESTION ICP, TSS
Check Total.....				2564.05	.00	2564.05		
010291	04/06/10	CIT02	CITY OF NAPA	6847.50	.00	6847.50	AR11855	FEB'10 4708 USAGE
010292	04/06/10	CJU01	CJUSD-VOLUNTEER ACCOUNT	2000.00	.00	2000.00	09-10	09-10 COMMUNITY ENRICHMEN
010293	04/06/10	COA01	COASTLAND CIVIL	6771.25 606.25	.00 .00	6771.25 606.25	30914 30966	2/10 PALISADES REIMB AGMT PESTONI REIMB AGMT
Check Total.....				7377.50	.00	7377.50		
010294	04/06/10	COF02	THE COFFEE GUYS, INC.	24.00	.00	24.00	34329	FIRE COFFEE
010295	04/06/10	CON06	CONSOLIDATED ENGINEERING	1757.18	.00	1757.18	067702	2/10 FIRE STATION RENOVAT
010296	04/06/10	COV01	COVAD COMMUNICATIONS	249.95	.00	249.95	46534402	3/11/10-4/10/10
010297	04/06/10	CPR24	CPRS DISTRICT 2	65.00	.00	65.00	TG006	JA, LH, FJ, TOTAL GUARD T
010298	04/06/10	CUL01	CULLIGAN	283.80	.00	283.80	05414395	DUNAWEL 3/1-2/28/10
010299	04/06/10	DIS01	DISCOVERY OFFICE SYSTEMS	300.00	.00	300.00	1004089	WWTP 03/05/10-03/04/11
010300	04/06/10	DYN01	DYNA SYSTEMS	239.70	.00	239.70	20342066	WWTP MISC SUPPLIES
010301	04/06/10	EIG01	RUSSELL JAMES LEON DBA	1655.00	.00	1655.00	1455	E19,E219,WT19,E419,P19
010302	04/06/10	EMP02	EMPIRE BEARING COMPANY	207.93	.00	207.93	30417-IN	BELT
010303	04/06/10	HAW07	HAWKINS, DELAFIELD & WOOD	1850.32	.00	1850.32	2010-1	CSCDA 2005D W/WW REV BOND
010304	04/06/10	HDL01	HdL COMPANIES	500.00	.00	500.00	0015581IN	PROP TAX 1-3/10
010305	04/06/10	LAR03	LARRY WALKER ASSOCIATES	2978.75 925.00	.00 .00	2978.75 925.00	131.0853 131.1507	2/10 ONGOING PERMIT ASSIS 2/10 ASSIST W/NPDES
Check Total.....				3903.75	.00	3903.75		
010306	04/06/10	MCD01	MCDONOUGH,HOLLAND & ALLEN	2463.24	.00	2463.24	220432	1/10 GENERAL,HOUSING,ENCH
010307	04/06/10	NAP08	COUNTY OF NAPA	12098.22	.00	12098.22	100310	3/10 22 ACRE FEET
010308	04/06/10	OGL01	OGLETREE'S WELDING	550.74	.00	550.74	82683-0	MAKE 5 EA GALV PIPES
010309	04/06/10	OLI02	OLIN CORP - CHLOR ALKALI	1879.54 2802.49	.00 .00	1879.54 2802.49	1253736 1255894	BACTICIDE BACTICIDE
Check Total.....				4682.03	.00	4682.03		
010310	04/06/10	TEL01	TELSTAR INSTRUMENTS, INC.	451.46	.00	451.46	62242	HORBIA PH PROBE
010311	04/06/10	UPP01	UPPER VALLEY DISPOSAL SER	321.23	.00	321.23	100228DL	2/10 DUNAWEL
010312	04/06/10	\T003	TRESIDDER, STACY	42.98	.00	42.98	000B00401	MQ CUSTOMER REFUND FOR TR
010313	04/06/10	ING01	INGRAM TROPHIES & GIFTS	70.89	.00	70.89	97106	SOCCER TROPHY 2010 TOURNA
010314	04/06/10	ATT03	A T & T	1195.84	.00	1195.84	100307	02/07-03/06/10 TELEPHONE
010315	04/06/10	ADE01	RONNY ADEN	350.00	.00	350.00	100331	DEPOSIT REFUND 3/13/10 CC
010316	04/06/10	ASC04	ASSOCIATED SERVICES CO.	138.15 111.65 12.30	.00 .00 .00	138.15 111.65 12.30	6-28763 6-28764 6-28765	POLICE MAR'10 PW MAR'10 WWTP COCOA
Check Total.....				262.10	.00	262.10		
010317	04/06/10	ATT01	AT&T	69.06	.00	69.06	100323	#674 03/23-04/22/10 POLIC
010318	04/06/10	ATT02	AT&T MOBILITY	87.78	.00	87.78	4012010	J.MCCANN 2/24-3/23/10

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CITY OF CALISTOGA  
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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
010319	04/06/10	ATT03	A T & T	1389.86	.00	1389.86	1217745	2/7-3/6/10 CENTREX
010320	04/06/10	ATT04	AT&T	357.67	.00	357.67	600633901	3/19-4/18/10 DOJ LEAWEB
010321	04/06/10	BAD01	BADGER METER, INC.	701.00	.00	701.00	85457501	4/24/10-4/23/11 SVC RENEW
010322	04/06/10	BAS03	BASIC CHEMICAL SOLUTIONS	948.21	.00	948.21	S15713119	POOL-SODIUM HYPOCHLORITE
010323	04/06/10	BIA01	PHIL BIANCO	38.61	.00	38.61	100329	REIMB K9 FOOD:WILSONS FEE
010324	04/06/10	BOD01	BODEAN COMPANY INC.	882.55	.00	882.55	89001	GRANT 7 WASHINGTON ST ASP
010325	04/06/10	BRE01	BRELJE & RACE	439.20	.00	439.20	55723	FEB'10 SAMPLES
010326	04/06/10	BRO05	SHARON BROOKS	750.00	.00	750.00	100323	SPG/SUM 2010 ACTIVITY GUI
010327	04/06/10	C3D01	C3 DESIGN ALLIANCE, INC.	3366.00	.00	3366.00	22	FEB'10 FIRE ST RETRO
010328	04/06/10	CAL13	CALISTOGA TRIBUNE	492.88	.00	492.88	8647	MAR'10 ADV
010329	04/06/10	CAL22	CALBO	215.00	.00	215.00	2010-2011	B.CANNON DUES 4/1/10-3/31
010330	04/06/10	CAL44	CALTEST ANALYTICAL LAB.	213.75 1898.10 199.50 908.20	.00 .00 .00 .00	213.75 1898.10 199.50 908.20	288350 289242 289244 289245	A-1 E-1 BOD/TSS RIVER STATIONS OIL/GREASE TDS E1 E2 METALS & NITROGENS E1 E2
Check Total.....:				3219.55	.00	3219.55		
010331	04/06/10	CAL65	CALISTOGA CHAMBER OF	25000.00	.00	25000.00	5895	4TH QTR PAYMENT #3
010332	04/06/10	CAS03	CLIF CASTLE	320.00	.00	320.00	1723	FEB'10 CMW INSPECTIONS
010333	04/06/10	COA04	PAUL COATES	180.00	.00	180.00	100325	FEB & MAR'10 4 PC STIPEND
010334	04/06/10	COF02	THE COFFEE GUYS, INC.	40.00	.00	40.00	34403	MAR'10 CITY HALL
010335	04/06/10	COM05	COMCAST	117.08 99.58 99.58 99.90	.00 .00 .00 .00	117.08 99.58 99.58 99.90	0100310 F 100308 MC 100311 CC 100323 CP	#177 FIRE 3/15-4/14/10 #968 MONHOFF 3/18-4/17/10 #950 COM.CENTER 3/15-4/14 #437 COM.POOL 3/28-4/27/1
Check Total.....:				416.14	.00	416.14		
010336	04/06/10	CON06	CONSOLIDATED ENGINEERING	576.80	.00	576.80	068118	02/24-26/10 FIRE STATION
010337	04/06/10	COR01	CORBIN WILLITS SYSTEMS	599.50	.00	599.50	B003151	APR'10
010338	04/06/10	COR02	DALIA CORTEZ	350.00	.00	350.00	100331	DEPOSIT REFUND 3/21/10 CC
010339	04/06/10	COS02	SUSANNE DEISS-COSTANZO	1000.00	.00	1000.00	924240666	UDP 2010 FINAL VERSION PE
010340	04/06/10	COU10	COULSON PEST CONTROL	175.00	.00	175.00	109104	LOGVY WEED CONTROL
010341	04/06/10	CRE01	CLAYTON S. CREAGER	135.00	.00	135.00	100325	FEB & MAR'10 3 PC STIPEND
010342	04/06/10	DON07	DONAL MACHINE INC.	1107.22	.00	1107.22	61227	THREADED ID & OD
010343	04/06/10	EAS02	EAST BAY MUNI UTILITY DIS	2597.00	.00	2597.00	EBMBDO319	FY 09/10 BACWA PARTICIPAT
010344	04/06/10	ENG05	ULRIKA ENGMAN-FELDER	189.00	.00	189.00	100330	YOGA INSTRUCTOR REIMB
010345	04/06/10	FED04	FEDEX	25.83	.00	25.83	702771107	2/19/10 MCDONOUGH
010346	04/06/10	FIS01	FISCHER COMPUTER SYSTEMS	2663.13 50.00 1200.00	.00 .00 .00	2663.13 50.00 1200.00	44549 44567 44594	POLICE RIMS INSTALL APR'10 DNS SVC APR'10
Check Total.....:				3913.13	.00	3913.13		
010347	04/06/10	FRY01	FRYE'S PRINTING, INC.	150.08	.00	150.08	55539	UDP COLOR COPIES 34X44
010348	04/06/10	GEO03	AMEC GEOMATRIX INC.	408.27	.00	408.27	81672	01/30-03/12/10 PW YARD MG
010349	04/06/10	GOL01	LORIE GOLDBECK	66.00	.00	66.00	100312	MILEAGE REIMB-NUTS/BOLTS
010350	04/06/10	GRA03	GRAINGER	95.65 123.09 35.64 166.14 55.20	.00 .00 .00 .00 .00	95.65 123.09 35.64 166.14 55.20	920389919 920541176 920706092 920891737 927694564	HEX NUT, DBL END THD STUD PAPER PLATES, URINAL SCREE EAR PLUGS, PIPE INSULATIO BALLAST, HAND SOAP, BLEACH, PROGRAMMABLE DISPENSER/MO
Check Total.....:				475.72	.00	475.72		
010351	04/06/10	HAU02	BIRGIT HAUSTED	25.00	.00	25.00	100324	REFUND P2122 CITATION VIO
010352	04/06/10	HEA04	HEALDSBURG PRINTING, INC.	1252.00	.00	1252.00	100315-4	2500 SPG/SUMMER 2010 PLAY

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
010353	04/06/10	HOF02	JILL HOFF	343.00	.00	343.00	100330	AEROBICS/PILATES INSTRUCT
010354	04/06/10	IAC01	LOGIN / IACP NET	500.00	.00	500.00	13873	5/8/10-5/7/11 ANNUAL FEE
010355	04/06/10	ICL01	ICLEI USA MEMBERSHIP	600.00	.00	600.00	M20091445	2010 ANNUAL MEMBERSHIP DU
010356	04/06/10	INF01	InfoSend, Inc.	852.14	.00	852.14	42197	MAR'10 STATEMENTS
010357	04/06/10	J&L01	JOHN GARY SMITH	422.27	.00	422.27	17932	REPAIR CALISTOGA ELECTRIC
010358	04/06/10	JEF01	DARYL JEFFCOAT	360.00	.00	360.00	100329	MAR'10 CC, PC,CJUSD TAPIN
010359	04/06/10	JOE01	JOE BRANUM TREE CARE, INC	300.00	.00	300.00	5780	ASSIST POLICE STATION POL
010360	04/06/10	KIT01	NICHOLAS KITE	180.00	.00	180.00	100325	FEB & MAR'10 4-PC STIPEND
010361	04/06/10	LEA03	VK LEARY	350.00	.00	350.00	100331	DEPOSIT REIMB CC RENTAL 1
010362	04/06/10	MAN01	JEFF MANFREDI	180.00	.00	180.00	100325	FEB & MAR'10 4 PC STIPEND
010363	04/06/10	MAR13	MARTIN & CHAPMAN	110.31	.00	110.31	2010	2010 ELECTION HANDBOOK &
010364	04/06/10	MCC04	MCCROMETER, INC.	891.54	.00	891.54	358108RI	GOLF COURSE METER REPAIR
010365	04/06/10	MCD01	MCDONOUGH,HOLLAND & ALLEN	1485.12 521.56 45494.01 1961.96	.00 .00 .00 .00	1485.12 521.56 45494.01 1961.96	221012 221015 221017 221019	FEB'10 GENERAL, REYNOLDS, FEB'10 PAGE FEB'10 REYNOLDS FEB'10 REYNOLDS WRIT PETI
			Check Total.....:	49462.65	.00	49462.65		
010366	04/06/10	MIL05	MILLER PACIFIC	1508.00	.00	1508.00	10648	02/22-03/28/10 FIRE ST-GE
010367	04/06/10	MON03	JOHN MONTELLI	42.00	.00	42.00	100329	3/24 TRAINING MILEAGE REI
010368	04/06/10	MOY01	MATTHEW MOYE	180.00	.00	180.00	100325	FEB & MAR'10 4-PC STIPEND
010369	04/06/10	MT.01	MT.ST. HELENA GOLF COURSE	174.00	.00	174.00	4	OCT-DEC'09 AMIGOS GOLF FE
010370	04/06/10	NAP08	COUNTY OF NAPA	43095.00	.00	43095.00	100315	NBA ALTERNATE INTAKE PROJ
010371	04/06/10	NAP09	NAPA COUNTY LEAGUE OF GOV	160.00	.00	160.00	100104	04/08/10 NCLOG DINNER MTG
010372	04/06/10	NAT02	NATIONAL NOTARY ASSOC.	52.00	.00	52.00	040110	SU SNEDDON NOTARY MEMBERS
010373	04/06/10	NCT01	NAPA COUNTY TRANSPORTATN	350.00	.00	350.00	100331	MAR'10 #3253-3277 15@10/1
010374	04/06/10	OGL01	OGLETREE'S WELDING	103.71	.00	103.71	82821-0	WELD SS PIPES
010375	04/06/10	PAC02	PACE SUPPLY CORP.	134.39	.00	134.39	18377350	PVC CPLG 6
010376	04/06/10	PAC03	PACIFIC TREE CARE	4200.00	.00	4200.00	5868	PIONEER CEMETERY-REMOVE H
010377	04/06/10	PET04	PETERSON	12.65 2005.31	.00 .00	12.65 2005.31	070224420 070224601	PD STANDBY GENERATOR PD STANDBY GENERATOR
			Check Total.....:	2017.96	.00	2017.96		
010378	04/06/10	PGE01	PACIFIC GAS & ELECTRIC	9596.88 13594.36 457.06 2946.57 44.30 3220.52 46.53	.00 .00 .00 .00 .00 .00 .00	9596.88 13594.36 457.06 2946.57 44.30 3220.52 46.53	100311 100318 DL 100319 PS 100319 SL 100319 TS 100322 CP 100322 LP	MAR'10 MAR'10 WWTP DUNAWAEL LANE MAR'10 PINE ST LIFT STATI MAR'10 ST.LIGHTS 02/18-03/19/10 MAR'10 TRA MAR'10 POOL MAR'10 LOGVY PARK
			Check Total.....:	29906.22	.00	29906.22		
010379	04/06/10	PRA01	PRAXAIR DISTRIBUTION, INC	93.41	.00	93.41	35956759	IND ACETYLENE,IND HI PRES
010380	04/06/10	PRO02	PROPET DISTRIBUTORS, INC.	236.90	.00	236.90	71158	200 DOGIPOT BAGS
010381	04/06/10	RH&01	RH & SONS WATER SERVICES	80.00	.00	80.00	1798	LOGVY & L.LEAGUE BACKFLOW
010382	04/06/10	SAN07	SANTA ROSA UNIFORM	320.06	.00	320.06	2076	K.ROMO UNIFORM
010383	04/06/10	ST.07	ST. HELENA HOSPITAL	120.00	.00	120.00	100310	02/11/10 LG & FD ERGONOMI
010384	04/06/10	STA08	STATE OF CALIFORNIA-SWRCB	95.00 130.00	.00 .00	95.00 130.00	100323 DA 100324 DL	D.ALEXANDER GR.I CERTIF # D.LADRIGAN GR.II CERIF.82
			Check Total.....:	225.00	.00	225.00		
010385	04/06/10	STR05	N. ZOEY STREGHALINI	101.46	.00	101.46	B00402	BUSINESS LIC. TAX REFUND
010386	04/06/10	SYA01	SYAR INDUSTRIES, INC.	386.97	.00	386.97	396093	1/2" MED AC

REPORT.: Apr 02 10 Friday  
 RUN...: Apr 02 10 Time: 14:37  
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CITY OF CALISTOGA  
 Cash Disbursement Detail Report  
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PAGE: 004  
 ID #: PY-DP  
 CTL.: CAL

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
010387	04/06/10	TELO4	TELEPAGE COMMUNICATIONS	342.30	.00	342.30	10111736	04/01-06/30/10 WT/WWTP SV
010388	04/06/10	TOS01	TOSHIBA AMERICA INFO SYS	1380.02	.00	1380.02	53669311	#017 MAR'10 CITY HALL-2-E
010389	04/06/10	UPP01	UPPER VALLEY DISPOSAL SER	4314.92	.00	4314.92	100228CY	2/10 NPDES
010390	04/06/10	USB03	U.S. BANK CORPORATE	1581.25	.00	1581.25	100322	MAR'10 CALCARD
010391	04/06/10	VIS01	VISION INTERNET PROVIDERS	420.00	.00	420.00	17250	MAR'10 WEB HOSTING
010392	04/06/10	VOY01	VOYAGER FLEET SYSTEMS INC	4265.25	.00	4265.25	003	MAR'10 FUEL
010393	04/06/10	ZOO02	ZOOM	6.90	.00	6.90	816140	TONER FREIGHT
				6.90	.00	6.90	818331	FREIGHT TONER WASTE BOTTL
			Check Total.....:	13.80	.00	13.80		
010394	04/06/10	ZUM01	ZUMWALT FORD-MERCURY	111.46	.00	111.46	100325	MAR'10
				118.79	.00	118.79	FOCS72763	#295 LUBE OIL FILTER
			Check Total.....:	230.25	.00	230.25		
			Cash Account Total.....:	259171.61	.00	259171.61		
			Total Disbursements.....:	259171.61	.00	259171.61		