

## City Council Key Priority Projects FY 2009/2010

- + • Water Tank: Commencement of the construction of the Mt. Washington 1.5 million gallon Water Storage Tank;
- + • Fire Station: Commencement and completion of the Fire Station Renovation project;
- + • Recreation Facilities: Completion of the Recreation Facilities Master planning and commencement of the Phase 1 construction;
- ✓ • Urban Design Plan: Adoption of the Urban Design Plan and Implementation Strategy;
- ✓ • Green Policies: Adoption of Environmental Sustainability policies and the Climate Protection Plan;
- + • Housing Element: Completion and adoption of the Housing Element Update;
- + • Fee Updates: Completion and Adoption of Fee Updates (Water and Waste Water Utility and the Development Fees); and
- + & \* Traffic Circulation Improvements: Completion of the planning efforts for the Silverado Trail/Hwy 29 Intersection Improvements and commencement of study efforts for the Petrified Forest/ Hwy 128 Intersection Improvements.

**City Council Key Priority Projects FY 2009/2010**

**Project 1: Water Tank - Commencement of the construction of the Mt. Washington 1.5 million gallon Water Storage Tank.**

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Secure project financing	N/A	Secure \$2.7 Measure A funds Secure USDA \$3.7 low-interest loan	12/2008 2006	6/2009 9/2009	Letters of commitment Managers: Bill Mushallo & Jim Smith
2.	Solicit Bids for Construction	\$5.5M B*	Attain Milestone Date	06/2010	09/2010	Prepare Bid Documents and Advertise for Bids Manager: Jim Smith
3.	Award Construction Contract and Start Construction	“	Attain Milestone Date	09/2010	12/2010	Evaluate Bids, Council Approval, PreCon Issues Manager: Jim Smith
4.	Complete Construction	“	Attain Milestone Date	03/2010	06/2011	Manage Construction and Acceptance Manager: Jim Smith

**Project 2: Fire Station Renovation - Commencement and completion of the Fire Station Renovation project.**

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Obtain Building Permit	\$1.9M B	Attain Milestone Date	05/2009	10/2009	Building Plan Check with Plan Revisions Manager: Dan Takasugi
2.	Solicit Bids for Construction and Award Contract	“	Attain Milestone Date	10/2009	11/2009	Prepare Bid Documents, Advertise and Evaluate Bids and Award Contract Manager: Dan Takasugi
3.	Complete Construction	“	Attain Milestone Date	12/2009	12/2010	Manage Construction and Acceptance Manager: Dan Takasugi

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**Project 3: Recreation Facilities - Completion of the Recreation Facilities Master Planning and commencement of the Phase 1 construction**

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Logvy Master Plan approval	N/A	Attain Milestone	03/2008	10/6/2009	Master Plan approved by City Council Manager: Dan Takasugi
2.	Teen/Art Center DR/CUP	N/A	Attain Milestone	07/2009	12/9/2009	DR/CUP approved by Planning Commission Manager: Dan Takasugi
3.	Obtain Building Permit	\$2.0M B	Attain Milestone	10/2009	Indefinite	Finalize Plans for Plan Check and Solicit Bids Manager: Dan Takasugi
4.	Award Contract and Start Construction	"	Attain Milestone	Indefinite	Indefinite	Solicit Bids, Council Approval, PreCon Issues Manager: Dan Takasugi
5.	Complete Construction	"	Attain Milestone	Indefinite	Indefinite	Manage Construction and Acceptance Manager: Dan Takasugi

**Project 4: UDP Adoption & Implementation - Complete and adopt the Urban Design Plan.**

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Planning Commission Hearing	B	Hold public hearing	06/2009	11/10/2009	Recommendation Manager: C. Gallina
2.	City Council Hearing	B	Hold public hearing	11/2009	01/19/2010	Final Plan Adoption Manager: C. Gallina.
3.	Revise/Finalize Document & Distribute	B	Edit, finalize, publish & distribute adopted UDP	01/2010	03/01/2010	UDP editing completed Manager: C. Gallina
4.	UDP Implementation Plan – Planning Commission Review	B	Hold public meeting	01/2010	03/10/2010	Work Program Recommendation Manager: C. Gallina
5.	UDP Implementation Plan – City Council Action	B	Hold public meeting	03/2010	04/2010	Work Program Action Manager: C. Gallina
6.	Commence Work on Priority A Projects for Fiscal Year 2010-2011	\$3,102 Remaining in Budget	Commence Work	04/2010	06/2010	Commence Work on Priority A Projects Manager: C. Gallina

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**Project 5: Fee Update Adoption & Implementation - Completion and Adoption of Fee Updates (Water and Waste Water Utility and the Development Fees).**

**(a) Water and Wastewater Rate Structure**

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Develop updated water and wastewater rates	Under Review	Develop Advisory Committee Packets	6/2009	05/2010	Manager: B. Mushallo
2.	Hold public meetings with Advisory Committee	"	Complete meetings	10/2009	05/2010	Manager: B. Mushallo
3.	Review preliminary rate recommendation with City Council	"	Hold meeting with City Council	06/2010	06/2010	Recommendation for final rates. Manager: B. Mushallo
4.	Hold public hearing and bring forward rates to City Council for adoption	"	Hold meeting with City Council	07/2010	08/2010	Council Hearings Manager: B. Mushallo
5.	Implement new water and wastewater rate structures	"	Rates implemented	N/A	10/2010	

**(b) Development Impact Fee Update**

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Develop Work Program	N/A	Develop work program	02/2010	04/2010	Work program Manager: C. Gallina & B. Mushallo
2.	Selection and retention of consultant services	\$20,000 B Revised 02/02/2010	Execute contract	04/2010	05/2010	Retain consultant Manager: C Gallina & B. Mushallo
3.	Prepare preliminary Impact Fees	"	Develop fee structure	02/2010	08/2010	Preliminary fee structure Manager: C. Gallina & B. Mushallo
4.	Public release of preliminary rates	"	Release preliminary rates	08/2010	09/2010	Prepare preliminary rates Manager: C. Gallina & B. Mushallo
5.	Hold public hearings with City Council	"	Hold public hearings	08/2010	09/2010	Council public hearings Manager: C. Gallina & B. Mushallo
6.	Implement new fee structure	"	Rates implemented	N/A	10/2010	Rates Effective Manager: C. Gallina & B. Mushallo

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**Project 6: Create an Environmentally Sustainable Community - Adoption of Environmental Sustainability policies and the Climate Action Plan.**

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Public review of Preliminary Climate Action Plan Framework & Targets	20,500 B	Hold public meetings – CRC, PC, CC	07/2009	08/2009	Recommendations to NCTPA Manager: E. Lundquist
2.	Discussion regarding preliminary draft cost/benefit analysis, the scope of document to be released and next steps on preparation of specific jurisdiction Climate Action Plans with NCTPA staff, the County and other Napa cities	“	NCTPA presentation of preliminary draft cost/benefit analysis & City participation in this discussion	11/2009	12/2009	Review & comment on preliminary draft cost/benefit analysis & next steps Manager: E. Lundquist
3.	NCTPA Board Authorization of public release of the Draft Napa Countywide Community Climate Action Framework	“	Draft plan release by NCTPA	12/2009	03/2010	Public release of draft framework by NCTPA Board Manager: E. Lundquist
4.	Hold public hearings on Draft Napa Countywide Community Climate Action Framework – Adoption of Supporting Resolution	“	Hold public hearings – CRC, PC, CC	12/2009	03/16/2010	Public hearings Manager: E. Lundquist
5.	Commence development of draft Plan programs – Green Building Codes	\$5,112 B Revised 02/02/2010	Draft programs for CRC, PC and/or CC review & action	08/2009	06/2010	Develop implementation programs Manager: E. Lundquist & B. Cannon
6.	Commence development of draft Plan programs – Solar Energy Program Initiatives, etc	“	Draft programs for CRC, PC and/or CC review & action	08/2009	06/2010	Develop implementation programs Manager: E. Lundquist & B. Cannon
7.	Status Update on Preparation of Municipal Code Amendments	“	Preparation and Distribution of Memorandum	04/2010	05/2010	Distribute Status Update Manager: E. Lundquist & B. Cannon
8.	CRC Climate Action Plan - Implementation Plan for FY 09-10 Ten Priority Actions as adopted 9/16/09	“	Develop & coordinate implementation programs with CRC	09/2009	06/2010	Develop & coordinate implementation programs Manager: E. Lundquist

**Project 7: Housing Element Update - Completion and adoption of the Housing Element Update.**

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Conduct Advisory Committee Meetings	\$14,000 B	Conduct meetings	03/2009	05/2010	Conduct meetings Manager: K. MacNab
2.	Hold public meeting #1	“	Hold public meeting #1	01/2010	02/25/2010	Hold public meeting Manager: K. MacNab

3.	Public release of Preliminary Review of Draft Element Update – Public Meeting #2; Public Hearings PC/CC	“	Public release of Preliminary Draft & hold public meetings	05/2010	06/2010	Release & hold public hearings Manager: K. MacNab
4.	Transmittal of Preliminary Draft to HCD for review	“	Transmittal to HCD	06/2010	08/2010	Transmittal for HCD review Manager: K. MacNab
5.	Revisions to Draft and release of Final Draft	“	Public release of Final Draft	09/2010	09/2010	Release Final Draft Manager: K. MacNab
6.	Hold public hearings – PC/CC and submit final Draft to HCD	“	Hold public meetings	09/2010	10/2010	Hold public hearings Manager: K. MacNab

**Project 8: Traffic Circulation Improvements - Completion of the planning efforts for the Silverado Trail/Hwy 29 Intersection Improvements and commencement of study efforts for the Petrified Forest/ Hwy 128 Intersection Improvements**

#	Action Step:	Cost/Budget Status	Performance Measures:	Start Date:	Completion Date:	Assignments, Outcomes & Updates
1.	Silverado / Hwy 29 Roundabout Concept Approval Report (CAR) Approval by Caltrans	None	Attain Milestone	07/2008	09/2009	Concept Approval Report approved on 9/15/09 Manager: Dan Takasugi
2.	Negotiate Cooperative Agreement with Caltrans and NCTPA for Silverado / Hwy 29 Roundabout	“	Attain Milestone	01/2010	12/2010	Identify Funding and work with NCTPA Manager: Dan Takasugi
3.	Conduct public meetings to review intersection improvement options	None	Public release of CAR Hold public meetings	06/2010	08/2010	Release and hold public meetings Manager: Dan Takasugi
4.	Obtain Grant or Other Funding for Feasibility Study on Petrified / Hwy 128 Intersection Improvements	“	Attain Milestone	12/2009	12/2010	Apply for Transportation Technical Study Grants Manager: Dan Takasugi
5.	Complete Feasibility Study and/or Concept Approval Report for Petrified / Hwy 128 Intersection Improvements	“	Attain Milestone	07/2010	02/2011	Seek Consultant Proposals, Council Approval Manager: Dan Takasugi

**\* B = Budgeted**