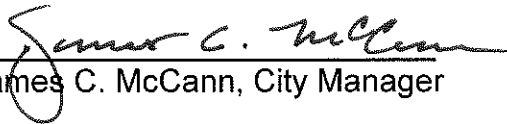


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Dan Takasugi, Public Works Director/City Engineer
DATE: May 4, 2010
SUBJECT: Consideration of a Resolution Approving and Adopting a Sanitary Sewer Management Plan for the City of Calistoga

APPROVAL FOR FORWARDING:


James C. McCann, City Manager

1
2 **ISSUE:**

3
4 Consideration of a Resolution approving and adopting a Sanitary Sewer
5 Management Plan for the City of Calistoga.

6
7 **RECOMMENDATION:**

8
9 Adopt Resolution.

10
11 **BACKGROUND/DISCUSSION:**

12
13 The Bay Area Clean Water Agencies (BACWA) worked with the Regional Water
14 Quality Control Board (RWQCB) in a collaborative effort to find ways to reduce and
15 prevent sanitary sewer overflows. This effort resulted in the development of Sanitary
16 Sewer Management Plan (SSMP) guidelines and ultimately in the RWQCB requiring
17 agencies to prepare SSMPs. On June 7, 2005, the City received a letter from the
18 RWQCB notifying us that, as a Sanitary Sewer Collection System Agency, we were
19 required to prepare a SSMP.

20
21 SSMPs are required to include the following ten elements:

- 22
23 1. Goals
24 2. Organization
25 3. Overflow Emergency Response Plan
26 4. Fats, Oil, and Grease (FOG) Control Program

- 27 5. Legal Authority
- 28 6. Measures and Activities
- 29 7. Design and Construction Standards
- 30 8. Capacity Management
- 31 9. Monitoring, Measurement, and Program Modifications
- 32 10. SSMP Audits

33

34 The notification letter also included a schedule for the preparation of the SSMP that
35 requires elements 1 through 4 to be completed by August 31, 2006, elements 5
36 through 7 to be completed by August 31, 2007, elements 8 and 9 to be completed by
37 August 31, 2008 and element 10 to be completed by November 2, 2009. The final
38 Sanitary Sewer Management Plan must have a public hearing, be approved and
39 adopted by the City Council, and notification of approval sent to the Regional Water
40 Resources Control Board.

41

42 Staff requested and received a proposal from Larry Walker Associates (LWA) to
43 provide assistance in the preparation of the elements of the City's SSMP. LWA and
44 staff have completed the SSMP and staff has reviewed and approved the final
45 document.

46

47 It is important to note that a large part of the City's sewer collection system is quite
48 old and in questionable condition. A sewer collection system assessment and
49 master plan will be necessary in the near future to determine if line repair and
50 capacity improvements are needed. This will be a significant undertaking and is
51 separate from the SSMP. However, certain elements of the SSMP may relate to or
52 otherwise motivate that study.

53

54 **FISCAL IMPACT:**

55

56 The FOG program and outreach activities will be ongoing as are the regular
57 activities of sewer main inspection, etc. These mandatory SSMP activities will
58 consume undetermined amounts of staff time and resources and will be budgeted
59 through the Sewer Collection Budget 03-4141.

60

61 **ATTACHMENTS:**

62

- 63 1. Resolution
- 64 2. Sanitary Sewer Management Plan

1
2 **RESOLUTION 2010- XXX**

3
4 **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,**
5 **COUNTY OF NAPA, STATE OF CALIFORNIA,**
6 **APPROVING A SANITARY SEWER MANAGEMENT PLAN**
7 **FOR THE CITY OF CALISTOGA**

8
9 **WHEREAS**, the City of Calistoga was notified by the Regional Water Quality
10 Control Board that, as a sewer collection agency, it was required to prepare a
11 Sanitary Sewer Management Plan (SSMP) that included certain specific elements;
12 and

13
14 **WHEREAS**, the City hired Larry Walker Associates to assist staff to complete
15 the required elements; and

16
17 **WHEREAS**, Larry Walker Associates and staff have completed the Sanitary
18 Sewer Management Plan, and

19
20 **WHEREAS**, staff has reviewed the final SSMP and recommends that the
21 Sanitary Sewer Management Plan for the City of Calistoga be approved and
22 adopted by Council.

23
24 **NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of
25 Calistoga hereby approves and adopts the Sanitary Sewer Management Plan
26 related to the City of Calistoga's sewer collection system; and

27
28 **BE IT FURTHER RESOLVED** that the City Council of the City of Calistoga
29 hereby authorizes the Public Works Director to notify the Regional Water Quality
30 Control Board of its adoption.

31
32 **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of
33 Calistoga at a regular meeting held this **4th day of May 2010**, by the following vote:

34
35 **AYES:**

36 **NOES:**

37 **ABSTAIN/ABSENT:**

38
39
40 _____
JACK GINGLES, Mayor

41 **ATTEST:**

42
43 _____
44 **SUSAN SNEDDON, City Clerk**