


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Dan Takasugi, Public Works Director/City Engineer
DATE: May 4, 2010
SUBJECT: Consideration of a Resolution Directing the City Engineer to Prepare and File a Report for the Silverado Place Subdivision Landscape Maintenance District in Accordance with Article 4 of Chapter 1 of the California Streets and Highways Code

APPROVAL FOR FORWARDING:


James C. McCann, City Manager

ISSUE:

Consideration of a Resolution directing the City Engineer to prepare and file a report for the Silverado Place Subdivision Landscape Maintenance District in accordance with Article 4 of Chapter 1 of the Streets and Highways Code.

RECOMMENDATION:

Adopt Resolution.

BACKGROUND / DISCUSSION:

Through the conditions of approval for the Silverado Place Subdivision, the City required the establishment of a Landscape Maintenance District (assessment district) to fund the maintenance of adjacent public landscaping through the levying of assessments on the parcels within that subdivision.

The Landscaping and Lighting Act of 1972 (Streets and Highways Code 22500-22647) requires that the City undertake certain proceedings for any fiscal year during which an assessment is proposed to be levied and collected. These proceedings are usually accomplished at three separate Council meetings and include the following Council actions:

- 1) Adopt a resolution directing the City Engineer to prepare and file a report.

Consideration of a Resolution Directing the City Engineer to Prepare and File a Report for Landscape Maintenance for Silverado Place Subdivision

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- 25 2) Approve the Engineer's Report, declare the City Council's intent to levy
26 and collect assessments and set the date for a public hearing.
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- 28 3) Conduct a public hearing and authorize the actual levying and collection of
29 assessments.
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31 The Resolution for this meeting continues the process for the 2010/2011
32 assessment. At the June 1st meeting you will receive the Engineer's Report and
33 the date for a public hearing will be set. At the third meeting a Public Hearing will
34 be held to consider the proposed assessment.
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36 **FISCAL IMPACT:**

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38 Fiscal impact will be determined after the preparation of the Engineer's Report.
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40 **ATTACHMENTS:**

- 41
42 1) Resolution

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RESOLUTION 2010- _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,
COUNTY OF NAPA, STATE OF CALIFORNIA,
DIRECTING THE CITY ENGINEER
TO PREPARE AND FILE A REPORT FOR THE
SILVERADO PLACE SUBDIVISION LANDSCAPE MAINTENANCE DISTRICT
IN ACCORDANCE WITH ARTICLE 4 OF CHAPTER 1 OF THE
STREETS AND HIGHWAYS CODE**

WHEREAS, the City of Calistoga established a Landscape Maintenance District for the Silverado Place Subdivision to fund the maintenance of adjacent public landscaping through the levying of assessments on the parcels within that subdivision; and

WHEREAS, the Landscaping and Lighting Act of 1972 (Streets and Highways Code 22500-22647) requires that the City undertake certain proceedings for any fiscal year during which an assessment is proposed to be levied and collected; and

WHEREAS, the first step in these annual proceedings is to direct the City Engineer to prepare and file a report.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Calistoga hereby directs the City Engineer to prepare and file a report for the Silverado Place Landscape Maintenance District as required by the Streets and Highways Code.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this **4th day of May 2010**, by the following vote:

AYES:

NOES:

ABSTAIN/ABSENT:

JACK GINGLES, Mayor

ATTEST:

SUSAN SNEDDON, City Clerk