

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: James McCann, City Manager
DATE: May 25, 2010
SUBJECT: Consideration of a Resolution rescinding Resolution No. 2000-103 and authorizing the appointment of the Administrative Services Director as the City's Director to the Public Agency Risk Sharing Authority of California (PARSAC) Board of Directors and appointing the City Clerk as an Alternate Director.

1 **ISSUE:** Consideration of a Resolution rescinding Resolution No. 2000-103 and authorizing the
2 appointment of the Administrative Services Director as the City's Director to the Public Agency
3 Risk Sharing Authority of California (PARSAC) Board of Directors and appointing the City Clerk as
4 an Alternate Director.

5 **RECOMMENDATION:** Adopt Resolution.

6 **BACKGROUND/DISCUSSION:** The City of Calistoga has been a member of PARSAC since
7 1986. PARSAC is a self-funded group of Cities who have joined together through a joint powers
8 authority for risk sharing and liability purposes. The by-laws of PARSAC require that each
9 community designate an alternate representative to the Board of Directors. In December 2000 the
10 Council adopted Resolution No. 2000-103 appointing the Administrative Services Director, to
11 serve as its Alternate Director on the PARSAC Board of Directors.

12 Typically the Director has been the City Manager and the alternate has been the Administrative
13 Services Director. With the resignation of the City Manager there is a need to appoint the
14 Administrative Services Director as the Director with the City Clerk as the Alternate Director to
15 PARSAC. The City Clerk interacts directly with PARSAC staff with regard to liability issues,
16 Workers Compensation matters, and typical claims against the City.

17 Appointment of the City Clerk as the City's Alternate Director to the Board of Directors will allow in
18 the Administrative Services Director's absence the City Clerk to attend and vote at regular
19 PARSAC meetings on matters which have bearing on our premiums and the policies which we
20 must follow.

21 **FISCAL IMPACT:**

22 These appointments have no fiscal impact.

23 **ATTACHMENTS:**

- 24 1. Resolution No. 2000-103
25 2. Draft Resolution