

CITY OF CALISTOGA

STAFF REPORT

TO: CHAIRMAN MANFREDI AND MEMBERS OF THE PLANNING COMMISSION

FROM: CHARLENE GALLINA, PLANNING & BUILDING DIRECTOR

DATE: JUNE 9, 2010

SUBJECT: GENERAL PLAN ANNUAL REPORT & WORK PROGRAM FOR IMPLEMENTATION OF POLICY DIRECTION

1 **REQUEST:**

2

3 Consideration of the General Plan Annual Report and Work Program for implementation
4 of General Plan policy direction. *(This item was continued from the Planning*
5 *Commission Meeting of May 12, 2010)*

6

7 **BACKGROUND/DISCUSSION:**

8

9 On May 12, 2010, staff presented for Commission review, discussion and
10 recommendation to the City Council a draft General Plan Annual Report and General
11 Plan Implementation Work Program. The contents of this draft report included the
12 following components:

13

14 Introduction & Summary

- 15 • Purpose of Annual Report
- 16 • Purpose of General Plan
- 17 • Elements of the General Plan
- 18 • Annual Report
- 19 • Status of Adopted Elements of the General Plan
- 20 • Summary Schedule of Work Tasks for Fiscal Year 2010-2011

21 Element Annual Reports

22 Recommended Summary Schedule of Work Tasks for Fiscal Year 2010-2011

23

24 Given this draft report, the Commission was requested to focus on the identification of
25 additional content that should be included within this annual report to the City Council
26 recognizing that it is staff's intent to utilize this format when presenting the General
27 Plan's annual report in the future. In addition, the Commission commenced its review of
28 the following Element Annual Reports: Land Use, Community Identity, Circulation,
29 Housing, Noise, Geothermal & Economic Development.

30

31 In response to Commission review and discussion, tracked changes and corrections
32 have been incorporated into the annual report for final review and consideration. In

33 response to comments presented by Ms. Kristin Casey concerning the need to report on
34 General Plan Element policies and staff response to her comments at the meeting.
35 Staff continues to recommend that Element policies not be incorporated into this report.
36 However, it should be noted that though day-to-day operations within each City
37 Department, General Plan policies are actively used in development of public and
38 review of private projects as well as implementation of City programs.

39
40 To complete this review, staff has presented in this updated Annual Report the
41 remaining Elements of the General Plan (Infrastructure, Public Services, Open Space &
42 Conservation, & Public Safety). Once again, the Commission will find a listing of all
43 Goals, applicable Objectives and all Action numbers. Also reported with each Action is
44 the specific language of the action provided within the Element, identification of the
45 Department/Agency responsible for action implementation, the required tasks for
46 implementation, a status update on the progress made for action language, and a
47 schedule for implementation.

48 49 **RECOMMENDATION**

50
51 Staff recommends that the Planning Commission discuss, solicit public comment, and
52 provide a recommendation to the City Council on remaining 2003 General Plan
53 Elements (Infrastructure, Public Services, Open Space & Conservation & Public Safety)
54 and to provide a final recommendation to the City Council on a work program for
55 implementation of General Plan policy direction.

56 57 **SUGGESTED MOTION**

58
59 I move that the Planning Commission recommend to the City Council adoption of the
60 General Plan Annual Report and adopt the General Plan Work Program for
61 implementation of General Plan policy direction, as recommended by staff.

62 63 **ATTACHMENTS:**

- 64 1. Draft General Plan Annual Report & Implementation Work Program
65 • Revised Introduction & Summary
66 • Revised Land Use Element
67 • Revised Community Identity Element
68 • Revised Circulation Element
69 • Housing Element
70 • Infrastructure Element
71 • Public Services Element
72 • Open Space and Conservation Element
73 • Revised Noise Element
74 • Public Safety Element
75 • Revised Geothermal Element
76 • Revised Economic Development Element
77 2. Public Comments
78 3. Planning Commission Staff Report of May 12, 2010 (Abbreviated)