

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Olivia Lemen, Aquatic and Recreation Manager  
**DATE:** June 15, 2010  
**SUBJECT:** Community Resources Commission fiscal Year 2010/2011 Work Program

**APPROVAL FOR FORWARDING:**

*William C Norton (Signed by S. Swellon)*  
 William C. Norton, City Manager

1 **ISSUE:** Consideration of the Community Resources Commission (CRC)  
 2 2010/2011 Fiscal Year work plan.

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 4 **RECOMMENDATION:** Receive presentation, discuss and adopt Resolution  
 5 establishing the 2010/2011 Fiscal Year work plan for the Community Resources  
 6 Commission.

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 8 **BACKGROUND:** The CRC continues to make progress on their work plan for  
 9 this past fiscal year. The summary below reflects the Commission's  
 10 accomplishments with the 2009/2010 work plan:

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- 12 • **Green/Sustainable Practices:** The CRC has worked with City staff to
- 13 finalize and recommend the City's Climate Action Plan. A list of the 10
- 14 priority items from the larger list was created and has been monitored over
- 15 the last year. See the attachment for this priority list. Overall frustration
- 16 has been expressed on the pace at which the "low-hanging fruit" has been
- 17 addressed. This will remain a focus of the CRC in the upcoming year.
- 18 • **Recreation Facilities at Logvy Park:** The Logvy Master Plan Update
- 19 was adopted this past year after CRC review. The building of Phase 1
- 20 has been stalled due to budgetary constraints. It was expressed up
- 21 through the Council level to continue to explore ways to progress this
- 22 project along.
- 23 • **Aquatics Programs:** The CRC provided input and feedback on the 2009
- 24 survey which was taken in November and covered both pool and all
- 25 recreation programs. Based on this information, the CRC recommended
- 26 the 2010 pool programming.

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- 30       • **City Recreation Programming and Educational Opportunities:** The  
31 survey taken in November 2009 identified numerous areas which the staff  
32 should explore for future programming. Staff has made changes to add  
33 programming based on the recommendations and information from the  
34 survey.

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36 In March, the CRC and the City Council held a joint meeting to discuss ideas for  
37 the 2010/2011 Work Plan. The recommendation for that plan is as follows:

- 38       • **Green/Sustainable Practices:** Continue to update and monitor 10  
39 priority items on the Calistoga Climate Action Plan and address the “low  
40 hanging fruit” as well as recommend additional items which staff and CRC  
41 will focus on. This a working document and should be modified as items  
42 are completed or are no longer relevant. A special focus will be put on  
43 various special events which the CRC can use to build awareness of that  
44 the City is doing as well as how residents can effect change as well.

- 45       • **Recreation Facilities:** With the construction of the Phase 1 building at  
46 Logvy Park a priority of City Council, the CRC will be focused on  
47 addressing the programmatic needs and desires of the community for that  
48 new city facility. Additionally, Council expressed interest in addressing the  
49 failing Gazebo at Pioneer Park and developing a plan to replace the  
50 structure within the park.

- 51       • **Aquatics Programming:** The Community Pool Advisory Committee  
52 (CPAC) is a sub- committee of the CRC. CRC will be working on a long  
53 range strategic plan for the pool as well as continue to monitor the  
54 programming and needs of the community and provide direction and  
55 recommendation for staff.

- 56       • **Recreation Programming:** The CRC will review and continue to provide  
57 recommendations and direction for the Community Resource Staff on  
58 program offerings within the City of Calistoga. Including but not limited to  
59 exploring and tracking grant options for various projects around town and  
60 providing bi-lingual education on emergency preparedness outreach  
61 programs.

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63 **ATTACHMENTS:**

- 64       1) City Council Key Projects, Goals, Mission and Vision Statement  
65       2) Priority List from Climate Action Plan  
66       3) Draft Resolution

## **City Council Goals And Objectives** **FY 2010/2011**

### **Maintain and enhance the economic vitality of the community.**

#### **Objectives:**

- Manage and advance key private development and renovation proposals.
- Adopt updated water and wastewater user rates with the most reasonable adjustments possible.
- Evaluate and revise as necessary development impact fees.
- Develop and adopt a long-term General Fund revenue, expenditure and capital improvement projects forecast.
- Adopt a fiscal year budget with conservative assumptions and with the protection of reserve funds.
- Continue to reduce City operating costs.

### **Offer excellent professional services to all customers.**

#### **Objectives:**

- Continue to provide a high standard in the delivery of emergency and general municipal services.
- Improve the delivery of private development related services.
- Streamline and simplify processes.
- Expand and improve communication and transparency.
- Maintain focus on existing key assignments and priorities. Evaluate available time and resource demands before committing to or assigning new tasks. Evaluate and adjust staffing levels as necessary to reflect increased demands.

### **Establish, improve and maintain City infrastructure.**

#### **Objectives:**

- Continue to maintain the high level of service and reliability available to the community through our infrastructure systems and facilities.
- Complete and approve plans and specifications for the 1.5 million gallon water storage tank at Mt. Washington, secure funding and seek construction bids and commence construction.
- Complete renovation of the Fire Station.

## **Create an environmentally sustainable community.**

### Objectives:

- Implement “green” environmental sustainability polices and initiatives.
- Continue to pursue funding opportunities for geothermal and photovoltaic system improvements at the Community Pool.

## **Maintain the small-town rural character of Calistoga.**

### Objectives:

- Adopt a comprehensive update of the Housing Element of the General Plan.
- Develop and implement a work plan to address General Plan and Municipal Code conflicts, inconsistencies and needed policy direction.

## **Expand and improve recreational facilities.**

### Objectives:

- Complete the construction drawings for the Teen Center/Art Center improvements at Logvy Community Park. Re-evaluate and explore project construction and operating costs and available funding and options.
- Work with the County to improve the Calistoga Library.

## City Council Key Priority Projects FY 2010/2011

- Water Tank: Commencement of the construction of the Mt. Washington 1.5 million gallon Water Storage Tank;
- Fire Station: Completion of the Fire Station Renovation project;
- General Plan Policy Implementation: Develop and implement a work plan to address General Plan and Municipal Code conflicts, inconsistencies and needed policy direction.
- Green Policies: Adoption and implementation of Environmental Sustainability policies and the Climate Action Plan Framework;
- Housing Element: Completion and adoption of the Housing Element Update;
- Fee Updates: Completion and adoption of Fee Updates (Water & Wastewater Utility and the Development Fees);
- Recreation Facilities: Complete the construction drawings for the Teen Center/Art Center improvements at Logvy Community Park. Re-evaluate and explore project construction and operating costs and available funding and options.
- Traffic Circulation Improvements: Completion of the planning efforts for the Silverado Trail/Hwy 29 Intersection Improvements and commencement of study efforts for the Petrified Forest/ Hwy 128 Intersection Improvements.
- Long-term Financial Planning: Develop and adopt a long-term General Fund revenue, expenditure and capital improvement projects forecast.
- Labor Negotiations: Conclude negotiations with Police and Fire units in a constructive, responsible and proactive manner.

## Community Resource Commission (CRC)

### Climate Action Plan FY 09/10 Implementation Strategy– Priority Actions

1 **Countywide Action (T1):** Enhance our commitment to urban-centered growth, adopting  
2 policies, zoning, and design standards in each jurisdiction to encourage mixed-use,  
3 “walkable,” and “bikable” neighborhoods.

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5 **Local Actions:**

- 6 • Install more bike racks through the community.  
7 • Implement the City of Calistoga Bicycle Transportation Plan, including construction of  
8 specific routes, lanes, paths and river crossings recommended in the plan.  
9 • Support current (or stronger) language in the Housing Element Update that calls for  
10 denser, more compact development and increased emphasis on developing infrastructure  
11 for non-motorized transportation.  
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13 **Countywide Action (T2):** Make wise land use decisions that maintain or improve the  
14 County’s overall “balance” of 70,690 jobs and 64,100 employed residents by locating jobs  
15 and housing in proximity to each other and improving the match between wages and  
16 housing cost.

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18 **Local Action:**

- 19 • Consider incentives for hiring locals.  
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21 **Countywide Action (T13):** Adopt policies and ordinances that encourage car-free tourism.

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23 **Local Action:**

- 24 • Adopt policies and ordinances that encourage car-free tourism.  
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26 **Countywide Action (BE1):** Implement an AB811 program, making funding available to  
27 residential and commercial property owners seeking to improve their properties to conserve  
28 energy and water, and to generate solar energy.

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30 **Local Actions:**

- 31 • Establish a weatherization program and performance improvement program for existing  
32 residential units in partnership with utility companies and other organizations.  
33 • Adopt a Dark Sky Ordinance.  
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35 **Countywide Action (SW3):** Establish collection services in all cities for segregated food  
36 waste from commercial sources.

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38 **Local Action:**

- 39 • Implement programs to facilitate community waste reduction.  
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41 **Countywide Action (AN7):** Adopt landscape ordinances that promote drought resistant  
42 plants, and restrict lawns and other high water demand plants unless reclaimed or grey  
43 water systems are used.

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Local Action:

- Adopt an Ordinance allowing grey water systems.

**Countywide Action (CE1): Partner with community-based non-profit organizations and others to undertake public outreach and education efforts that broaden community involvement in reducing greenhouse gas emissions.**

Local Actions:

- Community Resources Commission should sponsor regular educational presentations for the community e.g. Master gardener (Drip irrigation, Composting, Waterwise gardening), PGE, Green Building. Calistoga Family Center can sponsor seminars in Spanish.
- Assist in the sponsorship of community events and campaigns that address global warming, renewable energy, "green business," etc.
- Draft correspondence, reports, news releases, brochures, fact sheets, opinion pieces, advertising, etc. to aid in the implementation of CAP measures, particularly those related to outreach and advocacy.

**Countywide Action (CE4): Promote programs designed to advance sustainable business practices, such as the Napa County Green Business Program.**

Local Action:

- Encourage and enlist the Chamber of Commerce to educate their members and the general business community regarding the CAP and promoting environmentally sustainable business practices.

**Countywide Action (CE7): Enable long-term solutions by investing in science and engineering education.**

Local Action:

- Form a dynamic relationship with the Calistoga Joint Unified School District to promote Green education.

**Countywide Action (LG7): In City and County purchasing decisions, consider carbon emissions from the production, transportation, use, and disposal of goods as a criterion.**

Local Action:

- Develop policies that encourage purchasing supplies that are made from recycled products and encourage reuse of certain supplies. City should consider prohibition of individual bottles of water, disposable cups, plates, cutlery, disposable pens and pencils and should encourage the use of personal eating and writing implements.

