

**General Fund
Sources and Uses
FY 09-10 and 10-11 Budgets**

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	Final FY 09-10	Budget FY 10-11	% From Pr Yr
Operating Revenues			
Property Tax	1,620,000	1,484,350	-8%
Sales Tax	687,398	701,146	2%
Transient Occupancy Tax	2,972,000	2,972,000	0%
Other Taxes	288,250	284,250	-1%
Licenses and Permits	60,000	59,000	-2%
Fines, Forfeitures and Penalties	40,500	40,500	0%
Interest and Use of Property	50,000	40,000	-20%
Revenues From Other Agencies	60,500	65,500	8%
Grants - Operations	5,000	5,000	0%
Charges for Services	814,800	924,165	13%
Other Revenues	50,000	50,000	0%
Total Operating Revenues	6,648,448	6,625,911	0%
Operating Expenditures			
Support Services	1,430,255	1,222,824	-15%
City Council & City Clerk	149,716	141,339	-6%
Fire Services	785,842	763,081	-3%
Planning & Building	669,229	634,102	-5%
Police Services	2,217,133	2,225,837	0%
Public Works	957,291	1,066,135	11%
Community Resources	736,100	718,206	-2%
Total Operating Expenditures	6,945,566	6,771,524	-3%
Net Operating Surplus/ (Deficit)	(297,118)	(145,613)	-51%

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Sources and Uses
FY 09-10 and 10-11 Budgets**

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	Final FY 09-10	Budget FY 10-11	% From Pr Yr
Other Sources			
Debt Proceeds			#DIV/0!
Grants - Improvements			#DIV/0!
Other Uses			
Special Projects	16,000	26,000	63%
Transfers From or (To) Other Funds			
Public Safety Fund	-	-	
Gas Tax Fund	84,171	80,000	
Equipment Fund			
Police Grants Fund	60,000	60,000	
Recreation Donations	12,000	12,000	
Landscape Maintenance Funds	4,750	4,750	
Mobile Home Park Programs Fund	10,468	10,500	
Quality of Life Fund	-	-	
Community Pool Fund			
CDBG Fund		-	
Abandoned Vehicle Fund	4,350	4,600	
Water Operations fund			
Wastewater Operations fund			
Water Operations fund (Residential Credits)			
Debt Service Fund		-	
Net All Transfers	175,739	171,850	-2%
Net Fund Surplus or (Deficit)	(137,379)	237	-100%
Beginning Fund Balance	1,389,223	1,251,844	-10%
Ending Fund Balance	1,251,844	1,252,082	0%

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Sources and Uses
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Final FY 09-10	Budget FY 10-11	% From Pr Yr
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Fund Balance Allocation to Reserves			
Emergencies	694,557	677,152	-3%
General Contingency	452,288	469,929	4%
General Liability Claims	105,000	105,000	0%
Total Reserves	1,251,844	1,252,082	0%
Undesignated Fund Balance	-	-	
Total Ending Fund Balance	1,251,844	1,252,082	0%
All Reserves As A Percent of Operating Expenditures	18%	18%	
Total Fund Balance As A Percent of Operating Expenditures	18%	18%	

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **Support Services**

Program: **City Manager**

Account Code: **01-4114**

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PERSONNEL SERVICES					
4301	FULL-TIME SALARIES	100,200	104,050	52,429	72,739
4303	BENEFITS	47,300	44,250	44,250	53,463
4308	PART-TIME SALARIES	1,000	-		
SUBTOTAL		148,500	148,300	96,679	126,202
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	2,000	2,000	1,800	2,000
4403	UTILITIES	3,000	2,500	3,000	3,000
4405	TRAINING & MEETINGS	400	400	-	-
4406	AUTO ALLOWANCE	4,800	4,800	4,800	4,800
4415	POSTAGE & REPRODUCTION	650	200	195	200
4429	PHONE	2,500	2,500	2,500	2,500
4430	DUES & SUBSCRIPTIONS	1,725	2,100	550	600
4650	TRAINING & MEETINGS	680	2,400	955	1,175
4510	EQUIP FUND RENTAL	3,300	3,300	3,300	3,300
SUBTOTAL		19,055	20,200	17,100	17,575
TOTAL PROGRAM BUDGET		167,555	168,500	113,779	143,777

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **Support Services**
 Program: **Economic Vitality**
 Account Code: **01-4176**

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PERSONNEL SERVICES					
4301	FULL-TIME SALARIES	14,172	15,500	15,035	15,411
4303	BENEFITS	6,000	6,450	6,450	6,773
SUBTOTAL		20,172	21,950	21,485	22,183
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	-	500	-	-
4402	CONTRACT SERVICES Calistoga Chamber of Commerce - Visitors Bureau	292,000	302,000	302,000	302,000
4405	TRAINING & MEETINGS	-	3,000	-	-
4415	POSTAGE & REPRODUCTION	-	500	-	-
4430	DUES & SUBSCRIPTIONS	-	1,000	-	-
SUBTOTAL		292,000	357,000	307,000	302,000
TOTAL PROGRAM BUDGET		312,172	378,950	328,485	324,183

Department: **Support Services**
 Program: **Legal Services**
 Account Code: **01-4113**

SERVICES & SUPPLIES					
4402	CONTRACT SERVICES City Attorney	105,000	80,000	50,000	100,000
	Special Legal Counsel & Litigation	20,000	20,000	20,000	20,000
SUBTOTAL		125,000	100,000	70,000	120,000
TOTAL PROGRAM BUDGET		125,000	100,000	70,000	120,000

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **Support Services - Administrative Services**

Program: **Finance**

Account Code: **01-4108**

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PERSONNEL SERVICES					
4301	FULL-TIME SALARIES	147,050	151,750	147,198	121,945
4303	BENEFITS	73,000	74,500	74,500	68,225
SUBTOTAL		220,050	226,250	221,698	190,170
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	2,101	2,100	2,445	2,500
4402	CONTRACT SERVICES				
	Accounting Services	40,000	10,000	8,900	9,000
	Business License System	2,500	2,500	2,500	2,500
	Revenue Enhancement Program	7,000	7,000	7,000	7,000
4403	UTILITIES	3,000	3,000	3,000	3,000
4405	TRAINING & MEETINGS	500	500	375	500
4415	POSTAGE & REPRODUCTION	2,500	2,500	3,050	3,000
4429	PHONE	2,500	2,500	2,500	2,500
4430	DUES & SUBSCRIPTIONS	400	400	335	400
4650	TRAINING & MEETINGS	2,000	2,000	975	1,000
4510	EQUIPMENT FUND RENTAL	5,500	5,500	5,500	5,500
SUBTOTAL		68,001	38,000	36,580	36,900
TOTAL PROGRAM BUDGET		288,051	264,250	258,278	227,070

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **Support Services -Administrative Services**

Program: **Risk Management**

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Account Code: **01-4170**

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PERSONNEL SERVICES					
4301	FULL-TIME SALARIES	32,500	33,450	32,447	33,258
4303	BENEFITS	14,700	14,900	14,900	15,645
SUBTOTAL		47,200	48,350	47,347	48,903
SERVICES & SUPPLIES					
4402	CONTRACT SERVICES				
	Liability & Property Claims Mgmt	1,648	1,000	-	-
	Employment Claims Mgmt - IEDA	-	-	500	500
	Legal Services - Claims Mgmt	5,000	5,000	5,000	5,000
	Other	-	5,000	1,000	1,000
4405	TRAINING & MEETINGS	1	1,000	200	200
4411	INSURANCE DEPOSITS/PREMIUMS				
	Liability Deposit	158,900	159,300	187,242	192,859
	Property Deposit	20,000	22,000	27,856	24,366
	Volunteer Insurance	1,000	1,000	900	900
	Flood Insurance	7,534	11,000	8,000	8,000
	Public Employee Bond	890	1,200	961	961
	Workers Comp Adjustment	-	-	-	-
4435	CLAIMS RESERVE/PAYMENTS	175,000	175,000	155,000	155,000
SUBTOTAL		369,973	381,500	386,659	388,786
TOTAL PROGRAM BUDGET		417,173	429,850	434,006	437,689

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **Support Services**

Program: **Personnel**

Account Code: **01-4172**

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PERSONNEL SERVICES					
4301	FULL-TIME SALARIES	20,600	21,400	12,707	13,025
4303	BENEFITS	8,800	8,950	8,951	9,399
SUBTOTAL		29,400	30,350	21,658	22,423
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	-	-	-	-
4402	CONTRACT SERVICES				
	Personnel Services	2,560	12,000	2,855	3,000
	Pre-Employment Check & Testing	11,150	18,000	2,940	3,000
	Preventative Medical	2,215	5,000	2,000	2,000
	CalPERS Medical	2,749	2,000	2,800	2,800
	Other	350	5,000	355	500
4405	TRAINING & MEETINGS	175	5,000	885	1,000
4410	ADVERTISING	2,314	6,000	500	500
4415	POSTAGE & REPRODUCTION	-	250	250	250
4424	HEALTH	5,606	5,700	5,700	5,700
SUBTOTAL		27,119	58,950	18,285	18,750
TOTAL PROGRAM BUDGET		56,519	89,300	39,943	41,173

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **Support Services**
 Program: **Non Departmental**
 Account Code: **01-4119**

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SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	8,701	4,500	2,450	2,450
4402	CONTRACT SERVICES				
	NCTPA Support	1,500	1,500	1,500	1,500
	LAFCO Support	9,700	10,000	9,305	9,305
	NCLOG - Task Force Programs	-	1,800	-	-
	Napa Cty - PropTax Collection	18,675	17,800	19,335	18,750
	City Meeting Recording	-	250	-	-
	Other	100	5,000	5,000	5,000
4404	REPAIRS & MAINTENANCE	-	500	-	-
4405	TRAINING & MEETINGS	350	2,000	500	500
4414	AUDITING SERVICES	32,600	27,000	25,000	25,000
4415	POSTAGE & REPRODUCTION	1,248	8,000	875	1,000
4417	FUEL & OIL	601	1,000	800	800
4430	DUES & SUBSCRIPTIONS	6,513	6,450	5,800	5,903
4432	LEASE PAYMENTS	1,539	2,850	1,500	1,500
4466	STAFF CELEBRATION	8,007	6,900	4,700	3,223
4499	CONTINGENCY	(650)	5,000	85,000	(170,000)
4501	INTEREST COSTS - VLF SALE	-	-	-	-
4510	EQUIP. FUND RENTAL	22,000	24,000	24,000	24,000
	SUBTOTAL	110,884	124,550	185,765	(71,069)
TOTAL PROGRAM BUDGET		110,884	124,550	185,765	(71,069)

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **City Council**

Program: **City Council**

Account Code: **01-4110**

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PERSONNEL SERVICES					
4303	BENEFITS	33,050	35,450	35,450	37,223
4308	ELECTED PART-TIME SALARIES	12,000	12,000	12,000	12,000
SUBTOTAL		45,050	47,450	47,450	49,223
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	115	650	295	125
4402	CONTRACT SERVICES		2,300	-	-
	2010-11 Budget Reductions	25,000	-	-	(5,000)
4410	ADVERTISING	1,650	3,000	2,333	2,000
4663	MAYOR GINGLES	1,910	3,800	1,975	2,190
4671	COUNCILMEMBER SLUSSER	3,160	3,200	150	1,560
4665	COUNCILMEMBER DUNSFORD	160	200	130	130
4666	COUNCILMEMBER KRAUS	1,470	1,500	-	1,710
4667	COUNCILMEMBER GARCIA	160	200	170	270
4808	PROMOTION	958	2,450	865	1,000
SUBTOTAL		34,583	17,300	5,918	3,985
TOTAL PROGRAM BUDGET		79,633	64,750	53,368	53,208

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **City Clerk**
 Program: **City Clerk**
 Account Code: **01-4111**

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PERSONNEL SERVICES					
4301	FULL-TIME SALARIES	65,850	68,250	41,953	30,001
4303	BENEFITS	34,200	33,500	33,500	30,475
4308	PART-TIME SALARIES	550	550	550	550
SUBTOTAL		100,600	102,300	76,003	61,026
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	2,600	2,600	2,366	2,600
4402	CONTRACT SERVICES	4,650	4,150	3,650	2,933
4405	TRAINING & MEETINGS	80	1,200	327	-
4410	ADVERTISING		-		
4415	POSTAGE & REPRODUCTION	900	1,150	755	950
4429	PHONE	800	800	800	800
4430	DUES & SUBSCRIPTIONS	444	1,000	470	470
4650	TRAINING & MEETINGS	2,270	3,650	130	130
4510	EQUIPMENT FUND RENTAL	1,650	1,650	1,650	1,650
SUBTOTAL		13,394	16,200	10,148	9,533
TOTAL PROGRAM BUDGET		113,994	118,500	86,151	70,559

Final FY 08-09	Adopted FY 09-10	Final FY 09-10	Budget FY 10-11
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Department: **City Clerk**
 Program: **Elections**
 Account Code: **01-4133**

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PERSONNEL SERVICES					
4301	FULL-TIME SALARIES	6,550	6,750	6,548	6,750
4303	BENEFITS	3,350	3,450	3,450	3,623
SUBTOTAL		9,900	10,200	9,998	10,373
SERVICES & SUPPLIES					
4401	MATERIALS & SUPPLIES	153	750	-	-
4402	CONTRACT SERVICES	7,000	-	-	7,000
4410	ADVERTISING	-	-	200	200
4415	POSTAGE & REPRODUCTION	-	-	-	-
4650	TRAINING & MEETINGS	-	1,000	-	-
SUBTOTAL		7,153	1,750	200	7,200
TOTAL PROGRAM BUDGET		17,053	11,950	10,198	17,573