

MINUTES
CITY COUNCIL – SPECIAL MEETING
WATER & WASTEWATER STUDY SESSION
TUESDAY, MAY 25, 2010 – 6:00 P.M.
CALISTOGA COMMUNITY CENTER

CALL TO ORDER

Mayor Gingles called the Closed Session to order at 6:00 p.m. In attendance were the following: Councilmember Gary Kraus, and Councilmember Karen Slusser, Councilmember Placido Garcia, and Mayor Gingles. Vice Mayor Michael Dunsford arrived at 6:50 PM.

Also present were City Manager James McCann, Public Works Director/City Engineer Dan Takasugi, City Clerk Susan Sneddon, and the following Water and Wastewater Revenue Advisory Committee members: Diane Barrett, Larry Kromann, Don Williams and Paul Knoblich.

CALL TO ORDER

Mayor Gingles called the Regular Session to order at 6:30 p.m.

ORAL COMMUNICATION

None provided.

ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Councilmember Garcia** to approve the May 25, 2010 Special Council Meeting Agenda. The Motion was carried unanimously.

GENERAL GOVERNMENT

1. **Consideration of a Resolution rescinding Resolution No. 2000-103 and authorizing the appointment of the Administrative Services Director as the City's representative to the Public Agency Risk Sharing Authority of California (PARSAC) Board of Directors and appointing the City Clerk as an alternate representative.**

Mayor Gingles introduced this item.

It was **MOVED** by **Mayor Gingles** and **SECONDED** by **Councilmember Slusser** to adopted **Resolution No. 2010-039** rescinding **Resolution No. 2000-103** and authorizing the appointment of the **Administrative Services Director** as the City's representative to the **Public Agency Risk Sharing Authority of California (PARSAC) Board of Directors** and appointing the **City Clerk** as an alternate representative. Motion was carried by the following vote:

AYES: Mayor Gingles, Councilmembers Slusser, Garcia, and Kraus

NOES: None

ABSENT: Vice Mayor Dunsford

ABSTAIN: None

2. **Receive presentation and recommendation from staff and the Council's Water & Wastewater Rate Advisory Committee regarding the water and wastewater systems, operations, improvements and proposed rate structure.**

City Manager McCann introduced this item. He stated that this item is to receive a presentation and recommendations from staff and the Water and Wastewater Rate Advisory Committee regarding the water and wastewater systems, operations, improvements and proposed rate structure. He stated that two public hearings will be scheduled with formal action to be considered in July 2010.

Mayor Gingles introduced the Water and Wastewater Rate Advisory Committee (W&WWAC) members.

Paul Knoblich, W&WWAC Chairman, provided a brief overview of the progress of the W&WWAC Committee.

Pubic Works Director/City Engineer Takasugi provided an overview of the City's water and wastewater systems.

Councilmember Kraus suggested billing the water customers monthly rather than bimonthly.

Councilmember Slusser suggested billing the water customers an average monthly rate to help even out the bill.

Pubic Works Director/City Engineer Takasugi stated that Public Works staff is using electronic water meter reading devices for county and the commercial routes.

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City Manager McCann stated that staff will look into various utility billing options. He stated that legal notices will be provided in accordance to Government Code in order to notify the public of upcoming increases to the City's wastewater rate structure and rates.

CITY COUNCIL ADJOURNMENT

Mayor Gingles adjourned the meeting at 7:50 p.m. to the next scheduled regular meeting of the Calistoga City Council, on Tuesday, June 1, 2010, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Susan Sneddon, City Clerk

Approved by: Jack Gingles, Mayor