

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Susan Sneddon, City Clerk
DATE: July 20, 2010
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:


William C. Norton, City Manager

DISCUSSION: Minutes of the June 8, 2010 Special Council Meeting

RECOMMENDATION: Approve Minutes.

ATTACHMENTS: Aforementioned Minutes.

**SPECIAL MEETING
CALISTOGA CITY COUNCIL
TUESDAY, JUNE 8, 2010 – 6:30 PM
CALISTOGA COMMUNITY CENTER**

1 **CALL TO ORDER**

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3 **Mayor Gingles called the Regular Session to order at 6:30 p.m.**

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5 In attendance were the following: Councilmember Placido Garcia,
6 Councilmember Gary Kraus, Vice Mayor Michael Dunsford, Councilmember
7 Karen Slusser, and Mayor Jack Gingles.

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9 Also present were Interim City Manager William Norton, City Clerk Susan
10 Sneddon, and Bob Murray (Bob Murray and Associates).

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12 **ORAL COMMUNICATION**

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14 **Mayor Gingles** stated that the Calistoga Gardens Nursing Center will be
15 closing the end of July 2010.

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17 He stated that at the July 6, 2010 Council meeting citizens will have the
18 opportunity to present their vision and expectations for a new City Manager.

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20 **Larry Elliott, 4410 Lake County Highway (former City employee)**, stated
21 that the City's Public Works Department has squandered funds with excessive
22 staff overtime. He stated that the City did not have a state license for water
23 irrigation purposes.

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25 **Kurt Larrecou, 1707 Michael Way**, stated that three quarters of Public Work's
26 expenses are funded from the Water Enterprise Fund, and the City's sidewalks
27 are cleaned with overtime from the Public Works staff.

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29 **Kristen Casey, 1132 Denise Drive**, provided a ***Communication*** to Council
30 regarding the City Manager recruitment. She stated that the new City Manager
31 should be able to understand the wishes of Calistoga's citizenry as set for in
32 the City's General Plan.

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34 **Paul Knoblich, 1019 Cedar Street**, stated that the new City Manager should
35 be able to think "outside the box".

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Michael Quast, 1300 Washington Street, stated that the new City Manager should be personable and have a “can do” attitude.

Tom Balcer, 1705 Michael Way, suggested that the City consider waiting on recruiting a new City Manager for another six and nine months due to the City’s current budget situation.

Mayor Gingles introduced Interim City Manager William Norton and Bob Murray representing Bob Murray and Associates recruiting firm.

William Norton, Interim City Manager, stated that Mr. Murray has extensive experience working with cities in California, and has many contacts of those seeking employment in municipal government throughout the United States. He stated that Mr. Murray will be assessing the applicants abilities and provide recommendations to the Council.

ADOPTION OF MEETING AGENDA

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Garcia** to approve the June 8, 2010 Special Council Meeting Agenda. The Motion was carried unanimously.

GENERAL GOVERNMENT

1. **Meeting with Bob Murray and Associates executive search firm regarding City Manager recruitment.**

Mr. Murray, Bob Murray and Associates, stated that he understands the importance of hiring a new City Manager that understands the importance of preserving the City’s small-town character. He stated that he is aware of potential developments in the City (Enchanted Resorts, the former gliderport property, etc.); current economic impacts; and the City’s current budget. He stated that the eligible candidates must be a good communicator and an effective leader with a clear vision. He stated the candidate will need to have a broad range of municipal experience with an understanding of the various financial issues, and a familiarity with labor relations. He recommended that the application filing deadline be in approximately 60 days.

Councilmember Kraus stated that some residents are interested in having a City Manager that resides within City’s zip code.

Councilmember Garcia stated regarding the new City Manager’s salary – “less is best”.

81 **Vice Mayor Dunsford** stated that the new City Manager should have
82 experience in promoting and facilitating community input. He suggested that
83 the City Manager candidates familiarity with working in small resort-type
84 communities would be a plus.
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86 **CITY COUNCIL ADJOURNMENT**

87 **Mayor Gingles** adjourned the meeting at 7:15 PM to the next scheduled
88 regular meeting of the Calistoga City Council, on Tuesday, June 15, 2010
89 Calistoga Community Center, 1307 Washington Street, 7:00 p.m.
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91 **Respectfully submitted:**
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Prepared by: Susan Sneddon, City Clerk

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Approved by: Jack Gingles, Mayor

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