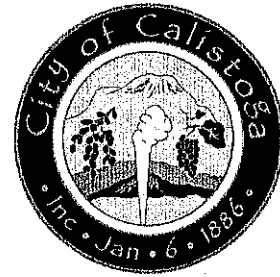


# City of Calistoga COMMUNITY RESOURCES COMMISSION



Chairperson: Karen Chang  
Vice – Chair: Indira Lopez  
Members: Shirley Blomquist  
Megan Hunt  
Marcela Rodriguez  
Heidi Ticen  
Michael Wysocki

## MINUTES

Wednesday, July 21, 2010 – 5:30 P.M.  
Community Center, 1307 Washington Street

### A) CALL TO ORDER

The meeting was called to order by Chairperson Karen Chang on July 21, 2010, at 5:35 p.m., at the Calistoga Community Center. Present included Chairperson Karen Chang, Commissioners Shirley Blomquist, Megan Hunt, Marcela Rodriguez, Heidi Ticen, and Michael Wysocki. Also present were Aquatics & Recreation Manager, Olivia Lemen, and Interim, Secretary, Mary Ellen Hester.

Vice – Chair, Indira Lopez was absent.

### B) PUBLIC COMMENT

None.

### C) ADOPTION OF MEETING AGENDA

Commissioner Blomquist moved to approve the agenda, Commissioner Ticen seconded and the motion carried.

### D) PRESENTATION

- 1) Presentation by Calistoga Fire Fighters Kris Breiner regarding Community Emergency Preparedness.

Calistoga Fire Fighters, Fleckner and Tamagni provided a presentation on community emergency preparedness in response to a request from the last Community Resource Commission (CRC) meeting. They stated the importance of community preparedness because there are typically only two fire fighters on duty at one time. They stated the importance of being self-sufficient for at least three days. Following are some helpful tips provided: Use a B-B-Q for boiling water; have a back-up plan for water, purchase a kit for chemical treatment of water; keep a three day water supply and change out regularly; have a "Go Bag" prepared of items they suggested.

Aquatic and Recreation Manager Lemen suggested a one-hour class on the proper way to use a fire extinguisher.

Calistoga Fire Fighters Fleckner and Tamagni stated the importance in using a land line phone versus a cell phone during emergencies. It is important to know

when dialing 911 from a landline during an emergency, it rings directly at the Police Department. When using a cell phone you need to dial directly to the Police Department at 942-2810. Otherwise, from a cell phone when dialing 911 it will ring at the California Highway Patrol in San Francisco, then transferred to Napa, and then transferred to St. Helena and then to Calistoga. They suggested that the public should become a member of CERT (Community Emergency Response Team). For more information go to [www.napa-valley-cert.com](http://www.napa-valley-cert.com).

**E) GENERAL GOVERNMENT**

**2) Adoption of meeting minutes of the CRC meeting from May 19, 2010.**

**Aquatic and Recreation Manager Lemen** stated the minutes of the May 19, 2010 CRC meeting will be on the September 15, 2010, agenda for approval.

**Commissioner Chang** recalled that the April minutes were missing from last meeting.

**3) Continuation of CRC Draft on the Strategic Planning process:**

**Aquatic and Recreation Manager Lemen** referred to the CRC Strategic Plan's four objectives as a long-term plan. She stated that she is looking to get community feedback.

**Chairperson Chang** referred to Objective #1-Measurable Outcome #2: She asked: how the sub-committee will be staffed.

**Aquatic and Recreation Manager Lemen** made reference to programs which may be disbanded and or changes to free up staff by the time the building is built.

**Commissioner Blomquist** referred to Objective #3-Measurable Outcome #1. She stated that she would like this item to remain on list. Regarding Objective #3-Measurable Outcome #2 she stated: good luck with Census as it takes a while.

**Aquatic and Recreation Manager Lemen** responded that we should see some Census numbers in early 2011.

**4) Presentation of the FY 2010/2011 General Fund Operating Budget:**

**Aquatic and Recreation Manager Lemen** said the community resource dept. budget was reviewed in May 2010. A 6% to 10% reduction was given to council as suggestions to meet the deficit need (see Staff Report for reductions). She stated that the following changes will result in over \$19,000 reduction: pool closure on September 6, 2010 as proposed; elimination of the snack bar; and a shift in staff

schedules. She stated that making cuts in training, supplies, advertising, and taking on projects in-house will reduce costs. She stated that the special events (Mexican Independence Day, Halloween, Christmas Dinner, and Earth Day) will remain in the budget.

**Chairperson Chang** asked if raising pool fees is being considered.

**Aquatic and Recreation Manager Lemen** responded that a fee study is being prepared for all Calistoga facilities.

**Commissioner Ticen** recommended opening the Calistoga Junior-Senior School gym additional hours.

**Aquatic and Recreation Manager Lemen** responded that the gym is not the City's property and there are no times available for scheduling during desirable hours because of their full schedule.

**Commission Ticen** made reference to use the Monhoff Center.

**Aquatic and Recreation Manager Lemen** it then becomes a situation of paid staff versus utilization.

**Aquatic and Recreation Manager Lemen** stated that the Golf Tournament made \$2,000 and will be used for a trip to Monterey and Santa Cruz.

**5) General Update from the Community Pool Advisory Committee.**

**Aquatic and Recreation Manager Lemen** and **Commissioner Blomquist** acknowledged previous discussion regarding pool budget. Next CPAC meeting will be in September.

**6) General Green Sub-Committee Update:**

**Chairperson Chang** reported that on August 4, 2010, there will be the "Calistoga Open Housing on Transportation Needs" from 4:30 p.m. – 6:30 p.m. at the Calistoga Elementary School Auditorium. She stated that this provides an opportunity to urge for an Express Bus to Napa to help get cars off the road. She stated that if Napa Transit is serious, it needs to be more convenient. She mentioned "Park & Drive" on Imola Avenue, in Napa.

**Aquatic and Recreation Manager Lemen** responded that it's going to take a mindset to change work schedules.

**Commissioner Blomquist** mentioned folks are unhappy with the NCTPA drivers and told a story of a situation she had heard where a driver did not want to give change for \$20.

**Chairperson Chang** reported that Upper Valley Disposable Resolution did not pass. She mentioned a possible grant to handle hazard waste. She stated that reports conflict regarding the disposal of hazardous waste at the Upper Valley Disposal site.

**Aquatic and Recreation Manager Lemen** stated Erik Lundquist, staff advisor to the Green Sub-Committee is working on a memo to the City's Department Managers regarding purchasing recyclable products and hiring locals.

**Commissioner Chang** stated that this item is referenced in the General Plan and questioned if it is duplication effort.

**Aquatic and Recreation Manager Lemen** suggested the procurement policy just needs updating, refreshing, and rebroadcasted.

**Chairperson Chang** stated that Assembly 11 would provide consumer with a \$10,000 rebate for energy. However, lending agencies are resisting. She stated that Berkeley started getting fewer applications as residents found cheaper rates.

**Commissioner Ticen** reported that Dr. Mondragon, Calistoga Joint Unified School District Superintendent, was very receptive to the idea of 10-10-10 in the schools and the next step is get buy-in from the students.

**Commissioner Hunt** talked about Interact Club as a possibility to get an involved group of students for 10-10-10. She stated that the Club which is made up of only students should have formal officers to perform like an official club. She stated that there has not been any outreach but she feels it could be helpful to the community and CRC. She state that all members of the club have just graduated from high school and we will have to wait until school reconvenes. Both **Commissioners Hunt and Rodriguez** suggested contacting Mr. Hartell about this matter.

#### G) OPEN DISCUSSION

**Commissioner Hunt** read a letter "To the Members of the Community Resource Commission" announcing her resignation as Student Representative as she will be attending UC Davis.

**Commissioner Rodriguez** read a letter "To the Members of the Community Resource Commission" announcing her resignation as Student Representative as she will be leaving Calistoga for her International Rotary Exchange in Germany.

**Aquatics and Recreation Manager Lemon** thanked Commissioners Hunt and Rodriguez for their contribution of hard work and wished them well.

**Commissioners Hunt and Rodriguez** both suggested to get students from the Leadership Team once school starts up in the Fall.

**Aquatics and Recreation Manager Lemon** mentioned a "posting" will be put through the City of Calistoga to fill these vacancies.

**I) ADJOURNMENT**

**Chairperson Chang** requested a motion to adjourn. **Commissioner Blomquist** moved and **Commission Ticen** seconded. The motion carried unanimously.

The meeting was adjourned at 6:50 p.m. to the next scheduled regular meeting of the Calistoga Community Resources Commission, on Wednesday, September 15, 2010, Calistoga Community Center, 1307 Washington Street, 5:30 p.m.

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**Respectfully submitted: Mary Ellen Hester**  
**Interim Secretary**

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**Approved: Chairperson Karen Chang**