

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Susan Sneddon, City Clerk  
**DATE:** December 21, 2010  
**SUBJECT:** Vice Mayor Appointment

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**APPROVAL FOR FORWARDING:**

  
Richard Spitler, City Manager

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2 **ISSUE:** To consider a Resolution selecting a Council Member to serve as the  
3 Vice Mayor.  
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5 **RECOMMENDATION:** Adopt Resolution.  
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7 **BACKGROUND:** In accordance with Calistoga Municipal Code § 2.06.010  
8 which adopts by reference California Government Code § 36801 the Council  
9 must select from its members the Vice Mayor by a majority vote after  
10 nominations are offered. This selection is done at the regularly scheduled  
11 meeting following the meeting at which the declaration of the election results is  
12 adopted. Vice Mayor Dunsford has served as the Vice Mayor since December  
13 2006.  
14

15 **DISCUSSION:** The position of the Vice Mayor is created in California pursuant  
16 to Government Code § 36802. In an instance when the Mayor is absent or  
17 unable to act, the Vice Mayor carries out the Mayor's duties until the Mayor  
18 returns or is able to act. While the Mayor and the Vice Mayor have some  
19 additional ceremonial and administrative responsibilities, in the establishment of  
20 policies, voting and in other significant areas, all members of the City Council are  
21 equal.  
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23 **FISCAL IMPACT:** None  
24

25 **ATTACHMENTS:**

26 1. Draft Resolution

**RESOLUTION NO. 2010-\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,  
COUNTY OF NAPA, STATE OF CALIFORNIA SELECTING A VICE MAYOR**

**WHEREAS**, Government Code section 34905 provides for the selection of a Vice Mayor; and

**WHEREAS**, Councilmember Michael Dunsford was selected to be the Vice Mayor of the City of Calistoga; and

**WHEREAS**, the City Council concurred with this selection by the vote as recorded below.

**NOW THEREFORE BE IT RESOLVED**, that Councilmember \_\_\_\_\_ is hereby selected as Vice Mayor for the City of Calistoga.

**PASSED AND ADOPTED** as a resolution of the City Council of the City of Calistoga at their regular meeting held on **21<sup>st</sup> day of December, 2010** by the following vote:

**AYES:**

**NOES:**

**ABSTAIN/ABSENT:**

\_\_\_\_\_  
**JACK GINGLES, Mayor**

**Attest:**

\_\_\_\_\_  
**SUSAN SNEDDON, City Clerk**