

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Dan Takasugi, Public Works Director/City Engineer
DATE: December 21, 2010
SUBJECT: Consideration of a Resolution Authorizing Awarding a Contract in an amount not to exceed \$34,000 to Reyff Electric, Inc. for the City Buildings Lighting Retrofit Project and Authorizing the City Manager to Execute the Agreement

APPROVAL FOR FORWARDING:



Richard Spitler, City Manager

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ISSUE:

Consideration of a Resolution Authorizing Awarding a Contract in an amount not to exceed \$34,000 to Reyff Electric, Inc. for the City Buildings Lighting Retrofit Project and Authorizing the City Manager to Execute the Agreement

RECOMMENDATION:

Adopt the Resolution.

BACKGROUND/DISCUSSION:

In February 2010, Council authorized Staff to apply for an American Recovery and Reinvestment Act (ARRA) Energy Efficiency Conservation Block Grant (EECGB) to perform a lighting retrofit project. In June 2010, the California Energy Commission approved a formula-based grant of \$28,114 to the City for energy retrofits.

During May 2010, the Public Works Department obtained a Energy Efficiency Audit at no cost, working with PG&E and Sustainable Napa County. This energy audit identified the best opportunities for energy conservation. Lighting retrofits clearly provided the best return on investment amongst many energy conservation options.

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26 This lighting retrofit project was initially bid on October 15, 2010, and the bids
27 came in well over budget. The bid sheet was revised, and the project was bid
28 again on November 10, 2010 including other electrical contractors. Informal bids
29 were received on November 22, 2010 with Reyff Electric being the low bidder at
30 \$41,986, not including an additive bid item for Monhoff Recreation Center's lighting
31 retrofit. This new low bid from Reyff Electric is still over the amount of available
32 funding. Under informal contracting guidelines, Staff will seek to reduce the scope
33 of the project so that the project can be awarded within available funds.

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35 Staff anticipates having an awardable project scope within the next couple weeks.
36 Without a Council meeting in early January 2011, this issue is being presented to
37 request contract award authority, so that it does not need to be delayed to January
38 18, 2011. If a contract can be awarded in January 2011, we anticipate the work to
39 be complete in March 2011.

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41 **FISCAL IMPACT:**

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43 Reimbursable grant funding of \$28,114 has been programmed into the Fiscal Year
44 2010/11 budget. Added project funding of approximately \$7,000 from PG&E
45 energy incentives would be applied to the project award, but PG&E would be billed
46 directly for the incentive funding from the Contractor.

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48 Staff anticipates that the City will see annual electric savings of approximately
49 \$7,500 due to the energy efficient lighting retrofits.

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51 **ATTACHMENTS:**

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53 1. Resolution

48 submission by Reyff Electric, Inc. of all documents required pursuant to the
49 Project solicitation documents, contingent upon approval by the City Attorney.

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51 **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga
52 at a regular meeting held this **21st day of December 2010**, by the following vote:

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54 **AYES:**

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56 **NOES:**

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58 **ABSTAIN/ABSENT:**

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61 **JACK GINGLES, Mayor**

62 **ATTEST:**

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66 **SUSAN SNEDDON, City Clerk**