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# City of Calistoga Staff Report

TO:

Honorable Mayor and City Council

FROM:

Louise Harrison, Administrative Analyst, Public Works Dept.

DATE:

January 18, 2011

SUBJECT:

Consideration of a Resolution Approving the 2011 Parade List

and Authorizing the Public Works Department to Apply for

**Encroachment Permits from Caltrans** 

APPROVAL FOR FORWARDING:

Richard D. Spitler, City Manager

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**ISSUE**: Consideration of a Resolution approving the 2011 Parade list and authorizing the Public Works Department to apply for encroachment permits from Caltrans.

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**RECOMMENDATION:** Adopt Resolution.

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11 12 **BACKGROUND/DISCUSSION:** Every year a variety of local organizations apply to the City of Calistoga to hold parades/processions along Lincoln Avenue. Lincoln Avenue is State right-of-way (Hwy. 29) and encroachment permits are therefore required from the California Department of Transportation (Caltrans) for special events thereon. The City's Public Works Department applies to the State for encroachment permits on behalf of the applicants. Attached is a list of the applicants planning parades/processions in 2011.

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**GENERAL PLAN CONFORMANCE**: Not applicable.

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FISCAL IMPACT: None.

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## **ATTACHMENTS**

- 20 1. Resolution
- 21 2. Parade List

#### **2011 PARADE LIST**

ORGANIZATION/ INDIVIDUAL	EVENT	RIGHT-OF-WAY	DATE
Napa County Fair	4 <sup>th</sup> of July Parade	Lincoln Avenue	July 4, 2011
Calistoga High School	Homecoming Parade	Lincoln Avenue	October 15, 2011*
Lion's Club	Halloween Parade	Lincoln Avenue	October 31, 2011
Chamber of Commerce	Christmas Tractor Parade	Lincoln Avenue	December 3, 2011
OLPH Church	Procession	Lincoln Avenue	December 12, 2011

<sup>\*</sup>Subject to Change

### RESOLUTION 2011-\_\_\_

# RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING THE ANNUAL PARADE LIST AND AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO APPLY FOR ENCROACHMENT PERMITS FROM CALTRANS

1	WHEREAS, the City Council of the City of Calistoga has received			
2	requests for the following annual parades to be held during the year 2010:			
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4	Napa County Fair 4 <sup>th</sup> of July ParadeJuly 4			
5	Calistoga High School Annual Homecoming ParadeOctober 15*			
6	Calistoga Lions Club Annual Halloween ParadeOctober 31			
7	Chamber of Commerce Christmas Tractor ParadeDecember 3			
8 9	Our Lady of Perpetual Help Church ProcessionDecember 12 *Date may change.			
٥.	Date may change.			
.1	WHEREAS, the Public Works Department is required to apply for			
2	encroachment permits from Caltrans; and			
.3				
4	WHEREAS, Caltrans requires a Resolution from the City Council			
.5	approving the parades and the applications for the encroachment permits.			
.6				
-7	NOW, THEREFORE BE IT RESOLVED that the City Council of the City or			
.8	Calistoga hereby approves the above-mentioned parade list; and			
.9	DE IT FURTHER RECOLVED that the Dublic Marks Demodrated in			
20	<b>BE IT FURTHER RESOLVED</b> that the Public Works Department is authorized to apply to Caltrans for the required encroachment permits.			
21 22	authorized to apply to Califains for the required encroachment permits.			
.2	PASSED, APPROVED, AND ADOPTED by the City Council of the City of			
24	Calistoga at a regular meeting held this 18 <sup>th</sup> day of January, 2011, by the following			
25	vote:			
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27	AYES:			
8:	NOES:			
9	ABSTAIN/ABSENT:			
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32	JACK GINGLES, Mayor			
3	ATTEST:			
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35	CHCAN CHEDDON C'A Clark			
	CITE ART CRILINING AT THE PROPERTY.			