

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Chief Jonathan Mills  
**DATE:** March 1, 2011  
**SUBJECT:** ADOPTION OF A RESOLUTION AUTHORIZING USE OF CITY STREET FOR SPECIAL EVENT ON MAY 7, 2011

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APPROVAL FOR FORWARDING:

  
Richard Spitler, City Manager

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2 **ISSUE:** To consider a Resolution authorizing the use of Lincoln Avenue for the  
3 Calistoga Classic Car Show on May 7, 2011.

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5 **RECOMMENDATION:** Adopt the attached Resolution.

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7 **BACKGROUND/DISCUSSION:** The Police Department processes special event  
8 permit applications. When the event requires closure of a city street City Council  
9 approval is required. Furthermore, each applicant must provide required  
10 insurance and comply with any terms or conditions applied to the permit. The  
11 applicant must also obtain an encroachment permit from Cal Trans.

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13 Win-Rod Inc. and the Chamber of Commerce are planning their third classic car  
14 show for May 7, 2011 from 9:00 a.m. to 3:00 p.m. They are requesting the  
15 closure of Lincoln Avenue from Foothill to Fairway to place approximately 150  
16 classic cars for viewing by the general public. The purpose of the closure is to  
17 ensure the safety of visitors walking among the cars on display and promote a  
18 festival atmosphere.

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20 This closure would necessitate the placement of several detours not only for local  
21 traffic but for vehicles passing through to other destinations in Napa, Lake or  
22 Sonoma counties. The event manager will be required to notify all effected  
23 business in the area. The closure would eliminate all parking on Lincoln up to  
24 the 1500 block.

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26 If the Council authorizes these uses of public streets, staff will process the  
27 specific Special Event Permit and establish further conditions of approval.

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29 **FISCAL IMPACT:** The closure of Lincoln Avenue will require police and public  
30 works overtime which will be billed to the event sponsor. Regular permitting fees  
31 will apply.

32

33 **ATTACHMENTS:**

34

35 1. Resolution.

**RESOLUTION NO. 2011-**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE USE OF LINCOLN AVENUE THE CALISTOGA CHAMBER OF COMMERCE AND THE WINRODS FOR THE CALISTOGA CLASSIC CAR SHOW**

**WHEREAS**, the use of public property for a special event requires an encroachment permit; and

**WHEREAS**, the WinRods and Calistoga chamber of Commerce have requested the use of the 1100, 1200, 1300 and 1400 blocks of Lincoln Avenue for their event, and;

**WHEREAS**, with adequate traffic control measures the requested area can be used without affecting the safety, health and welfare of the general public.

**NOW THEREFORE BE IT RESOLVED THAT**, the City Council of the City of Calistoga hereby authorizes the WinRods and the Calistoga Chamber of Commerce to use Lincoln Avenue to conduct their special event on May 7, 2011 from 9:00 a.m. to 3:00 p.m., subject to and in accordance with the provisions of a Special Event Permit to be issued by the City.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Calistoga at a regular meeting held this 1<sup>st</sup> of March 2011, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN/ABSENT:**

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**JACK GINGLES, Mayor**

**ATTEST:**

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**SUSAN SNEDDON, City Clerk**