

BUILDING STANDARDS ADVISORY AND APPEALS BOARD

AGENDA

Thursday, February 24, 2011
5:30 PM

Calistoga Community Center
1307 Washington Street
Calistoga, CA

Chairman: Paul Coates

Vice Chairman: David Shaw

Members: Kate Coates , Beverly More, Bill Nance, Scott Rodolph, and Shelby Valentine

1. CALL TO ORDER

2. ROLL CALL

3. **PUBLIC APPEARANCES OR COMMENT** (Public Comments is a time reserved on each meeting agenda to provide an opportunity for the public to directly address the Board on items of interest to the public which do not appear on the agenda. The Board will not be able to take action on items raised during Public Comments.)

4. COMMUNICATIONS OR CORRESPONDENCE

5. **BSAAB REGULAR MEETING MINUTES** of September 30, 2010:
Recommendation: Review and approve.

6. **PUBLIC MEETING**
Nothing to report.

7. GENERAL

A. Annual Organization and Election of Officers.

As per BSAAB Rules of Procedure. Section III – 4. “Elections shall be held during the regular meeting held in January of each year.” The officers of the Board shall consist of a Chair, Vice Chair and Secretary (the Secretary shall be the Building or Fire Official, or his/her designee).

B. Review and amend Rules of Procedure.

- **Section V.2 MEETINGS.** Regular meetings of the Board will be held “bi-monthly”.

Recommendation: Amend the Rules of Procedure adjusting the meeting schedule to “quarterly”.

- **Section VII. PRESENTATIONS OR APPEAL HEARINGS.**

Recommendation: Add a section allowing Administrative review and approval of Hardship Appeals by the Building or Fire Official(s).

7. GENERAL, Continued

- C.** Building Standards Advisory and Appeals Board Regular Meeting Schedule.
Recommendation: Review/Adopt proposed 2011 meeting schedule.

8. NEXT MEETING TOPICS FOR REVIEW

- 8. ADJOURNMENT** to the next regular meeting of April 28, 2011, at 5:30 PM.

CLIF CASTLE, Secretary