

# City of Calistoga

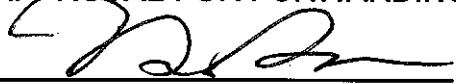
## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Frank Di Fede, Recreation Superintendent  
**DATE:** March 1, 2011  
**SUBJECT:** ADOPTION OF A RESOLUTION AUTHORIZING USE OF CITY STREET FOR SPECIAL EVENT ON MAY 1, 2011

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**APPROVAL FOR FORWARDING:**



Richard Spitler, City Manager

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1 **ISSUE:** To consider a Resolution authorizing the use of Cedar Street from Elm Street  
2 to Spring Street for the Calistoga Family Center 2<sup>nd</sup> Annual Tamale Festival on  
3 May 1, 2011.

4 **RECOMMENDATION:** Adopt the attached Resolution

5 **BACKGROUND/DISCUSSION:** The Police Department has processed special event  
6 permit applications and the City is changing those duties to the Community Resources  
7 Division. When the event requires closure of a city street City Council approval is  
8 required. Furthermore each applicant must provide required insurance and comply with  
9 any terms or conditions applied to the permit.

10 The Calistoga Family Center has applied for a Special Event Permit for their 2<sup>nd</sup> Annual  
11 Tamale Festival. The festival is planned for May 1, 2011 from 11:00 AM to 4:00 PM.  
12 The event will include live music and entertainment on a stage in Pioneer Park.

13 The event planners are requesting the closure of Cedar Street from Elm Street to Spring  
14 Street. They expect approximately 1,000 visitors to the festival and will have  
15 approximately 40 volunteer workers at the event.

16 This closure would impact several homeowners private parking access and 20 parking  
17 spaces. Impact to the private parking access could be mitigated by one lane emergency  
18 lane on Cedar Street from Elm Street to Spring Street.

19 If the Council authorizes these uses of public streets, staff will process the specific  
20 Special Event Permit and establish conditions of approval.

21 **FISCAL IMPACT:** The use of public streets for special events has no significant  
22 negative fiscal impact on the City. The potential impact for local businesses and  
23 merchants depends on the success the event has in drawing visitors to the community.

24 **ATTACHMENTS**

- 25 1. Resolution
- 26 2. Site map

